

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, April 13, 2010
10:00 a.m.**

**Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a)	Call to Order	
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BUSINESS ARISING OUT OF THE MINUTES:	4.	a)		
		b)		
DELEGATIONS:	5.	a)	Mackenzie Housing Management Board – 1:00 p.m.	
		b)	Stein Jahnsen, Activation Analysis (Railway) – 1:15 p.m.	
		c)	George Neudorf – 2:00 p.m.	
		d)		
		e)		
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PUBLIC HEARINGS:	7.	a)	None	
TENDERS:	8.	a)	Bridge File 9041 (Gull Creek) – 1:01 p.m.	
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- j) Water Points (discussion)
- k) Rural Water (discussion)
- l)
- m)

**PLANNING &
DEVELOPMENT:**

- 12. a) Bylaw 757/10 Being a Plan Cancellation on Pt. of SW 7-109-13-W5M (Fort Vermilion Rural) 157
- b)
- c)

**EMERGENCY &
ENFORCEMENT
SERVICES:**

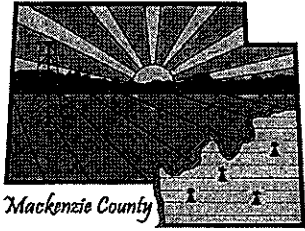
- 13. a) Request to Waive a Fire Invoice 193
- b)
- c)

**INFORMATION /
CORRESPONDENCE:**

- 14. a) Information/Correspondence Items 199

**IN CAMERA
SESSION:**

- 15. a) Personnel/Organizational Chart
- b) CO₂ EOR Project
- c) La Crete Water Treatment Plant
- d)
- e)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Minutes of the March 24, 2010 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the March 24, 2010 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the March 24, 2010 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO



**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, March 24, 2010
4:00 p.m.**

**Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Greg Newman	Reeve
Walter Sarapuk	Deputy Reeve
Peter F. Braun	Councillor
Dicky Driedger	Councillor (arrived at 4:21 p.m.)
John W. Driedger	Councillor
Ed Froese	Councillor
Bill Neufeld	Councillor (teleconference – left at 5:45 p.m.)
Ray Toews	Councillor
Lisa Wardley	Councillor

ABSENT: Stuart Watson Councillor

ADMINISTRATION:

Jouliia Whittleton	Director of Corporate Services
John Klassen	Director of Operations (South)
Mary Jo Van Order	Director of Planning & Development
Carol Gabriel	Executive Assistant

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on March 24, 2010 at the Council Chambers in Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Newman called the meeting to order at 4:08 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 10-03-210 **MOVED** by Deputy Reeve Sarapuk

That the agenda be adopted with the following additions:

10. f) Rail Freight Review

11. a) Tompkins Fire Hall

12. d) Development Permit 47-DP-10 Single Family Dwelling with Attached Garage, Front Covered Deck and Back within One Mile of the La Crete Airport (La Crete)

12. e) Development Permit 41-DP-10 Mobile Home

within One Mile of the Fort Vermilion Airport
(Fort Vermilion Settlement)
15. c) La Crete RV Park Road

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the March 9, 2010 Regular Council Meeting

MOTION 10-03-211

MOVED by Councillor Braun

That the minutes of the March 9, 2010 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

4. a)

GENERAL REPORTS:

6. a) Mackenzie County Library Board Meeting Minutes

MOTION 10-03-212

MOVED by Councillor Wardley

That the Mackenzie County Library Board meeting minutes be received for information.

CARRIED

PUBLIC HEARINGS:

7. a) None

TENDERS:

8. a) None

**COUNCIL COMMITTEE,
CAO AND DIRECTORS
REPORTS:**

9. a) None

**CORPORATE
SERVICES:**

10. a) Bylaw 754/10 Mackenzie County Corporate Office Expansion Borrowing Bylaw

MOTION 10-03-213
(requires 2/3)

MOVED by Councillor Braun

That second reading be given to Bylaw 754/10 being a borrowing bylaw for the Mackenzie County Corporate Office Expansion.

CARRIED

MOTION 10-03-214
(requires 2/3)

MOVED by Councillor Toews

That third reading be given to Bylaw 754/10 being a borrowing bylaw for the Mackenzie County Corporate Office Expansion.

CARRIED

10. b) Recovery of Taxes by Public Auction – Tax Forfeiture Properties

MOTION 10-03-215

MOVED by Councillor Neufeld

That the reserve bids be set for the tax forfeiture residential properties offered for sale at the 2010 assessment values and that the reserve bids for the tax forfeiture agricultural properties be set at the 2010 assessment value.

CARRIED

MOTION 10-03-216

MOVED by Councillor Toews

That the auction date for tax forfeiture properties be set for June 8, 2010 to be held in the Council Chambers at 4511 – 46 Ave, Fort Vermilion, Alberta.

CARRIED

10. c) Tax Roll 155377

Councillor D. Driedger arrived at 4:21 p.m.

MOTION 10-03-217

MOVED by Deputy Reeve Sarapuk

That a distress warrant be issued for the property under tax roll 155377 and the matter be referred to a collection agency.

CARRIED

10. d) 2010 Ag Event

MOTION 10-03-218

MOVED by Councillor D. Driedger

That the 2010 Ag Event be received for information.

CARRIED

10. e) Canadian Nuclear Safety Commission (CNSC) Visit

MOTION 10-03-219

MOVED by Reeve Newman

That administration be instructed to organize public open houses with the Canadian Nuclear Safety Commission in our region, subject to minimal cost.

CARRIED

10. f) Rail Freight Review (ADDITION)

MOTION 10-03-220

MOVED by Deputy Reeve Sarapuk

That the Rail Committee and administration organize industry meetings regarding the rail freight review.

CARRIED

OPERATIONAL SERVICES:

11. a) Tompkins Fire Hall (ADDITION)

MOTION 10-03-221
Requires Unanimous

MOVED by Councillor D. Driedger

That Councillor D. Driedger and another Councillor and two public members be appointed to the Tompkins Fire Hall Building Committee.

CARRIED UNANIMOUSLY

MOTION 10-03-222

MOVED by Councillor Braun

That Councillor J. Driedger be appointed to the Tompkins Fire Hall Building Committee.

CARRIED

DELEGATIONS:

5. a) Cherie Davies, Fort Vermilion Rodeo Grounds Lease – 4:30 p.m.

MOTION 10-03-223

MOVED by Reeve Newman

That Councillor Toews approach the Fort Vermilion Recreation Board in regards to the management of the Fort Vermilion rodeo grounds.

CARRIED

PLANNING AND DEVELOPMENT:

12. a) Bylaw 757/10 Being a Plan Cancellation on Pt. of SW 7-109-13-W5M (Fort Vermilion Rural)

MOTION 10-03-224

MOVED by Councillor Braun

That Bylaw 757/10 be tabled to the next meeting for further information.

CARRIED

12. b) Bylaw 758/10 Municipal Reserve Closure and Sale Plan 102 1703, Block 39, Lot 40MR (La Crete)

MOTION 10-03-225

MOVED by Councillor Wardley

That first reading be given to Bylaw 758/10, being a Land Use Bylaw Amendment to close and sell Plan 102 1703, Block 39, Lot 40MR.

CARRIED

12. c) 26-DP-10 Development Permit – Liquor Store Plan 922 0928, Block 6, Lot 39 (Fort Vermilion)

Councillor Toews declared himself in conflict and left the meeting at 4:59 p.m.

MOTION 10-03-226

MOVED by Councillor Wardley

That Development Permit 26-DP-10 be approved with the following conditions:

1. Provide parking as follows: The minimum parking standards are 1 stall per 30 sq m of gross floor area. *One parking space, including the driveway area, shall occupy a minimum of 300 square feet (28 square meters).* You are required to provide a minimum of five (5) parking stalls.
2. Sufficient lighting to light up the parking area and liquor store.
3. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, Alberta Gaming and Liquor Commission, PTMMA, etc.)
4. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780) 841-3275.
5. Maintain compliance pursuant to the Historical

Resources Act as a Municipal Heritage Resource
(Bylaw 672/08).

CARRIED

Reeve Newman recessed the meeting at 5:05 p.m. and reconvened at 5:15 p.m. with all members present.

12. d) Development Permit 47-DP-10 Single Family Dwelling with Attached Garage, Front Covered Deck and Back within One Mile of the La Crete Airport (La Crete) (ADDITION)

MOTION 10-03-227
Requires Unanimous

MOVED by Councillor Toews

That Development Permit 47-DP-10 on SE 36-105-15-W5M in the name of Heartwood Builders be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void.

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
2. The La Crete Airport is located on the S ½ 1-106-15-W5M. Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the operation of the La Crete Airport and/or any aircraft leaving or arriving at the La Crete Airport.
3. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
4. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
5. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to

commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
8. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED UNANIMOUSLY

12. e) Development Permit 41-DP-10 Mobile Home within One Mile of the Fort Vermilion Airport (Fort Vermilion Settlement) (ADDITION)

MOTION 10-03-228
Requires Unanimous

MOVED by Councillor Braun

That Development Permit 41-DP-10 on Fort Vermilion Settlement, Range 2, River Lot 6 in the name of Garry & Joyce McLean be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The Fort Vermilion Airport is located nearby on Fort Vermilion Settlement, Range 1, River Lots 1, 2, 3 & 4. Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the operation of the Fort Vermilion Airport and/or any aircraft leaving or arriving at the Fort Vermilion Airport.
2. Minimum building setbacks:
 - a. 41.14 meters (135 feet) from River Road;
 - b. 15.24 meters (50 feet) from 31st Street;
 - c. 15.24 meters (50 feet) from all other property lines.
3. The lowest opening of all buildings shall be equal to or higher than the centerline elevation of River Road to raise the building above the 1/100 year flood level.
4. The undercarriage of the mobile home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.

6. No ancillary building erected/or moved onto the site shall be used as a dwelling.
7. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations. (An open discharge system is NOT allowed.)
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at (780) 927-3718. Access to be constructed to Mackenzie County standards and at the developers' expense.
9. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED UNANIMOUSLY

**EMERGENCY AND
ENFORCEMENT
SERVICES:**

13. a) None

**INFORMATION/
CORRESPONDENCE**

14. a) Information/Correspondence

MOTION 10-03-229

MOVED by Councillor Braun

That Council be authorized to attend the Premier's supper in High Level on March 29, 2010.

CARRIED UNANIMOUSLY

MOTION 10-03-230

MOVED by Councillor J. Driedger

That the information/correspondence items be accepted for information purposes.

CARRIED

Councillor Neufeld left the meeting at 5:45 p.m.

IN CAMERA SESSION:

MOTION 10-03-231

MOVED by Deputy Reeve Sarapuk

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations

- 18 (1) at 5:45 p.m.
15. a) Town of High Level Arbitration
15. b) Legal Update
15. c) La Crete RV Park Road (ADDITION)

CARRIED

MOTION 10-03-232

MOVED by Deputy Reeve Sarapuk

That Council move out of camera at 7:34 p.m.

CARRIED

15. a) Town of High Level Arbitration

MOTION 10-03-233

MOVED by Councillor Wardley

That the County proceed to pay the Town of High Level based on the arbitration decision.

CARRIED

15. b) Legal Update

MOTION 10-03-234

MOVED by Deputy Reeve Sarapuk

That the legal update be received for information.

CARRIED

15. c) La Crete RV Park Road (ADDITION)

MOTION 10-03-235

MOVED by Councillor Braun

That administration prepare a local improvement bylaw for the La Crete RV Park Road as discussed.

CARRIED

NEXT MEETING DATE:

16. a) Regular Council Meeting
Tuesday, April 13, 2010
10:00 a.m.
Council Chambers, Fort Vermilion, AB

ADJOURNMENT:

17. a) Adjournment

MOTION 10-03-236

MOVED by Councillor J. Driedger

That the Council meeting be adjourned at 7:35 p.m.

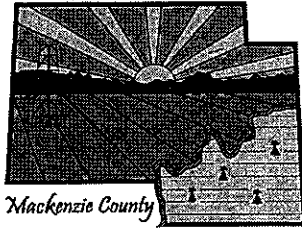
CARRIED

These minutes will be presented to Council for approval on April 13, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

DRAFT



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	John Klassen, Director of Operations – South
Title:	Parks and Recreation Committee Meeting Minutes February 24, 2010

BACKGROUND / PROPOSAL:

The adopted minutes of the February 24, 2010 Parks and Recreation Committee meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That the Parks and Recreation Committee meeting minutes of February 24, 2010 be received for information.

Author: L. Schmidt

Review Date: _____

CAO

**MACKENZIE COUNTY
PARKS AND RECREATION COMMITTEE**

February 24, 2010
11:30 am

Fort Vermilion Council Chambers
Fort Vermilion, Alberta

MINUTES

PRESENT:	Lisa Wardley	Chair, Councilor
	Peter Braun	Vice Chair, Councilor
	Dicky Driedger	Councilor
	Ray Toews	Councilor
ALSO PRESENT:	Bill Kostiw	Chief Administrative Officer
	John Klassen	Director of Operations, South
	Joulia Whittleton	Director of Corporate Services
	Dave Crichton	Director of Operations, North
	Lisa Schmidt	Public Works Administrative Officer
	Henry Klassen	Leadhand – Parks, Playgrounds, Facilities & Solid Waste
ABSENT:	Carla Komarnicki	Public Works Administrative Officer, North, Utilities Clerk
DELEGATIONS:	Calvin McLeod	Provincial Parks (11:30 am)
	Mike Kozij	Alberta Sustainable Resource Development (11:30 am)
	Gail Tucker	Alberta Sustainable Resource Development (11:30 am)
	Dave Brown	Alberta Sustainable Resource Development (11:30 am)

CALL TO ORDER: 1. a) Call to Order

Councilor Wardley called the meeting to order at 12:01 pm.

DELEGATIONS: 2. a) Wadlin Lake

Councilor Wardley welcomed the delegations and addressed boundary expansion, cottage development and communication at Wadlin Lake and Highway 88 paving.

Calvin MacLeod advised that a development or site plan would be needed for future cottage development. He suggested waiting for the Land Use Framework before proceeding with substantial changes at Wadlin. Tucker advised that the County would need to purchase property in order to subdivide it. She advised that cottage

development would be a long term project of approximately 3-5 years.

Bill Kostiw left the meeting at 12:18 pm

Calvin MacLeod indicated that he had information on places of interest according to Provincial Parks and gave John Klassen information regarding these "special places" as well as criteria and guidelines about establishing a Provincial Park.

Gail Tucker advised the County to establish a development plan for Wadlin Lake. Dave Brown suggested this be in sketch format, not a survey. He also suggested that the County make sure to include only useable land when amending the current recreational lease.

Gail Tucker advised that beach development would need to be addressed by Department of Fisheries (DFO).

b) Hutch Lake

John Klassen asked Calvin MacLeod for clarification on the money received by Provincial Parks. The amounts already received were to compensate for the cost of the survey plan.

Joulia Whittleton advised that funding from FRIAA for Hutch Lake, Machesis Lake and Wadlin Lake would be continuing.

Councilor Wardley explained the County's plan to create additional overnight camping sites. Dave Brown advised that SRD had existing plans for expanded sites at the day use area.

Calvin MacLeod advised that any work on beach rejuvenation would require a permit from Alberta Environment, who would refer the County to DFO.

c) Machesis Lake

Calvin MacLeod explained that the lease at Machesis is a Provincial Recreational Agreement (PRA). These are normally shorter terms of approximately 5 years. He advised that approval would be required to clean under brush, remove trees, etc. from Parks Ecologist. Calvin MacLeod offered to look into a longer term for the agreement.

John Klassen mentioned that part of the access road may not be in the current agreement. Dave Brown offered to check his records.

Calvin MacLeod advised that beach rejuvenation would require working with DFO. He said Provincial Parks supports the County in this work.

Gail Tucker advised that Brian Sabatier has information on ATV use and will forward this to the County. She advised that SRD is supportive of ATV trails being established in the Machesis Lake area. Calvin MacLeod advised that he could allow ATV use on PRA if designated trails existed on SRD land.

d) Bridge Campground

Councilor Wardley asked for department support for the County to lease land from current site to the old ferry crossing furthest east from the campground. Gail Tucker and Dave Brown gave their support. Calvin MacLeod suggested Provincial Parks deregulate the land to SRD and that the County obtain a lease from SRD. Councilor Wardley and John Klassen asked about the timeline for this. Calvin MacLeod advised that if the process looked to be slow he would advise John Klassen so that the County could pursue a lease surrounding the land being deregulated until the process of deregulation is complete. Gail Tucker advised that a simple surveyor draft sketch would be sufficient to have a lease application approved if the term is approximately 10 years. A formal survey would only be required when amalgamation occurs.

Councilor Wardley requested input in regard to selecting a location to be established as a Provincial Park. Calvin MacLeod advised that the draft management plan would not be approved until the Land Use Framework is complete. He advised the County to give their input for this now. Councilor Toews suggested that with the paving of Highway 88 Wadlin Lake was ideal as a Provincial Park site. Calvin MacLeod advised that in the past Provincial Parks looked at the ecological aspects and would be consulting the Land Use Framework. Gail Tucker advised that the County would have non-voting representation for the Land Use Framework but that this could not solely represent rate payers. MacLeod advised that Provincial Parks will discuss a plan for northern Alberta after the Land Use Framework is complete. Tucker advised that the County would be consulted for the Land Use Framework.

Mike Kozij, Dave Brown, Gail Tucker and Calvin MacLeod left the meeting at 2:20 pm.

Councilor Wardley recessed the meeting at 2:20 pm.

Councilor Wardley reconvened the meeting at 2:35 pm.

AGENDA: 3. a) Adoption of Agenda

MOTION 10-007 **MOVED** by Councilor Braun

That the agenda be adopted as amended with the addition of:
9 a) Communities in Bloom
9 b) Trees along La Crete main street
9 c) Garbage bins

CARRIED

MINUTES: 4. a) Adoption of the January 11, 2010 minutes

MOTION 10-008 **MOVED** by Councilor Toews

That the minutes of January 11, 2010 Parks and Recreation Committee meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE MINUTES:**

5. a) Campground Caretakers to Attend April Meeting

MOTION 10-009 **MOVED** by councilor Wardley

That the caretakers of Hutch Lake, Machesis Lake and Wadlin Lake attend the Parks Committee meeting in April.

CARRIED

ACTION LIST: 6. a) Adoption of the January 11, 2010 action list

MOTION 10-010 **MOVED** by Councilor Driedger

That the action list of the January 11, 2010 Parks and Recreation Committee meeting be adopted as presented.

CARRIED

**NEW
BUSINESS:** 7. a) Delegations

MOTION 10-011 **MOVED** by Councilor Braun

That the delegations be accepted for information only and that the Committee move toward a long term plan.

CARRIED

b) Proposed and Approved Project Budget

John Klassen suggested that the committee develop a plan for each campground and the committee agreed to do so.

The committee asked administration to obtain a sketch for the Walking Trails East of La Crete to apply for a short term lease.

Committee members asked administration to compile an operational and project budget for each individual park for the next meeting

Committee members discussed the Fort Vermilion cut bank being removed from the budget.

Committee members discussed the reduced Zama park water line budget. John Klassen proposed that this matter be returned to council.

MOTION 10-0012

MOVED by Councilor Braun

That proposed and approved budget be accepted for information.

CARRIED

c) Communication at Wadlin

Councilor Wardley opposed funding for a cell tower at Wadlin. Councilor Toews suggested switching service providers and continuing to use satellite phones. Administration was asked to research options and bring information to the next meeting.

d) Wadlin Lake Caretaker Shack

The committee agreed that the building of a caretaker shack for Wadlin Lake should begin, but that administration should look at all other options first.

e) Hutch Lake RV Dump, Machesis RV Dump, Machesis Caretaker holding tank

The committee agreed that staff should decide the placement of all RV dumps.

f) Communities in Bloom

It was decided that John and/or Henry should attend the next Chamber of Commerce lunch meeting to discuss Communities in Bloom.

g) Trees for La Crete Main Street

To be brought to regular council meeting.

h) Garbage Cans

Councilor Toews wanted more attractive garbage receptacles in Fort Vermilion. Councilor Wardley advised that this could be discussed at the next budget meeting.

**INFORMATION/
CORRESPONDENCE:**

8. a) NONE

**ADDITIONAL
ITEMS:**

9. a) NONE

**NEXT MEETING
DATE:**

10. a) Parks and Recreation Committee Meeting

The next Parks and Recreation Committee meeting is scheduled for March 25, 2010 at 12:00 pm in Fort Vermilion Council Chambers.

ADJOURNMENT:

11. a) Adjournment

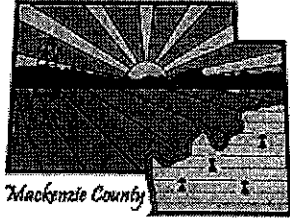
MOTION 10-013

MOVED by Councilor Wardley

That the Parks and Recreation Committee Meeting be adjourned at 3:47 pm

CARRIED

These minutes were adopted this _____ day of _____, 2010



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes February 16, 2010

BACKGROUND / PROPOSAL:

Information item. The adopted minutes of the February 16, 2010 meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of February 16, 2010 be received for information.

Author: _____ Reviewed By: _____ CAO

**Mackenzie County
Municipal Planning Commission Meeting**

**Heritage Center
La Crete, Alberta**

Tuesday, February 16, 2010 @ 10:00 a.m.

PRESENT

Peter Braun	Chair, Councillor
Jack Eccles	Vice-Chair
Ed Froese	Councillor, MPC Member
Manfred Gross	MPC Member
Beth Kappelar	MPC Member
Mary Jo Van Order	Director of Planning and Development
Marion Krahn	Development Officer

1. CALL TO ORDER

Peter Braun called the meeting to order at 10:05 a.m.

2. ADOPTION OF AGENDA

MOTION 10-14 **MOVED** by Ed Froese

That the agenda be adopted with the following additions:

4d)Development Permit 14-DP-10
Jeff Stoesz; Mobile Home Addition and Ancillary Building
(Detached Garage); Part of NE 6-106-15-W5M
(Plan 062 7138, Block 3, Lot 4)
La Crete Rural – River Drive Developments

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 10-15 **MOVED** by Jack Eccles

That the minutes of the January 26, 2009 Municipal Planning Commission meeting be adopted as amended.

CARRIED

b) Business Arising from Previous Minutes

No business arising from previous minutes.

4. DEVELOPMENT

**a) Development Permit Application 09-DP-10
Will Neufeld; Retail Store (Liquidation Store)
Plan 932 3375, Block 18, Lot 2; La Crete**

MOTION 10-16 MOVED by Ed Froese

That Development Permit 09-DP-10 on Plan 932 3375, Block 18, Lot 2 in the name of Will Neufeld be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A variance of the Mackenzie County Land Use Bylaw Section 7.14, Subsection A is hereby granted to allow a Retail Store to be operated within the existing building.
2. The Retail Store shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
4. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at 780-841-3275.
5. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
6. The municipality has assigned the following address to the noted property 9805-99 Street. You are required to display

the address (9805) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

7. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, which in this case is 5 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
8. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
9. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
10. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- b) Development Permit Application 12-DP-10
Rodney Hollett; General Services Business
(Chiropractic Clinic)
Plan 762 0383, Block 15, Lot 6; La Crete**

MOTION 10-17 **MOVED** by Jack Eccles

That Development Permit 12-DP-10 on Plan 762 0383, Block 15, Lot 6 in the name of Rodney Hollett be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Comply with applicable legislation under the Public Health Act and obtain the appropriate approvals prior to

commencement of development. Contact the Health Inspector at 780-841-3275.

2. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
3. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area which in this case is 3 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *“One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet).”*
4. The General Services business (Chiropractic Clinic) shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
5. This permit may be revoked at any time if, in the opinion of the Development Authority, the proposed development has become detrimental or otherwise incompatible with the amenities of the neighbourhood.
6. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

**c) Development Permit Application 13-DP-10
Frontier Auto; Retail Store (Office Expansion)
Plan 052 4622, Block 21, Lot 10; La Crete**

MOTION 10-18 **MOVED** by Beth Kappelar

That Development Permit 13-DP-10 on Plan 052 4622, Block 21, Lot 10 in the name of Frontier Auto be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 30 square meters of building area, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
2. The Retail Store (Office Expansion) shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
3. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.
4. The municipality has assigned the following address to the noted property 10705-99 Street. You are required to display the address (10705) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
5. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Road/Maintenance Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
6. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

7. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- d) **Development Permit Application 14-DP-10
Jeff Stoesz; Mobile Home Addition and
Ancillary Building (Detached Garage);
Part of NE 6-106-15-W5M (Plan 072 6138, Block 3, Lot 4)
La Crete Rural – River Drive Developments**

MOTION 10-19 **MOVED** by Manfred Gross

That Development Permit 14-DP-10 on Part of NE 6-106-15-W5M (Plan 062 7138, Block 3, Lot 4) in the name of the Jeff Stoesz be approved with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: 38.1 meters (125 feet) front (north) yard; 7.62 meters (25 feet) rear (south) yard; 7.62 meters (25 feet) side (east and west) yards, from the property lines. **A Municipal Reserve lot exists adjacent to the south property line and no construction or development is permitted in or on this Municipal Reserve lot. All setbacks are to be measured from your property lines.**
2. The maximum area of the Ancillary Building (detached garage) shall be 832 square feet.
3. The undercarriage of the Mobile Home addition shall be screened from view by skirting or such other means satisfactory to the Development Authority.
4. The exterior finish of the Mobile Home, Mobile Home Addition and Ancillary Building (Detached Garage) shall be the similar in appearance.
5. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.

6. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *"One parking space, including the driveway area, shall occupy a minimum of 300 square feet."*
7. Building to be connected to the Municipal water and the cost of connection fee will be borne by the owner.
8. All sewage disposal systems to be in conformance with the Alberta Private Sewage Treatment and Disposal Regulations.
9. **This permit approval is subject to the access to the property being constructed to County standards.** PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
10. **No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.**
11. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 03-SUB-09
NW 1-106-15-W5M; La Crete Rural
Isaac F. Dyck**

MOTION 10-20 MOVED by Ed Froese

That the Developers Agreement for subdivision 03-SUB-09 in the name of Isaac F. Dyck, on NW 1-106-15-W5M, be amended to the following conditions:

1. This approval is for a single lot subdivision, 10.82 acres (4.38 hectares) in size.
2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County and Alberta Transportation standards and at the developer's expense.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - d. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - e. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$93.75 per acre. Municipal reserve is charged at 10%, which is \$9.37 per subdivided acre. 10.82 acres times \$9.37 equals \$101.38. \$93.04 paid. Balance equals \$0.
 - g. Subdivision must meet Alberta Transportation's requirements as follows:
 - i. Dedication of a 30 meter wide service road right-of-way plan of survey across the highway frontage of the NW 1-106-15-W5M from the north boundary of this quarter section to the north boundary of the existing subdivided parcel at no cost to the department.

- ii. Construction of a service road from the existing field access to the point along the service road where a driveway access is to the proposed parcel. Construction of the service road is to be to the satisfaction of the municipality and at no cost to Alberta Transportation.
- h. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
- i. **Subdivision must meet ATCO Electric's conditions as follows:**
 - i. **The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.**
 - ii. **The landowner/developer is cautioned not to plant trees which may subsequently grow into the power line right-of-way.**
 - iii. **Buildings or equipment should not be located within 5.0 meters of the power line.**

CARRIED

- b) **Subdivision Application 16-SUB-09
SE 8-106-15-W5M; La Crete
Reuben and Trudy Derksen**

MOTION 10-21 **MOVED** by Jack Eccles

That subdivision application 16-SUB-09 in the name of Reuben and Trudy Derksen, on SE 8-106-15-W5M be amended with the following conditions:

- 1. This approval is for a single lot subdivision, 31.16 acres (12.61 hectares) in size.

2. Applicant/developer shall enter into a Developer's Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b. Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
 - c. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
 - d. Provision of a storm water management plan. Contact Marion Krahn, Development Officer, at 780-928-3983 to discuss the requirements for your subdivision.
 - e. Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$2,626.28 per acre. Municipal reserve is charged at 10%, which is \$262.63 per subdivided acre. 31.16 acres times \$262.63 equals \$8,183.55.
 - f. Payment of off-site levies in accordance with Bylaw 319/02 which calculated at \$1,000 per lot. 1 lot times \$1,000 equals \$1,000.
 - g. Dedication of the most easterly 5.18 meters of the proposed subdivision for future road widening.
 - h. Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - i. The Developers Agreement will be registered against the title.
 - j. Provision of utility right-of-way as required by Northern Lights Gas Co-op.
 - k. **Subdivision must meet ATCO Electric's conditions as shown in Schedule "C".**

CARRIED

6. **MISCELLANEOUS ITEMS**

a) **North Point Business Park Ltd.
Sewer Lift Station Design Review
NE 10-106-15-W5M; La Crete**

MOTION 10-22 **MOVED** by Ed Froese

That the North Point Business Park Ltd. Sewer Lift Station Design Review for NE 10-106-15-W5M be referred to Council for the next scheduled meeting.

CARRIED

b) **Action List**

The Action List of January 26, 2010 was reviewed.

7. **IN CAMERA**

MOTION 10-23 **MOVED** by Beth Kappelar

The Municipal Planning Commission go in camera at 10:35 a.m.

CARRIED

MOTION 10-24 **MOVED** by Ed Froese

The Municipal Planning Commission come out of in camera at 11:03 a.m.

CARRIED

a) **Municipal Reserve
NW 9-106-15-W5M; La Crete**

MOTION 10-25 **MOVED** by Manfred Gross

That Administration send a letter to Vangard Realty Ltd. outlining the following;

1. That Vangard Realty Ltd. is welcome to develop in Mackenzie County,

2. That Mackenzie County is unable to address the concerns of Vanguard Realty Ltd. until a new subdivision application is received, and
3. That the form of Municipal Reserve requested is at the discretion of Mackenzie County.

CARRIED

8. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ March 2, 2010 at 1:00 p.m. in La Crete
- ❖ March 23, 2010 at 1:00 p.m. in Fort Vermilion

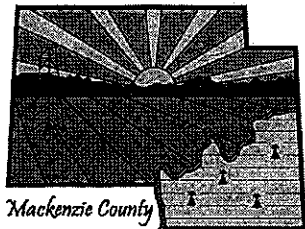
9. ADJOURNMENT

MOTION 10-26 MOVED by Ed Froese

That the Municipal Planning Commission meeting be adjourned at 11:25 a.m.

CARRIED

These minutes were adopted this 23 day of March, 2010.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Housing Management Board Meeting Minutes

BACKGROUND / PROPOSAL:

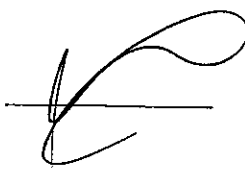
Information item. The adopted minutes of the January 25 and February 22, 2010 meetings are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie Housing Management Board meeting minutes be received for information.

Author: C. Gabriel Review By: _____ CAO 

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
January 25, 2010 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

- In Attendance:** Wally Schroeder, Chair
Ray Toews, Vice Chair
George Friesen
Abe Peters
Daryl Zielsdorf
Shirley Rechlo
Ellis Forest
Peter Wieler
Norm Van Vliet (via tele-conference)
- Regrets:** Dave Neufeld
- Administration:** Barb Spurgeon, Chief Administrative Officer
Dorothy Klassen, Lodge Manager
Lisa Unruh, Executive Assistant
- Call to Order:** Chair Wally Schroeder called the Board meeting to order at 10:02 a.m.
- Agenda:** Approval of Agenda
- 10-001 Moved by Ellis Forest
- That the agenda be approved as presented.
- Carried
- Minutes:** December 14, 2009 Board Meeting
- 10-002 Moved by Peter Wieler
- That the minutes of the December 14, 2009 Board meeting be amended as follows:

In Attendance: Wally Schroeder, Chair
George Friesen
Abe Peters
Dave Neufeld
Daryl Zielsdorf
Peter H. Wieler

Carried

Reports: **CAO Report**

10-003 Moved by George Friesen

That the Chief Administrative Officer report be accepted for information.

Carried

Financial Reports **Housing – December 31, 2009**

10-004 Moved by Ray Toews

That the December 31, 2009 Housing financial report be accepted for information.

Carried

Lodge – December 31, 2009

10-005 Moved by Daryl Zielsdorf

That the December 31, 2009 Lodge financial report be accepted for information.

Carried

Assisted Care – December 31, 2009

10-006

Moved by Abe Peters

That the December 31, 2009 Assisted Care financial report be accepted for information.

Carried

Arrears Report

10-007

Moved by Ellis Forest

That \$6883.63 be written off in Housing as Bad Debt.

Carried

10-008

Moved by Peter Wieler

That the December 2009 arrears report be received for information.

New Business:

Lodge Budget

Abe Peters left the room at 10:56 a.m.

Abe Peters re-entered the room at 10:57 a.m.

Ellis Forest left the room at 11:20 a.m.

Ellis Forest re-entered the room at 11:23 a.m.

The Board reviewed the Draft Budget and directed administration to include \$20,000.00 under the operations reserve.

Chairman Schroeder recessed the regular board meeting at 11:25 a.m.

Chairman Schroeder reconvened the regular board meeting at 11:30 a.m.

Information Items:

10-009 Moved by Ellis Forest

That the following items be accepted for information:

Bank reconciliation for November 2009
Bank reconciliation for December 2009
Letter from Alberta Health Services - Physiotherapy
St. Josephat's Senior Citizens Parish Hall Information

Carried

Norm Van Vliet left the meeting at 11:55 a.m.

In Camera

Request for Approval
SHRI Trailer
Personnel

10-010 Moved by Daryl Zielsdorf

That consideration be given to move in camera at 11:56 a.m.

Carried

10-011 Moved by Ellis Forest

That consideration be given to move out of in-camera at
12:30 p.m.

Carried

10-012 Moved by Shirley Rechlo

That a letter be written to the Town of High Level in support
of a regional study of seniors housing needs.

Carried

Board Minutes
January 25, 2010

10-013

Moved by Ray Toews

That the sale of the SHRI trailer be awarded to Brooke Mercredi and Danny Cardinal.

Carried

Next Meeting Date:

Regular Board Meeting
February 22, 2010 – 10:00 a.m.
Fireside Room – Phase I
Heimstaed Lodge

Adjournment:

10-014

Moved by Daryl Zielsdorf

That the board meeting of January 25, 2010 be adjourned at 12:36 p.m.

Carried

Wally Schroeder, Chair

Lisa Unruh, Executive Assistant

**MACKENZIE HOUSING MANAGEMENT BOARD
SPECIAL BOARD MEETING - Teleconference
February 1, 2009 – 7:30 p.m.
Fireside Room – Heimstaed Lodge**

- In Attendance:** Wally Schroeder, Chair
Ray Toews, Vice Chair
Abe Peters
Daryl Zielsdorf
Shirley Rechlo
Ellis Forest
Peter Wieler
- Regrets:** George Friesen
Norm Van Vliet
Dave Neufeld
- Administration:** Barb Spurgeon, Chief Administrative Officer
- Call to Order:** Chair Wally Schroeder called the Board meeting to order at 7:42 p.m.
- Agenda:** **Approval of Agenda**
- 10-015 Moved by Daryl Zielsdorf
- That the agenda be approved as distributed.
- Carried
- In Camera** **Personnel**
- 10-016 Moved by Ellis Forest
- That consideration be given to move in camera at 7:43 p.m.
- Carried

Board Minutes
February 1, 2010

10-017

Moved by Peter Wieler

That consideration be given to move out of in-camera at
8:10 p.m.

Carried

Adjournment:

10-018

Moved by Ray Toews

That the special board meeting of be adjourned at 8:11 p.m.

Carried

Wally Schroeder
Chair

Barbara L. Spurgeon
Chief Administrative Officer

**MACKENZIE HOUSING MANAGEMENT BOARD
REGULAR BOARD MEETING
February 22, 2010 – 10:00 A.M.
Fireside Room – Heimstaed Lodge**

- In Attendance:** Wally Schroeder, Chair
Ray Toews, Vice Chair
George Friesen
Abe Peters
Daryl Zielsdorf
Shirley Rechlo
Ellis Forest
Peter Wieler
- Regrets:** Norm Van Vliet
Dave Neufeld
- Administration:** Barb Spurgeon, Chief Administrative Officer
Dorothy Klassen, Lodge Manager
- Call to Order:** Chair Wally Schroeder called the Board meeting to order at 9:58 a.m.
- Agenda:** **Approval of Agenda**
- 10-019 Moved by Ellis Forest
- That the agenda be approved as presented.
- Carried
- Minutes:** **January 25, 2010 Board Meeting**
- 10-020 Moved by Daryl Zielsdorf
- That the minutes of the January 25, 2010 regular Board meeting be approved as distributed.
- Carried

10-021 Moved by Ray Toews

That the minutes of the February 1, 2010 special board meeting be approved as distributed.

Carried

Reports: CAO Report

10-022 Moved by George Friesen

That the Chief Administrative Officer report be accepted for information.

Carried

Financial Reports Financial Reports, January 2010

10-023 Moved by Daryl Zielsdorf

That the January 2010 financial reports be tabled to next regular Board meeting.

Carried

New Business: LCMNA Parking Lot Lease

George Friesen & Abe Peters, board members declared a conflict of interest and did not vote.

10-024 Moved by Ray Toews

That a new lease agreement be signed with La Crete Municipal Nursing Association for the property located at Lot 15, Block 11, Plan 652 3371 in the hamlet of La Crete in the amount of \$250.00 a month.

Carried

LCMNA Hiemstaed Lodge Lease Agreement

George Friesen & Abe Peters, board members declared a conflict of interest and did not vote.

Ray Toews requested motion 10-025 be a recorded vote.

10-025 Moved by Ray Toews

That the 2010 budget include an increase to the lodge rent by \$3500.00 a month; conditional on reopening the lease to include ownership.

10-026 Moved by Peter Wieler

That motion 10-026 be divided.

Defeated

10-025 Moved by Ray Toews

That the 2010 budget include an increase to the lodge rent by \$3500.00 a month; conditional on reopening the lease to include ownership.

Defeated

In favor - Ray Toews, Shirley Rechlo, Daryl Zielsdorf
Against – Ellis Forest, Peter Wieler, Wally Schroeder

Revolving Account – Alberta Treasury Branches

A general discussion was held and Administration will bring back this item to the next meeting after some options have been explored.

IT Server and Support

10-027 Moved by Ray Toews

That a contract be awarded to Snap Technologies for a server and IT support to Mackenzie Housing Management Board.

Carried

Lodge Budget

10-028 Moved by Ellis Forest

That the proposed 2010 Lodge Budget be approved as presented.

Carried

Information Items: No Items

Chairman Schroeder recessed the meeting at 11:05 a.m.

Chairman Schroeder reconvened the meeting at 11:14 a.m.

In Camera

Personnel

10-029 Moved by Daryl Zielsdorf

That consideration be given to move in camera at 11:14 a.m.

Carried

10-030 Moved by Ellis Forest

That consideration be given to move out of in-camera at 12:00 p.m.

Carried

Next Meeting Date: Regular Board Meeting
March 29, 2010 – 10:00 a.m.
Fireside Room – Phase I
Heimstaed Lodge

Adjournment:

Board Minutes
February 22, 2010

10-031

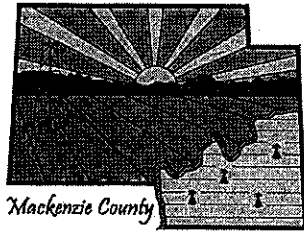
Moved by Peter Wieler

That the board meeting of February 22, 2010 be adjourned at
12:05 p.m.

Carried

Wally Schroeder
Chair

Barbara L. Spurgeon
Chief Administrative Officer



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	CAO & Director Reports

BACKGROUND / PROPOSAL:

See attached Director reports.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Chief Administrative Officer and Director reports be received for information.

Author: C. Gabriel Reviewed By: _____ CAO

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 1

Current and Completed Corporate Services Department Projects/Activities:

- 2009 Financial Statements and Financial Information Return were completed and emailed to the auditors for their final review.
- Preparing new grant applications is in progress. We received confirmations of 2010 grants for MSI, NDCC, SIP and RTG. These will be incorporated into the final 2010 budget presentation.
- County's Four-Step Community Sustainability Plan is in progress. A committee meeting took place on March 31 to review the draft plan. A request for decision is being presented to Council at their April 13 meeting. The first claim was processed by the Green Municipal Fund (\$40,232.25). A rail review meeting is scheduled to take place with the stakeholders on April 12 (one in High Level and one in La Crete). Stein Jahnsen will attend April 13 council meeting and present an update on these meetings to Council.
- Zama Fire Guard Project – the second progress report was prepared and submitted to FRIAA; the change in scope report was prepared to incorporate the old portion of the guard that was re-mulched.
- Municipal Census project – a considerable amount of time was spent between Carol, Julius and myself assisting our project management team in regards to mapping and other items; the two training workshops took place on April 6 and 7 (Fort Vermilion and La Crete locations). The actual count is scheduled to start on April 12 and will continue for two weeks. We were not able to find a suitable census coordinator for the La Crete location. Although collection of the completed La Crete and area enumeration forms will take place at our La Crete office, all inquiries from ratepayers and questions from enumerators will have to be forwarded to the Fort Vermilion office.
- 2010 Budget – received the final 2010 assessments; 2010 school and lodge requisition amounts. The final budget draft and tax rate bylaw will be presented to Council at their second meeting in April (initially was scheduled for the first meeting in April) as this will correlate with the tender openings for the two major projects: Fort Vermilion Office Addition and La Crete & Fort Vermilion Airports.
- Mustus Energy – a meeting was held during AAMD&C convention in Edmonton with Alberta Municipal Services Corporation representative and our lawyer to review the proposed contract. A meeting was scheduled between AMSC representative Brian Jackowich and Ross Maxwell (Mustus Energy consultant); I have requested an update regarding this meeting and am awaiting a response.
- Town of Rainbow Lake – calculated the revenue sharing amount for 2010 (\$724,017; 9% decrease from 2009) and processed a payment equivalent to ½ with the remaining amount payable by July 31.
- Town of High Level – no payment was processed as I am waiting for the Town to submit copies of the paid invoices reconciled to the actual amounts that are being claimed for capital purchases.
- Public Works – the redrafted job descriptions for the Public Works Leadhands for Roads and for Parks, Solid Waste & Facilities were prepared, reviewed with Directors and

To: William (Bill) Kostiw, Chief Administrative Officer
From: Joulia Whittleton, Director of Corporate Services

Page 2

reviewed with staff (Fort Vermilion location); working on revisions to job descriptions for administrative support employees to PW.

- North Point Subdivision Lift Station – I attended a meeting that was held to review the design with the developer, the developer's engineer and an engineer representing the County. We are awaiting our engineer's opinion letter and will proceed with preparing the cost recovery documents accordingly.
- La Crete RV Park Road meeting – prepared calculations and attended the meeting on March 30. The affected landowners requesting information regarding the permitted developments and environmental regulations for such along the proposed road (acreages/country residential) before committing to cost-sharing. Our planning and development department is reviewing options.
- Other: dealt with personnel issues on March 29; attended the Premier's dinner and the tri-council meeting;

Legal Files Update

- Nothing to report

Personnel/Human Resources

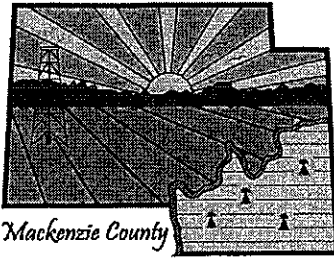
- Zama Administrative Assistant – Kimberly Herzog was hired.
- Staff cross-training – in progress

Future Corporate Services Department Projects/Activities (major highlights):

- Adding new modules (summer 2010): budgeting software (TeamBudget) and Virtual City Hall (ratepayers will have access to some Diamond information through the web).
 - Grants applications preparation as new programs become available.
 - Ratepayers meetings package preparation (financial & budget sections).
- Offsite levies review project - RFP is to be drafted (Joulia and Development Department).
- Review 2010 projects to be partially funded by local improvement tax and prepare relevant bylaws.

Respectfully submitted,

Joulia Whittleton



**PLANNING & DEVELOPMENT
DIRECTOR'S REPORT
MARCH 2010**

Page 1 of 1

In March, the Planning and Development Department completed our annual Development Permits index ("summary book") and updated the County hamlet maps (which uncovered a couple of addressing problems). We have the Municipal Improvement Standards Manual underway and continue to work on the Land Use Bylaw update.

Comments on the AVPA upgrade report were forwarded to the consultants, we moved forward on resolving some past development projects, we prepared some County Image articles and worked with Wayne Allen (Superior Safety) to set up a meeting with private sewage installers in April.

With assistance, we resolved an old setback issue (Richardson Farm), held a design review meeting for the North Point Lift Station, worked on airport extensions, prepared an agreement for Vangard's land dedication and assisted with the RV Park Road issue.

We have had some interaction with the MD of Opportunity regarding their proposal for a joint Intermunicipal Subdivision and Appeal Board (ISDAB). They are still waiting for responses from other municipalities they approached and are aiming to have proposals ready for organizational meetings after the election.

Working with the Operations South Department we posted and held interviews for Front Counter assistance in La Crete. As you may know, we terminated the GIS Coordinator position.

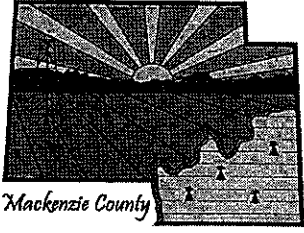
In the first quarter of 2010 we received 65 Development Permit and 8 Subdivision applications.

	Development Permits	Subdivisions
January	11	1
February	13	3
March	41	4 (1 multi-lot)
Total	65	8

For April we expect to have some new staff in La Crete and continue to work on finding the right staff for the County's needs. The move to the new office building in La Crete will certainly be on the agenda. I hope to find the time to finalize our safety services agreement and plan to continue moving forward on resolving past and future development issues.

Thank you,

Margy Jo Van Order



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Policy ADM021 Purchase Wearing Apparel for Full Time Staff & Council

BACKGROUND / PROPOSAL:

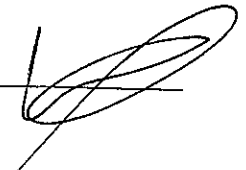
The attached policy was created in December 2000. Administration is requesting that Council review this policy and provide direction for continuing this practice.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

For review and discussion.

Author: C. Gabriel Review by: _____ CAO 

Municipal District of Mackenzie No. 23

Title	PURCHASE WEARING APPAREL FOR FULL TIME STAFF & COUNCIL	Policy No:	ADM021
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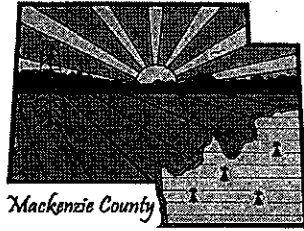
Legislation Reference	Section 5(b)
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<p>Purpose</p> <p>To provide consistent guidelines for the M.D. of Mackenzie's contribution towards the purchase of wearing apparel for full time staff and council.</p>

Policy Statement and Guidelines

- 1) It is the desire of the M.D. of Mackenzie that council and full time staff show pride in the municipality through wearing apparel with the M.D. of Mackenzie logo prominently displayed.
- 2) Each year the M.D. of Mackenzie will authorize the payment of a maximum of \$100 towards the purchase of wearing apparel, subject to clause (1), for council and full time staff.
- 3) The option to purchase wearing apparel will be made available to all councillors and full time staff of the M.D. of Mackenzie.
- 4) An M.D. of Mackenzie logo and/or name must be prominently displayed on wearing apparel purchased through the M.D. of Mackenzie.
- 5) In order to purchase M.D. of Mackenzie wearing apparel, the purchaser must be a councillor or full time employee that has been employed by the municipality for a period of six months.

	Date	Resolution Number
Approved	Dec 5/00	00-710
Amended		
Amended		



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: April 13, 2010

Presented By: Joulia Whittleton, Director of Corporate Services

Title: 2009 Surplus Allocation

BACKGROUND / PROPOSAL:

The 2009 financial statements and other financial records were prepared by administration and audited by Wilde & Company during March 2010.

Although the presentation of the 2009 audited statements will be done by the auditors during the first meeting in May, it has been confirmed that no adjustments will be required to the financial statements as prepared by the County (no change to the accumulated surplus).

OPTIONS & BENEFITS:

The County's 2009 surplus is \$2,256,959 (please see the attached statements of operations by functions and by object codes). This surplus was accumulated due to the following:

- ✓ Approximately \$400,000 of the budgeted funds was not paid based on the inter-municipal agreement due to the arbitration issue and a portion of this budgeted amount is due in 2010;
- ✓ Approximately \$866,000 was not used from the Non-TCA approved projects (most of this is in the roads and emergency services departments);
- ✓ Approximately \$990,000 of the operating funds was not used as budgeted. To highlight a few major items: \$408,000 in wages; \$167,506 in bridge repair and maintenance; 143,281 in chemicals and salt; \$134,209 in dust control; and some other smaller items that are offset with some codes that went slightly over the budgeted amount.

Due to the accounting changes for municipalities, a municipality no longer presents a statement of operating activities and a statement of capital activities in its annual financial statements. These are replaced with a statement of operations. The statement of operations includes amortization expense, revenues received for tangible

Author: J. Whittleton Reviewed By: _____ CAO _____

capital assets acquisition, gain or loss on disposal of tangible capital assets, inventory changes on accrual basis, and does not include cash requirements for long term debt principle payments, transfers to/from reserves.

It is recommended that a municipality continues budgeting by following the local government model accounting (cash based accounting) in order to meet its cash needs during a year.

In the past, the County's annual operating surplus (calculated using the local government model) was allocated as described in the established policies. The funding sections of these policies stated that funding will be allocated using the following formula:

$$(Current\ year\ surplus - \$50,000) \times 50\% = amount\ to\ the\ reserve$$

Council amended the established policies in order to continue calculating and contributing an annual operating surplus to the General Operating and General Capital Reserves using the local government model accounting. Since this amendment did not take place until the February 24, 2010 meeting, the 2009 surplus cannot be allocated to the General Operating and Capital Reserves, based on the amended policies and as intended, without council's motion.

In order to process the final 2009 general journal entry, administration requests that Council proceeds as recommended.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION: (Requires 2/3)

That the 2009 accumulated surplus be contributed as follows:

- 1) \$400,000 to the General Operating Reserve to cover the 2008 and 2009 inter-municipal contribution to tangible capital assets acquisition in 2010 as per the agreement;
- 2) $(\$2,256,959 - \$400,000 - \$50,000)/2 = \$903,479.50$ to each General Operating Reserve and to General Capital Reserve.

Author: J. Whittleton Reviewed By: CAO

**MACKENZIE COUNTY
STATEMENT OF OPERATIONS**

December 31, 2009

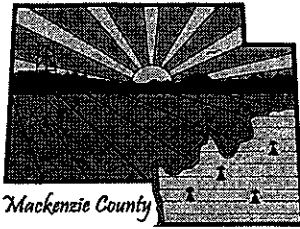
	2008	2009	Budget	Variance	%
	\$	\$	\$	\$	%
REVENUES					
Property taxes	32,055,309	32,448,614	32,446,561	(\$2,053)	0%
User fees and sales of goods	2,052,777	1,939,122	2,092,513	\$153,390	7%
Government transfers	1,499,844	1,448,984	1,306,259	(\$142,725)	-11%
Investment income (operating)	732,275	230,586	651,067	\$420,481	65%
Penalties and costs on taxes	137,938	111,547	100,000	(\$11,547)	-12%
Licenses, permits and fines	79,959	266,293	68,550	(\$197,743)	-288%
Rentals	30,849	29,434	27,650	(\$1,784)	-6%
Insurance proceeds	1,430	2,412	0	(\$2,412)	0%
Development levies	0	33,000	0	(\$33,000)	0%
Municipal reserve revenue	13,893	34,074	0	(\$34,074)	0%
Sale of equipment	72,186	7,913	0	(\$7,913)	0%
Other	332,973	263,459	382,838	\$119,379	31%
Total Revenue	37,009,433	36,815,438	37,075,438	\$260,000	1%
EXPENSES					
Legislative	514,653	559,407	529,887	(\$29,520)	-6%
Administration	3,451,789	3,589,632	4,006,903	\$417,271	10%
Protective services	2,605,194	1,686,747	1,537,966	(\$148,781)	-10%
Transportation	8,923,939	10,841,485	7,299,270	(\$3,542,215)	-49%
Environmental use and protection (water, sewer, solid waste disposa	2,284,631	3,532,975	2,883,431	(\$649,544)	-23%
Public health and welfare (FCSS)	582,853	583,771	613,340	\$29,569	5%
Planning, development, agriculture	1,516,272	1,907,330	1,780,231	(\$127,099)	-7%
Recreation and culture	1,084,144	1,388,576	1,199,205	(\$189,371)	-16%
School requisitions	7,149,792	6,768,922	6,768,922	\$0	0%
Lodge requisitions	627,268	568,212	568,212	\$0	0%
Non-TCA projects	0	1,156,348	2,472,002	\$1,315,654	53%
Total operating expenses	28,740,533	32,583,406	29,659,369	(\$2,924,037)	-10%
Excess (deficiency) before other	8,268,900	4,232,032	7,416,069	\$3,184,037	43%
OTHER REVENUE (for capital projects)					
Government transfers for capital	18,061,834	9,072,364	11,633,560	\$2,561,196	22%
Investment income (capital)	104,088	10,082	0	(\$10,082)	0%
Other revenue for capital	83,419	115,502	40,000	(\$75,502)	-189%
Proceeds from sale of physical assets	145,000	320,517	1,075,000	\$754,483	70%
EXCESS (DEFICIENCY) - PSAB Model	26,663,241	13,750,497	20,164,629	\$6,414,132	32%
Convert to local government model					
Remove non-cash transactions related to PSAB changes	0	6,125,091	600,000	(\$5,525,091)	-921%
Remove revenue for capital projects	(18,394,341)	(9,518,465)	(12,748,560)	(\$3,230,095)	25%
Long term debt principle	931,995	1,316,048	1,316,048	\$0	0%
Transfers to/from reserves	7,286,905	6,784,115	6,700,021	(\$84,094)	-1%
EXCESS (DEFICIENCY) - LG Model	50,000	2,256,959	0	(\$2,256,959)	-868061087%

Mackenzie County
Summary of All Units
For the Twelve Months Ending December 31, 2009

	2008 Actual	2009 Actual	2009	\$ Budget	% Budget
	Total	Total	Budget	Remaining	Remaining
REVENUE					
100-Taxation	\$31,797,954	\$32,219,106	\$32,254,691	\$35,585	0%
124-Frontage	\$182,200	\$211,891	\$180,021	(\$31,870)	-18%
420-Sales of goods and services	\$422,517	\$309,603	\$259,573	(\$50,030)	-19%
421-Sale of water - metered	\$1,275,655	\$1,281,710	\$1,388,969	\$105,259	8%
422-Sale of water - bulk	\$354,605	\$347,810	\$445,971	\$98,161	22%
424-Sale of land	\$37,784	\$24,763	\$84,000	\$59,237	71%
510-Penalties on taxes	\$137,938	\$111,547	\$100,000	(\$11,547)	-12%
511-Penalties of AR and utilities	\$34,485	\$26,409	\$43,338	\$16,929	39%
520-Licenses and permits	\$15,740	\$12,870	\$13,550	\$680	5%
521-Offsite levy	\$0	\$33,000	\$0	(\$33,000)	0%
522-Municipal reserve revenue	\$13,893	\$34,074	\$0	(\$34,074)	0%
526-Safety code permits	\$33,502	\$189,256	\$0	(\$189,256)	0%
525-Subdivision fees	\$27,840	\$36,815	\$45,000	\$8,185	18%
530-Fines	\$2,877	\$26,902	\$10,000	(\$16,902)	-169%
531-Safety code fees	\$0	\$450	\$0	(\$450)	0%
550-Interest revenue	\$732,275	\$288,072	\$651,067	\$362,995	56%
551-Market value changes	\$0	(\$57,486)	\$0	\$57,486	0%
560-Rental and lease revenue	\$30,849	\$29,434	\$27,650	(\$1,784)	-6%
570-Insurance proceeds	\$1,430	\$2,412	\$0	(\$2,412)	0%
592-Well drilling revenue	\$38,442	\$15,493	\$77,000	\$61,507	80%
597-Other revenue	\$136,341	\$84,940	\$178,500	\$93,560	52%
598-Community aggregate payment levy	\$85,921	\$111,855	\$0	(\$111,855)	0%
630-Sale of non-TCA equipment	\$72,186	\$7,913	\$0	(\$7,913)	0%
840-Provincial grants	\$1,499,844	\$1,448,984	\$1,306,259	(\$142,725)	-11%
990-Over/under tax collections	\$75,155	\$17,617	\$11,849	(\$5,768)	-49%
TOTAL REVENUE	\$37,009,433	\$36,815,438	\$37,075,438	\$260,000	1%
EXPENSES					
110-Wages and salaries	\$5,279,400	\$4,285,154	\$4,693,931	\$408,778	9%
132-Benefits	\$843,459	\$721,693	\$710,306	(\$11,387)	-2%
136-WCB contributions	\$98,222	\$31,815	\$37,730	\$5,915	16%
142-Recruiting	\$0	\$0	\$5,000	\$5,000	100%
150-Isolation cost	\$20,318	\$33,554	\$24,000	(\$9,554)	-40%
151-Honoraria	\$401,613	\$399,957	\$443,400	\$46,443	10%
152-Business expense - committee members	\$886	\$0	\$0	\$0	0%
211-Travel and subsistence	\$297,613	\$308,845	\$300,680	(\$8,165)	-3%
212-Promotional expense	\$30,150	\$10,164	\$31,487	\$21,323	88%
214-Memberships and conference fees	\$80,730	\$83,452	\$96,078	\$12,626	13%
215-Freight	\$69,441	\$77,824	\$108,220	\$30,396	28%
216-Postage	\$32,290	\$43,615	\$26,370	(\$17,245)	-65%
217-Telephone	\$190,926	\$203,156	\$157,136	(\$46,020)	-29%
221-Advertising	\$48,556	\$50,215	\$52,152	\$1,937	4%
223-Subscriptions and publications	\$5,564	\$5,199	\$8,700	\$3,501	40%
231-Audit fee	\$53,130	\$54,101	\$54,396	\$255	0%
232-Legal fee	\$120,506	\$211,123	\$45,500	(\$165,623)	-364%
233-Engineering consulting	\$216,993	\$297,121	\$251,500	(\$45,621)	-18%
234-Gravel hauling	\$269	\$0	\$0	\$0	0%
235-Professional fee	\$911,156	\$1,217,551	\$1,174,481	(\$43,070)	-4%
236-Enhanced policing fee	\$123,797	\$122,565	\$131,250	\$8,685	7%
239-Training and education	\$59,738	\$29,877	\$90,322	\$60,445	67%
242-Computer programming	\$17,642	\$37,372	\$40,200	\$2,828	7%
251-Repair & maintenance - bridges	\$207,716	\$10,494	\$178,000	\$167,506	94%
252-Repair & maintenance - buildings	\$118,781	\$117,207	\$177,945	\$60,738	34%
253-Repair & maintenance - equipment	\$216,212	\$212,069	\$225,350	\$13,281	6%
255-Repair & maintenance - vehicles	\$115,095	\$108,163	\$117,400	\$9,237	8%
258-Contract graders	\$643,585	\$192,392	\$238,000	\$45,608	19%
259-Repair & maintenance - structural	\$1,530,663	\$1,483,862	\$1,461,823	(\$21,839)	-1%
261-Ice bridge construction	\$99,885	\$90,104	\$100,000	\$9,896	10%
262-Rental - building and land	\$97,424	\$109,123	\$91,225	(\$17,898)	-20%
263-Rental - vehicle and equipment	\$192,373	\$97,745	\$89,512	(\$8,233)	-9%
266-Communications	\$78,587	\$65,486	\$94,772	\$29,286	31%
267-AVL maintenance	\$65,002	\$6,039	\$5,569	(\$470)	-8%
271-Licenses and permits	\$3,790	\$8,163	\$3,750	(\$4,413)	-118%
272-Damage claims	\$82	\$736	\$12,500	\$11,764	94%
273-Taxes	\$8,862	\$11,326	\$8,030	(\$3,296)	-41%
274-Insurance	\$210,204	\$193,590	\$228,550	\$34,960	15%
342-Assessor fees	\$208,837	\$233,372	\$233,180	(\$192)	0%
280-Election cost	\$150	\$0	\$1,800	\$1,800	100%
511-Goods and supplies	\$584,169	\$723,083	\$713,155	(\$9,928)	-1%
512-Medical supplies	\$26,058	\$6,629	\$7,000	\$371	5%
521-Fuel and oil	\$721,185	\$550,752	\$535,647	(\$15,105)	-3%
531-Chemicals and salt	\$219,797	\$194,019	\$337,300	\$143,281	42%
532-Dust control	\$468,825	\$390,791	\$525,000	\$134,209	26%
533-Grader blades	\$124,884	\$147,542	\$105,000	(\$42,542)	-41%
534-Gravel (apply; supply and apply)	\$2,506,115	\$926,651	\$1,073,500	\$146,849	14%
535-Gravel reclamation cost	\$4,800	\$41,031	\$50,000	\$8,969	18%
543-Natural gas	\$117,303	\$107,515	\$150,715	\$43,200	29%
544-Electrical power	\$333,927	\$435,197	\$403,540	(\$31,657)	-8%
710-Grants to local governments	\$1,303,952	\$1,298,329	\$1,700,000	\$401,671	24%
735-Grants to other organizations	\$1,401,338	\$1,476,112	\$1,420,594	(\$55,518)	-4%
747-School requisition	\$7,149,792	\$6,768,922	\$6,768,922	\$0	0%
750-Lodge requisition	\$627,268	\$568,212	\$568,212	\$0	0%
765-Operating allowances	\$64,500	\$0	\$0	\$0	0%
810-Interest and service charges	\$9,885	\$17,731	\$7,000	(\$10,731)	-153%
831-Interest - long term debt	\$302,126	\$395,863	\$387,077	(\$8,786)	-2%
921-Bad debt expense	\$6,048	\$21,784	\$24,500	\$2,717	11%
922-Tax cancellation/write-off	\$61,758	\$57,491	\$60,000	\$2,509	4%
992-Cost of land sold	\$7,140	\$13,288	\$0	(\$13,288)	0%
993-NBV value of disposed TCA	\$0	\$663,848	\$0	(\$663,848)	0%
994-Change in inventory	\$0	\$844,729	\$600,000	(\$244,729)	-41%
995-Amortization of TCA	\$0	\$4,616,513	\$0	(\$4,616,513)	0%
TOTAL	\$28,740,533	\$31,427,059	\$27,187,367	(\$4,239,692)	-16%

Mackenzie County
Summary of All Units
For the Twelve Months Ending December 31, 2009

	2008 Actual Total	2009 Actual Total	2009 Budget	\$ Budget Remaining	% Budget Remaining
Non-TCA projects	\$0	\$1,158,348	\$2,472,002	\$1,315,654	53%
TOTAL EXPENSES	\$28,740,533	\$32,583,406	\$29,659,369	(\$2,924,037)	-10%
EXCESS (DEFICIENCY)	\$8,268,900	\$4,232,032	\$7,418,069	\$3,184,037	43%
OTHER					
125-Connection rees	\$14,498	\$90,000	\$0	(\$90,000)	0%
830-Federal transfers for capital	\$397,871	\$335,908	\$1,099,829	\$763,921	69%
840-Provincial transfers for capital	\$17,663,983	\$8,736,456	\$10,533,731	\$1,797,275	17%
550-Interest revenue	\$104,088	\$10,082	\$0	(\$10,082)	0%
575-Contributed TCA	\$0	\$19,230	\$0	(\$19,230)	0%
590-Offsite levies	\$26,212	\$0	\$0	\$0	0%
597-Other capital revenue	\$42,710	\$6,272	\$40,000	\$33,729	84%
630-Proceeds of sold TCA asset	\$145,000	\$141,735	\$900,000	\$758,265	84%
631-Proceeds of traded-in TCA assets	\$0	\$178,782	\$175,000	(\$3,782)	-2%
	\$18,394,341	\$9,518,465	\$12,748,560	\$3,230,095	25%
EXCESS (DEFICIENCY) - PS MODEL	\$26,663,241	\$13,750,497	\$20,164,629	\$6,414,132	32%
CONVERT TO LG INCOME STATEMENT					
<i>Remove non-cash transactions associated with PSAB changes</i>					
993-NBV value of disposed TCA	\$0	\$663,848	\$0	(\$663,848)	0%
994-Change in inventory	\$0	\$844,729	\$600,000	(\$244,729)	-41%
995-Amortization of TCA	\$0	\$4,616,513	\$0	(\$4,616,513)	0%
<i>Remove TCA revenues</i>					
Total of OTHER per above	(\$18,394,341)	(\$9,518,465)	(\$12,748,560)	(\$3,230,095)	25%
<i>Add LTD principle paid</i>					
832-Principle Payments	\$931,995	\$1,316,048	\$1,316,048	\$0	0%
<i>Add/Deduct LG model TF to/from reserves</i>					
920-Contribution from Capital Reserve	(\$66,005)	\$0	\$0	\$0	0%
930-Contributions from Operating Reserve	(\$184,715)	(\$108,339)	\$0	\$108,339	0%
762-Contribution to Capital (funding TCA projects)	\$919,580	\$4,884,901	\$5,003,594	\$118,693	2%
763-Contribution to Capital Reserves	\$6,023,133	\$1,526,427	\$1,526,427	\$0	0%
764-Contribution to Operating Reserves	\$594,911	\$481,126	\$170,000	(\$311,126)	-183%
EXCESS (DEFICIENCY) - LG MODEL	\$50,000	\$2,256,959	\$0	(\$2,256,959)	-868061087%



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Finance and Investment Report – March 31, 2010

BACKGROUND / PROPOSAL:

Finance department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Please review the financial and investment reports for the period ended March 31, 2010.

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION:

That the financial and investment report for the period ended March 31, 2010 be accepted for information.

Author: J. Whittleton

Reviewed By: _____

CAO

MACKENZIE COUNTY - STATEMENT OF OPERATIONS

March 31, 2010

	2009	2010	Budget	Variance	%
	\$	\$	\$	\$	
REVENUES					
Property taxes	32,448,614	(4,724)	24,417,951	\$24,422,686	100%
User fees and sales of goods	1,939,122	489,021	2,022,398	\$1,533,377	76%
Government transfers	1,448,984	651,966	757,965	\$105,999	14%
Investment income (operating)	230,586	64,605	250,000	\$185,395	74%
Penalties and costs on taxes	111,547	61,887	115,000	\$53,113	46%
Licenses, permits and fines	266,293	47,960	177,250	\$129,290	73%
Rentals	29,434	668	34,218	\$33,550	98%
Insurance proceeds	2,412	0	0	\$0	0%
Development levies	33,000	4,958	0	(\$4,958)	0%
Municipal reserve revenue	34,074	8,184	0	(8,184)	0%
Sale of equipment	7,913	496,000	0	(496,000)	0%
Other	263,459	31,235	217,000	185,765	86%
Total Revenue	36,815,438	1,851,759	27,991,792	26,140,034	93%
EXPENSES					
Legislative	559,407	116,895	539,619	422,724	78%
Administration	3,589,632	862,657	4,405,212	3,542,555	80%
Protective services	1,686,747	187,376	788,529	601,153	76%
Transportation	10,841,485	849,408	7,273,081	6,423,673	88%
Environmental use and protection	3,532,975	432,170	2,787,139	2,354,969	84%
Public health and welfare (FCSS)	583,771	359,523	630,053	270,530	43%
Planning, development, agriculture	1,907,330	220,225	2,072,403	1,852,178	89%
Recreation and culture	1,388,576	432,774	1,416,379	983,605	69%
School requisitions	6,768,922	0	0	0	0%
Lodge requisitions	568,212	142,053	0	(142,053)	0%
Non-TCA projects	1,156,348	41,049	0	(41,049)	0%
Total operating expenses	32,583,406	3,644,128	19,912,415	16,268,287	82%
Excess (deficiency) before other	4,232,032	(1,792,369)	8,079,377	9,871,746	122%
OTHER REVENUE (for capital projects)					
Government transfers for capital	9,072,364	296,738	0	(296,738)	0%
Investment income (capital)	10,082	0	0	0	0%
Other revenue for capital	115,502	0	0	0	0%
Proceeds from sale of physical assets	320,517	0	0	0	0%
EXCESS (DEFICIENCY) - PSAB Model	13,750,497	(1,495,630)	8,079,377	9,575,008	119%
Convert to local government model					
Remove non-cash transactions related to PSAB changes	6,125,091	0	0	0	0%
Remove revenue for capital projects	(9,518,465)	(296,738)	0	296,738	0%
Long term debt principle	1,316,048	0	1,682,952	1,682,952	100%
Transfers to/from reserves	6,784,115	0	0	0	0%
EXCESS (DEFICIENCY) - LG Model	2,256,959	(1,792,369)	6,396,425	8,188,794	128%

INVESTMENT SUMMARY PER MARCH 31, 2010

CHEQUING ACCOUNT

Bank account balance **On March 31**
591,446

INVESTMENT VALUES

Short term investments (EM0-0377-A) **On March 31**
7,012,476
 Short term T-Bill (859-1044265-26) 427,378
 Long term investments (EM0-0374-A) 5,474,639
12,914,493

These balances are as per ATB's account statements, and include any 'market value changes'.

INVESTMENT REVENUES & INTEREST ON CHEQUING ACCOUNT

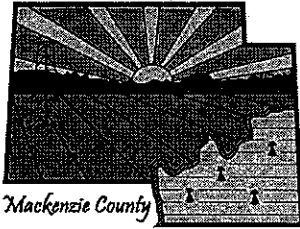
	<i>Total Jan-Mar</i>	<i>Short Term Jan-Mar</i>	<i>Long Term Jan-Mar</i>
Revenue - market value changes of investments	17,743	n/a	17,743
Interest received from investments	9,042	9,016	26
Accrued interest (yet to receive) on investments	86,767	3,161	83,606
Deduct: investment manager fees for investments	(4,700)	(1,463)	(3,237)
Interest received from chequing account balances	3,893	3,893	n/a
	<u>112,745</u>	<u>11,446</u>	<u>14,532</u>

-/-

Deduct: part of accrued interest that relates to 2009 (48,140)

=

Total investment revenues in 2010, January to March 64,605



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Additional Named Insured

BACKGROUND / PROPOSAL:

Policy ADM018 is in place to provide insurance coverage for non-profit organizations for:

- 1) Bond and Crime;
- 2) Comprehensive General Liability; and
- 3) General Property Insurance.

OPTIONS & BENEFITS:

The additional named insured program is established through Jubilee Insurance in order to provide reasonable priced insurance for non-profit organizations.

An application has been received from the La Crete Chamber of Commerce requesting insurance coverage through Mackenzie County.

COSTS & SOURCE OF FUNDING:

A non-profit organization will pay the appropriate premiums.

RECOMMENDED ACTION:

That Council authorizes providing insurance coverage to the La Crete Chamber of Commerce on a cost recovery basis through the Jubilee additional named insured program.

Author: J. Whittleton **Reviewed By:** _____ **CAO** _____

Municipal District of Mackenzie No. 23

Title	Insurance Coverage for Not for Profit Organizations	Policy No:	ADM018
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Legislation Reference	Municipal Government Act Section 5b)
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Purpose

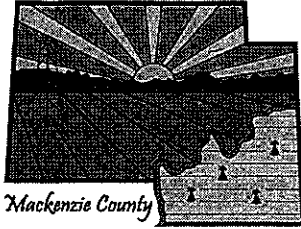
To establish procedures and standards for "Not for Profit" organizations to request insurance for premises and volunteers through the M.D. of Mackenzie's insurance company at the Municipal Government rate.

Policy Statement and Guidelines

1. The "Not for Profit" organization must be based within the boundaries of the M.D. of Mackenzie.
2. The "Not for Profit" organization must be registered in the Province of Alberta as a society or association under the Societies Act and a copy of the registration must be provided to the M.D. of Mackenzie.
3. If a "Not for Profit" organization is registered with the federal government, a copy of the registration documents must be provided to the M.D. Mackenzie.
4. The M.D. of Mackenzie shall provide insurance to "Not for Profit" organizations on a cost recovery basis only.
5. At least one member of each "Not for Profit" organization insured through the M.D. of Mackenzie must send a minimum of one representative annually to a Risk Management Workshop sponsored by the municipality. Those organizations not represented at the Risk Management Workshop will be suspended from insurance coverage.
6. When liquor is being served on property insured through the M.D. of Mackenzie, the "Not for Profit" organization must ensure that the user group provide proof of liability insurance.
7. Where the user group is unable to provide proof of liability insurance the "Not for Profit" organization must have the user complete a five-part certificate at the time the rental agreement is signed. The user shall be issued the original certificate and copies shall be provided to the M.D. of Mackenzie, the "Not for Profit" organization, and two (2) copies to Jubilee Insurance Agencies Ltd.
8. User group insurance is not required by:
 - Sporting or other organizations which are covered under a provincial or local insurance policy; and

- Organizations who are additional named insurers under the M.D. of Mackenzie insurance policy.
9. The M.D. of Mackenzie shall make the following types of insurance available to “Not for Profit” organizations upon written request:
- Bond and Crime Insurance Policy 54786;
 - Comprehensive General Liability Insurance Policy 71600; and
 - General Property Insurance Policy RSLE 1851.
10. Facility users may obtain a separate User Group Insurance policy through the M.D. of Mackenzie at a cost of \$100 where alcohol is included and \$25 for other events. This certificate may be obtained at the time the rental agreement is signed.
11. The M.D. of Mackenzie shall provide Volunteer Insurance to members serving on M.D. of Mackenzie Boards under the following Volunteer Plan “B” Policy 100000756, at no cost to the members:
- Principal sum: \$50,000.00
 - Weekly Accident Indemnity: \$200.00
 - Accident Reimburse Benefits: \$1,000.00
 - Aggregate Limit \$500,000.00 per accident or occurrence.

	Date	Resolution Number
Approved	Dec 19/00	00-770
Amended	Apr 3/01	01-185
Amended		



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Four-Step Municipal Sustainability Plan Update

BACKGROUND / PROPOSAL:

County Council engaged a firm to undertake a municipal sustainability plan. A committee consisting of three councilors and the Reeve was established.

The plan involves a public consultation process.

OPTIONS & BENEFITS:

The first draft was presented to the committee at their March 31, 2010 meeting.

The revised draft is attached for Council's information. This draft will be presented during the public consultation meetings.

A website was created and now is operational in order to supplement the public consultation process: www.mackenziefuture.ca (can also be accessed through a link on the County's website). The draft plan will be presented on this website.

The week of April 26 is suggested by the consultants to undertake community public meetings and this requires a confirmation of council.

COSTS & SOURCE OF FUNDING:

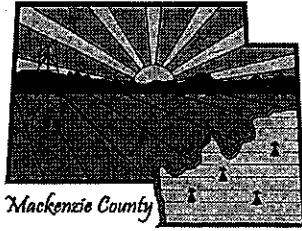
2010 budget (funds carried forward from the 2009 budget)

Author: J. Whittleton Reviewed By: _____ CAO 

RECOMMENDED ACTION:

That the draft Four-Step Municipal Sustainability Plan be accepted for information and the public consultations meetings be scheduled during the week of April 26, 2010 to take place in La Crete, Zama, Fort Vermilion, High Level/Rocky Lane rural and Blue Hills rural.

Author: J. Whittleton Reviewed By: CAO



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	Joulia Whittleton, Director of Corporate Services
Title:	Mackenzie Housing Management Board 2009 Financial Statements

BACKGROUND / PROPOSAL:

Mackenzie County, Town of High Level and Town of Rainbow Lake are annually requisitioned by the Mackenzie Housing Management Board towards operations of the Heimstead Lodge located in the Hamlet of La Crete.

OPTIONS & BENEFITS:

Please review the 2009 Financial Statements prepared for the Mackenzie Housing Management Board.

COSTS & SOURCE OF FUNDING:

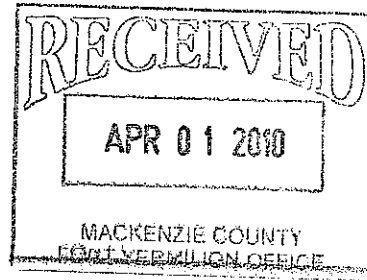
NA

RECOMMENDED ACTION:

That the 2009 Mackenzie Housing Management Board Financial Statements be received for information.

Author: J. Whittleton Reviewed By: _____ CAO 

CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDING DECEMBER 31, 2009



MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

LOCATION (MUNICIPALITY): La Crete and Fort Vermilion

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 - (a) Consolidated Statement of Financial Position**
 - (b) Statement of Changes In Lodge Net Assets**
 - (c) Statement of Changes In Housing Net Assets**
 - (d) Statement of Changes in Restricted Operating Reserve Fund**
 - (e) Consolidated Statement of Operations**
 - (f) Consolidated Statement of Cash Flows**
 - (g) Notes to the Consolidated Financial Statements**
 - (h) Statement of Lodge Operations**
 - (i) Statement of Supportive Living Operations**
 - (j) Statement of SRHI Operations**
 - (k) Statement of Housing Operations**
 - (l) Schedule I - Changes in Capital Property**
 - (m) Schedule II-b - Remittance Calculations**
 - (n) Schedule III - Combined Administration Expenses**

CERTIFICATION BY THE MANAGEMENT BODY

To the best of my knowledge and belief, the statements and schedules included in this report are true and correct, as at DECEMBER 31, 2009 for the management body legally known as:

MACKENZIE HOUSING MANAGEMENT BOARD

To the best of my knowledge and belief, all assets and liabilities of the management body are fairly stated in the Statement of Financial Position included herein.

To the best of my knowledge and belief, tenant incomes have been verified and that rentals charged are in accordance with the established incomes and the applicable rent-to-income scale.

In addition, I certify that the above named management body is legally incorporated under the Alberta Housing Act and is in good standing at this date.

DATE: March 20, 2010

CHAIRMAN OF THE BOARD OF DIRECTORS: W. Schroeder
Waldemar Schroeder

LA CRETE, ALBERTA

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

MACKENZIE HOUSING MANAGEMENT BOARD
CONSOLIDATED STATEMENT OF FINANCIAL POSITION
December 31, 2009

ASSETS

	2009					2008				
	<u>CONSOLIDATED</u>	Lodge	Supportive Living	Housing	SRHI	<u>CONSOLIDATED</u>	Lodge	Supportive Living	Housing	SRHI
CURRENT										
Cash and cash equivalents	226,595	226,595	-	-	-	372,927	372,927	-	-	-
Security Deposit Trust Account	27,150	-	-	27,150	-	25,961	-	-	25,961	-
Accounts Receivable (Note 3)	193,893	62,688	109,583	17,289	4,333	204,744	61,896	120,476	19,293	3,079
Other Current Assets	10,921	9,421	584	916	-	5,645	4,486	694	465	-
Interfund Accounts	-	(162,878)	(102,901)	157,431	108,348	-	(375,582)	215,107	76,994	83,481
TOTAL CURRENT ASSETS	458,559	135,826	7,266	202,786	112,681	609,277	63,727	336,277	122,713	86,560
INVESTMENTS (Note 4)	794	794	-	-	-	24,673	24,673	-	-	-
CAPITAL ASSETS (Schedule I)	194,892	143,057	-	47,967	3,868	164,191	160,416	-	3,775	-
TOTAL ASSETS	654,245	279,677	7,266	250,753	116,549	798,141	248,816	336,277	126,488	86,560
LIABILITIES										
CURRENT										
Accounts Payable/Accrued Liabilities (Note 6)	200,947	79,676	73,264	47,637	370	205,377	83,137	71,049	51,191	-
Due to Alberta Housing (Schedule II-b)	100,264	-	-	100,264	-	17,087	-	-	17,087	-
Prepaid Rent	14,000	8,020	-	5,534	446	19,619	14,404	-	5,215	-
Tenant Security Deposits Payable	24,578	-	-	24,578	-	24,447	-	-	24,447	-
Restricted Operating Reserve Fund	24,773	-	-	24,773	-	24,773	-	-	24,773	-
Reserve - SRHI Program	111,865	-	-	-	111,865	86,560	-	-	-	86,560
Prepaid Government LAP Grant	59,837	59,837	-	-	-	64,445	64,445	-	-	-
TOTAL LIABILITIES	536,264	147,533	73,264	202,786	112,681	442,308	161,986	71,049	122,713	86,560
Commitment (Note 9)										
NET ASSETS										
SURPLUS, EQUITY AND RESERVES										
Accumulated Surplus (Deficit)	(326,911)	(260,913)	(65,998)	-	-	91,642	(173,586)	265,228	-	-
Invested in Capital Assets	194,892	143,057	-	47,967	3,868	164,191	160,416	-	3,775	-
Capital Reserve	250,000	250,000	-	-	-	100,000	100,000	-	-	-
TOTAL NET ASSETS	117,981	132,144	(65,998)	47,967	3,868	355,833	86,830	265,228	3,775	-
TOTAL LIABILITIES AND NET ASSETS	654,245	279,677	7,266	250,753	116,549	798,141	248,816	336,277	126,488	86,560

**STATEMENT OF CHANGES IN LODGE NET ASSETS
AS AT DECEMBER 31, 2009**

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

	Lodge Accumulated Surplus (Deficit)	Supportive Living Accumulated Surplus (Deficit)	SRHI Accumulated Surplus (Deficit)	Capital Reserve	Invested in Capital Assets SRHI	Invested in Capital Assets Lodge
Balance beginning of year	(173,586)	265,228	-	100,000	-	160,416
Current year net excess (deficiency) of revenue over expenses	41,447	(331,226)	29,174	-	-	-
Less: Transfer to SRHI Program Reserve	-	-	(25,306)	-	-	-
Sub-total	(132,139)	(65,998)	3,868	100,000	-	160,416
Acquisition of capital assets	(12,500)	-	(3,868)	-	3,868	12,500
Amortization	33,727	-	-	-	-	(33,727)
Transfer to capital reserve	(150,000)	-	-	150,000	-	-
Rounding adjustment	(1)	-	-	-	-	-
Balance at end of year	(260,913)	(65,998)	-	250,000	3,868	139,189

**STATEMENT OF CHANGES IN HOUSING NET ASSETS
AS AT DECEMBER 31, 2009**

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

	Accumulated Surplus - 090	Donated Capital - 093	Invested In Capital Assets - 095
Balance at beginning of year	-	-	3,775
Current year net excess (deficiency) of revenue over expenses	(435,581)	-	-
Add: operating grant	512,450	-	-
Sub-total	76,869	-	3,775
Acquisition of capital assets	(50,500)	-	50,500
Amortization	6,308	-	(6,308)
Capital grant received	50,500	-	-
Remittance to the Department (per Schedule II)	(83,177)	-	-
Balance at end of year	-	-	47,967

**STATEMENT OF CHANGES IN RESTRICTED OPERATING RESERVE FUND
December 31, 2009**

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

	Operating Fund - 085
Balance at beginning of year	24,773
Add: Reserve Grant / Funding Received	-
Sub-Total	24,773
Less: Amounts Recognized As Revenue (specify)	-
Balance at end of year	24,773

**MACKENZIE HOUSING MANAGEMENT BOARD
CONSOLIDATED STATEMENT OF OPERATIONS
For the Year Ending December 31, 2009**

		2009				2008	
		Lodge	Supportive Living	Housing	SRHI	Total	Total
REVENUE							
101	Grants for Restricted Purposes	-	-	5,300	-	5,300	-
110	Lease Revenue	-	-	-	40,613	40,613	45,509
111	Rental Revenue	679,651	-	355,924	-	1,035,575	1,051,024
112	Meals Revenue	13,015	-	-	-	13,015	11,824
120	Arrears Collected	-	-	-	896	896	1,757
121	Sundry Revenue	39,592	-	1,966	165	41,724	19,249
125	Rent Supp Admin Rev	-	-	4,320	-	4,320	1,520
	Lodge Assistance Grant	243,956	-	-	-	243,956	245,304
	Municipal Requisitions (Note 7)	681,715	-	-	-	681,715	763,100
	Northern Lights Health Services Funding	-	1,325,551	-	-	1,325,551	1,345,709
	Total Revenue	1,657,929	1,325,551	367,510	41,674	3,392,664	3,484,996
EXPENSES							
201	Taxes & Land Leases	-	-	51,063	7,353	58,417	48,665
	Utilities						
301	Electricity	52,810	-	22,197	171	75,177	77,089
311	Water and Sewer	15,360	-	51,035	354	66,749	66,874
321	Heating Fuel	50,539	-	61,392	202	112,133	148,704
331	Cable TV	-	-	431	-	431	430
	Total Utilities	118,708	-	135,055	727	254,490	293,097
LODGE EXPENSES							
335	Food Supplies	134,564	-	-	-	134,564	126,470
340	Lodge Supplies	9,181	33,226	-	-	42,408	49,506
342	Pharmacy Expense	-	2,273	-	-	2,273	8,269
343	Lodge Rent	300,600	-	-	-	300,600	298,350
345	Linens	399	-	-	-	399	908
	Total Lodge Expenses	444,745	35,499	-	-	480,244	483,503
	Operating Expenses						
411	Janitorial Material & Services	25,062	-	3,907	150	29,119	26,316
421	Vehicle Expenses	2,427	-	6,173	-	8,600	5,930
431	Project Labour	77,495	-	112,154	-	189,649	120,555
432	Project Labour Benefits	7,765	-	12,841	-	20,606	11,055
441	Equipment Purchase	4,379	6,998	2,728	-	14,105	28,973
451	Security	9,205	-	1,121	11	10,337	9,718
461	Waste Removal	6,158	-	9,275	-	15,433	16,929
475	Bad Debt Expense	-	-	6,884	2,349	9,232	6,552
491	Sundry	2,812	-	-	-	2,812	3,807
	Total Operating Expenses	135,302	6,998	155,083	2,510	299,893	229,835
	Maintenance Expenses						
511	Building-Exterior & Interior	11,422	393	91,658	305	103,779	81,633
521	Heating, Ventilation & Plumbing	40,176	1,586	25,594	-	67,356	88,177
531	Appliance Replacement/Repairs	2,793	9,279	8,594	-	20,666	7,288
541	Electrical Systems	19,567	6,240	3,966	240	30,013	43,437
561	Ground Maintenance & Materials	8,450	-	39,162	440	48,052	42,971
581	Painting-Exterior & Interior	505	-	8,191	-	8,695	6,686
591	Building Condition Inspection	3,929	-	1,187	-	5,115	1,076
	Total Maintenance Expenses	86,841	17,499	178,352	985	283,677	271,268
600	Non-Recurring Maintenance	-	-	74,610	-	74,610	120,000
800	Administration Expenses	797,159	1,596,782	202,620	925	2,597,486	2,600,868
	Total Expenses	1,582,755	1,656,778	796,783	12,501	4,048,817	4,047,236
	Operating Excess (Deficiency) of Revenue over Expenses	75,174	(331,226)	(429,273)	29,174	(656,152)	(562,240)
700	Amortization Expense	33,727	-	6,308	-	40,035	33,735
	Net Excess (Deficiency) of Revenue over Expenses	41,447	(331,226)	(435,581)	29,174	(696,187)	(595,975)

Consolidated Statement of Cash Flows
For the Year Ending December 31, 2009

MANAGEMENT BODY: Mackenzie Housing Management Board

	2009	2008
Cash flows from operating activities		
Excess (deficiency) of revenue over expenses	(696,187)	(595,975)
Add: Amortization of capital assets	40,035	33,735
Net Change in non-cash working capital:		
Decrease (increase) in receivables	10,852	291,114
Decrease (increase) in other assets	(5,277)	(1,790)
Increase (decrease) in liabilities	(14,658)	3,762
Repaid to Alberta Housing and Urban Affairs	-	(43,575)
Net cash generated (used) in operating activities	(665,235)	(312,729)
Financing and Investing Activities		
Purchase of capital assets	(70,736)	-
Proceeds on disposal of capital assets	-	1,000
Capital grants received	50,500	-
Redemption of investments	23,879	(1,421)
Operating grant received	512,450	530,010
Reserve grant received	-	-
Restricted Operating Reserve Funds (used)	-	-
Net cash generated (used) in financing and investing activities	516,093	529,589
Net (decrease) increase in cash and cash equivalents	(149,142)	216,860
Cash, beginning of year	374,441	157,581
Cash, end of year	225,299	374,441
Cash and Cash Equivalents Represented By:		
Cash	226,595	372,927
Security Deposit Trust Account in excess of Tenant	2,572	1,514
Security Deposits Payable		
	229,167	374,441
Supplementary cash flow information:		
Interest paid	3,697	4,193
Interest received	5,903	4,080

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDING DECEMBER 31, 2009

1. PURPOSE OF THE ORGANIZATION

Mackenzie Housing Management Board (the "Board") is an organization operating with a goal of providing affordable accommodations to seniors and low-income Albertans who are the most in need. The management body qualifies as a not-for profit organization and is exempt from income taxes. The Board is also established as a management body by the provincial ministerial order and is governed by the Alberta Housing Act and its regulations.

2. SIGNIFICANT ACCOUNTING POLICIES

a) Basis of accounting & revenue recognition

These statements are prepared on an accrual basis whereby all revenues and expenditures are recorded in the period in which they pertain. The management body follows the deferral method of accounting for contributions. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Unrestricted investment income is recognized as revenue when earned. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

b) Cash

Cash includes balances with banks and short-term investments with maturities of three months or less and which have a cashable feature. Cash subject to restrictions that prevent its use for current purposes is included in restricted cash.

c) GST Receivable

As of February 1, 2004 the management body qualified for a 100% rebate of all GST paid.

d) Capital Assets

i) Housing

Only assets purchased with project funds and costing \$5,000 or more are recorded in the accounts. These assets are then amortized at rates prescribed by the management body. Buildings and land owned by the Alberta Government are not shown in the accounts. Amortization rates are as follows:

Furniture and equipment	5 - 15 years
-------------------------	--------------

ii) Lodge

Capital assets purchased by the management body are recorded at cost. Amortization is provided on the straight-line basis over the asset's estimated useful lives. Amortization rates are as follows:

Furniture and equipment	5 - 15 years
Buildings	15 years

e) Due to Alberta Housing and Urban Affairs

The amount due to Alberta Housing and Urban Affairs is calculated by set formula involving deficit budget on Schedule II-b.

f) Investments

Investments are stated at cost less any other than temporary impairment. The investment has been classified as a long-term asset in concurrence with the nature of the asset.

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDING DECEMBER 31, 2009

g) Financial Instruments

Held for trading

The Board has classified the following assets and liabilities as held for trading: cash and cash equivalents, security deposit trust account, investments, accounts payable and accrued liabilities, and due to Alberta Housing. These instruments are initially recognized at their fair value. Fair value is approximated by the instrument's initial cost in a transaction between unrelated parties.

Held for trading financial instruments are subsequently measured at their fair value. Gains and losses arising from changes in fair value are recognized immediately in net income.

Loans and receivables

The Board has classified accounts receivable as loans and receivables. These assets are initially recognized at their fair value. Fair value is approximated by the instrument's initial cost in a transaction between unrelated parties.

Loans and receivables are subsequently measured at their amortized cost, using the effective interest rate method. Under this method, estimated future cash receipts are exactly discounted over the asset's expected life, or other appropriate method, to its net carrying value. Amortized cost is the amount at which the financial asset is measured at initial recognition less principal repayments, plus or minus the cumulative amortization using the effective interest method of any difference between that initial amount and the maturity amount, and less any reduction for impairment or uncollectibility. Gains and losses arising from changes in fair value are recognized in net income upon derecognition or impairment.

h) Long-lived assets

Long-lived assets consist of capital assets. Long-lived assets held for use are measured and amortized as described in the applicable accounting policies.

The Board performs impairment testing on long-lived assets held for use whenever events or changes in circumstances indicate that the carrying value of an asset, or group of assets, may not be recoverable. Impairment losses are recognized when undiscounted future cash flows from its use and disposal are less than the asset's carrying amount. Impairment is measured as the amount by which the asset's carrying value exceeds its fair value. Any impairment is included in deficit for the year.

Discounted cash flows are used to determine the fair value of the long-lived assets.

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDING DECEMBER 31, 2009

i) Allocation of expenses

The management body engages in operating and managing social programs aimed at providing affordable housing to low-income Albertans. The costs of each project include property taxes, utilities, operating expenses and maintenance expenses that are directly related to each project. The management body also incurs a number of general support expenses that are common to the administration of the Organization and each of its projects.

The Organization allocates certain of its general support expenses by identifying the appropriate basis of allocating each component expense, and applies that consistently each year. General administration expenses are allocated to the projects proportionately based on the number of units in the portfolio.

3. ACCOUNTS RECEIVABLE

Details of accounts receivable are as follows:

	2009				2008
	Lodge	Supportive Living	Housing	SRHI	Total
Tenant receivables	1,542	-	9,297	4,563	15,402
Municipal Requisition	49,890	-	-	-	49,890
Northern Lights Health Region	-	109,583	-	-	109,583
Allowance for Doubtful Accounts	-	-	(6,884)	(2,349)	(9,233)
Other receivables	-	-	4,061	2,119	6,180
GST receivable	11,256	-	10,815	-	22,071
	62,688	109,583	17,289	4,333	193,893
					204,744

4. INVESTMENTS

Investments consist of the following:

	2009				2008
	Lodge	Supportive Living	Housing	SRHI	Total
United Farmers of Alberta	794	-	-	-	794
La Crete Co-op - patronage equity	-	-	-	-	-
	794	-	-	-	794
					24,673

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

**NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS
FOR THE YEAR ENDING DECEMBER 31, 2009**

5. CAPITAL ASSETS

	2009				2008
	Lodge	Supportive Living	Housing	SRHI	Total
Land	-	-	-	3,868	3,868
Furniture and equipment	299,361	-	56,791	-	356,152
Furniture and equipment - accum amort	(188,403)	-	(8,824)	-	(197,227)
Buildings	73,156	-	-	-	73,156
Buildings - accum amort	(44,925)	-	-	-	(44,925)
	139,189	-	47,967	3,868	191,024
					164,191

6. ACCOUNTS PAYABLE

Details of accounts payable are as follows:

	2009				2008
	Lodge	Supportive Living	Housing	SRHI	Total
Trade payables	38,328	572	33,315	370	72,585
Accrued liabilities	14,457	19,527	10,627	-	44,611
Vacation payable	10,986	21,721	1,511	-	34,218
Payroll deductions payable	15,905	31,444	2,184	-	49,533
	79,676	73,264	47,637	370	200,947
					205,377

7. MUNICIPAL REQUISITIONS

	2009				2008
	Lodge	Supportive Living	Housing	SRHI	Total
Municipal District of Mackenzie No. 23	568,212	-	-	-	568,212
Town of High Level	92,965	-	-	-	92,965
Town of Rainbow Lake	20,538	-	-	-	20,538
	681,715	-	-	-	681,715
					763,100

8. OPERATING LOAN

The Organization has an authorized line of credit of \$50,000 (2008 - \$50,000) of which none was drawn at year end. The line of credit is unsecured.

9. COMMITMENT

The organization occupies leased premises subject to minimum rent of \$25,000 per month until September 30, 2026. The landlord is seeking to increase the rental amount in 2010.

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS FOR THE YEAR ENDING DECEMBER 31, 2009

10. MEASUREMENT UNCERTAINTY

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of financial statements and the reported amounts of revenues and expenses during the reporting period. Accounts receivable are stated after evaluation as to their collectibility and an appropriate allowance for doubtful accounts is provided where considered necessary. Amortization is based on the estimated useful lives of capital assets. These assumptions are reviewed periodically and, as adjustments become necessary, they are reported in the periods in which they become known.

11. FINANCIAL INSTRUMENTS

The Organization as part of its operations carries a number of financial instruments. It is management's opinion that the Organization is not exposed to significant interest, currency or credit risks arising from these financial instruments except as otherwise disclosed.

The carrying amount of cash and cash equivalents, security deposit trust account, accounts receivable, and accounts payable and accrued liabilities approximates their fair value due to the short-term maturities of these items

12. CAPITAL MANAGEMENT

The Organization's objective when managing capital is to safeguard the entity's ability to continue as a going concern so that it can continue to provide affordable housing to low-income Albertans who are the most in need.

The Organization sets the amount of capital in proportion to risk and manages the capital structure and makes adjustments to it in light of changes to economic conditions and the risk characteristics of the underlying assets. In order to maintain or adjust the capital structure, the Organization may adjust the allocation to reserves or sell assets to reduce debt.

MACKENZIE HOUSING MANAGEMENT BOARD
STATEMENT OF LODGE OPERATIONS
For the Year Ending December 31, 2009

REVENUE		2009	2008
101	Grants for Restricted Purposes	-	-
111	Rental Revenue	679,651	696,572
112	Meals Revenue	13,015	11,824
120	Arrears Collected	-	-
121	Sundry Revenue	39,592	8,090
	Alberta Government Operating Grant	-	-
	Lodge Assistance Grant	243,956	245,304
	Municipal Requisitions (Note 7)	681,715	763,100
	Total Revenue	1,657,929	1,724,890
EXPENSES			
201	Taxes & Land Leases	-	-
	Utilities		
301	Electricity	52,810	52,987
311	Water and Sewer	15,360	15,827
321	Heating Fuel	50,539	72,200
331	Cable TV	-	-
	Total Utilities	118,708	141,014
	Operating Expenses		
335	Food Supplies	134,564	126,470
340	Lodge Supplies	9,181	15,621
342	Pharmacy Expense	-	3,539
343	Lodge Rent	300,600	298,350
345	Linens	399	908
411	Janitorial Material & Services	25,062	23,381
421	Vehicle Expenses	2,427	2,110
428	Project Labour Benefits	7,765	-
429	Project Labour	77,495	-
441	Equipment Purchase	4,379	14,195
451	Security	9,205	3,878
461	Waste Removal	6,158	6,240
475	Bad Debt Expense	0	6,552
491	Sundry	2,812	3,807
	Total Operating Expenses	580,047	505,051
	Maintenance Expenses		
511	Building-Exterior & Interior	11,422	28,056
521	Heating, Ventilation & Plumbing	40,176	47,353
531	Appliance Replacement/Repairs	2,793	2,083
541	Electrical Systems	19,567	32,295
561	Ground Maintenance & Materials	8,450	10,371
581	Painting-Exterior & Interior	505	1,976
591	Building Condition Inspection	3,929	508
	Total Maintenance Expenses	86,841	122,642
600	Non-Recurring Maintenance	-	-
800	Administration Expenses	797,159	1,046,751
	Total Expenses	1,582,755	1,815,458
	Operating Excess (Deficiency) of Revenue over Expenses	75,174	(90,568)
700	Amortization Expense	33,727	32,477
	Net Excess (Deficiency) of Revenue over Expenses	41,447	(123,045)

**MACKENZIE HOUSING MANAGEMENT BOARD
STATEMENT OF SUPPORTIVE LIVING OPERATIONS
For the Year Ending December 31, 2009**

REVENUE		2009	2008
120	Arrears Collected	-	-
121	Sundry Revenue	-	5,509
	Alberta Government Operating Grant	-	-
	Northern Lights Health Services Funding	1,325,551	1,345,709
	Lodge Assistance Grant	-	-
	Total Revenue	1,325,551	1,351,218
EXPENSES			
Operating Expenses			
340	Lodge Supplies	33,226	33,885
342	Pharmacy Expense	2,273	4,730
441	Equipment Purchase	6,998	13,741
451	Security	-	-
461	Waste Removal	-	-
475	Bad Debt Expense	-	-
491	Sundry	-	-
	Total Operating Expenses	42,497	52,356
Maintenance Expenses			
511	Building-Exterior & Interior	393	-
521	Heating, Ventilation & Plumbing	1,586	2,172
531	Appliance Replacement/Repairs	9,279	82
541	Electrical Systems	6,240	5,217
561	Ground Maintenance & Materials	-	-
581	Painting-Exterior & Interior	-	-
591	Building Condition Inspection	-	-
	Total Maintenance Expenses	17,499	7,471
600	Non-Recurring Maintenance	-	-
800	Administration Expenses	1,596,782	1,282,813
	Total Expenses	1,656,778	1,342,640
	Operating Excess (Deficiency) of Revenue over Expenses	(331,226)	8,578
700	Amortization Expense	-	-
	Net Excess (Deficiency) of Revenue over Expenses	(331,226)	8,578

**MACKENZIE HOUSING MANAGEMENT BOARD
STATEMENT OF SRHI OPERATIONS
For the Year Ending December 31, 2009**

REVENUE		2009	2008
101	Grants for Restricted Purposes	-	-
110	Lease Revenue	40,613	45,509
120	Arrears Collected	896	-
121	Sundry Revenue	165	-
	Alberta Government Operating Grant	-	-
	Total Revenue	41,674	45,509
EXPENSES			
201	Taxes & Land Leases	7,353	5,964
	Utilities		
301	Electricity	171	128
311	Water and Sewer	354	11
321	Heating Fuel	202	-
	Total Utilities	727	139
	Operating Expenses		
411	Janitorial Materials & Supplies	150	-
451	Security	11	-
461	Waste Removal	-	-
475	Bad Debt Expense	2,349	-
491	Sundry	-	-
	Total Operating Expenses	2,510	-
	Maintenance Expenses		
511	Building-Exterior & Interior	305	5,068
521	Heating, Ventilation & Plumbing	-	-
531	Appliance Replacement/Repairs	-	-
541	Electrical Systems	240	-
561	Ground Maintenance & Materials	440	1,665
581	Painting-Exterior & Interior	-	-
591	Building Condition Inspection	-	-
	Total Maintenance Expenses	985	6,733
600	Non-Recurring Maintenance	-	-
800	Administration Expenses	925	-
	Total Expenses	12,501	12,836
	Operating Excess (Deficiency) of Revenue over Expenses	29,174	32,673
700	Amortization Expense	-	-
	Net Excess (Deficiency) of Revenue over Expenses	29,174	32,673

MACKENZIE HOUSING MANAGEMENT BOARD
STATEMENT OF HOUSING OPERATIONS
For the Year Ending December 31, 2009

COMBINED FOR ALL PROJECTS

UNITS: 115

		2009	2008
REVENUE			
101	Grants for Restricted Purposes	5,300	-
111	Rental Revenue	355,924	354,452
120	Arrears Collected	-	1,757
121	Sundry Revenue	1,966	5,650
125	Rent Supp Admin Rev	4,320	1,520
131	Utilities Recovered	-	-
	Total Revenue	367,510	363,379
EXPENSES			
201	Taxes & Land Leases	51,063	42,701
Utilities			
301	Electricity	22,197	23,974
311	Water and Sewer	51,035	51,036
321	Heating Fuel	61,392	76,504
331	Cable TV	431	430
	Total Utilities	135,055	151,944
Operating Expenses			
411	Janitorial Material & Services	3,907	2,935
421	Vehicle Expenses	6,173	3,820
431	Project Labour	112,154	120,555
432	Project Labour Benefits	12,841	11,055
435	Contract Maintenance	-	129
441	Equipment Purchase	2,728	928
451	Security	1,121	7,115
461	Waste Removal	9,275	9,394
475	Bad Debt Expense	6,884	-
481	Grants to Social Club	-	-
491	Sundry	-	-
	Total Operating Expenses	155,083	155,931
Maintenance Expenses			
511	Building-Exterior & Interior	91,658	48,509
521	Heating, Ventilation & Plumbing	25,594	38,652
531	Appliance Replacement/Repairs	8,594	5,123
541	Electrical Systems	3,966	5,925
551	Elevators	-	-
561	Ground Maintenance & Materials	39,162	30,935
581	Painting-Exterior & Interior	8,191	4,710
591	Building Condition Inspection	1,187	568
	Total Maintenance Expenses	178,352	134,422
600	Non-Recurring Maintenance	74,610	120,000
800	Administration Expenses	202,620	271,304
	Total Expenses	796,783	876,302
	Operating Excess (Deficiency) of Revenue over Expenses	(429,273)	(512,923)
700	Amortization Expense	6,308	1,258
	Net Excess (Deficiency) of Revenue over Expenses	(435,581)	(514,181)

SCHEDULE I
CHANGES IN CAPITAL PROPERTY
For the Year Ending December 31, 2009

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD - Lodge/SRHI

DESCRIPTION	BALANCE AT BEGINNING OF THE YEAR	ADDITIONS	REDUCTIONS	BALANCE AT END OF THE YEAR
CAPITAL PROPERTY - COST				
Capital Assets.....	258,830	12,500		271,330
Buildings.....	101,187	-	-	101,187
Land.....	-	3,868	-	3,868
TOTAL CAPITAL PROPERTY - COST	360,017	16,368	-	376,385
ACCUMULATED AMORTIZATION				
Capital Assets.....	148,958	22,941		171,899
Buildings.....	50,643	10,786		61,429
ACCUMULATED AMORTIZATION	199,601	33,727	-	233,328
TOTAL CAPITAL PROPERTY NET OF ACCUMULATED AMORTIZATION	160,416	(17,359)	-	143,057

SCHEDULE I
CHANGES IN CAPITAL PROPERTY
For the Year Ending December 31, 2009

MANAGEMENT BODY: Mackenzie Housing Management - Housing

DESCRIPTION	BALANCE AT BEGINNING OF THE YEAR	ADDITIONS	REDUCTIONS	BALANCE AT END OF THE YEAR
CAPITAL PROPERTY - COST				
Capital Assets.....	6,291	50,500		56,791
Buildings.....	-	-	-	-
Land.....				
TOTAL CAPITAL PROPERTY - COST	6,291	50,500	-	56,791
ACCUMULATED AMORTIZATION				
Capital Assets.....	2,516	6,308	-	8,824
Buildings.....	-	-	-	-
ACCUMULATED AMORTIZATION	2,516	6,308	-	8,824
TOTAL CAPITAL PROPERTY NET OF ACCUMULATED AMORTIZATION	3,775	44,192	-	47,967

SCHEDULE II - b
REMITTANCE CALCULATION
DEFICIT BUDGET
For the Year Ending December 31, 2009

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

OPERATING AND CAPITAL GRANT

OPERATING GRANT RECEIVED	562,950.00
Less: APPROVED BUDGET	562,950.00
GRANT OVERPAYMENT/(UNDERPAYMENT)	-

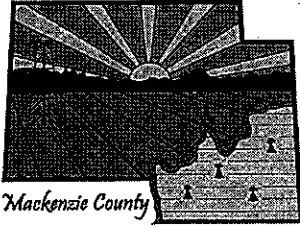
REMITTANCE TO THE DEPARTMENT

APPROVED OPERATING & CAPITAL BUDGET	562,950.00
Less: ACTUAL RESULTS:*	
{Operating Deficiency** + Eligible Capital Asset Purchase - Approved Capital Expenditure from Restricted Operating Reserve Fund }	479,772.97
OR	
{Operating Excess* - Eligible Capital Asset Purchase + Approved Capital Expenditure from Restricted Operating Reserve Fund }	-
Add: OPERATING/CAPITAL GRANT OVERPAYMENT/(UNDERPAYMENT)	-
TOTAL TO BE REMITTED TO THE DEPARTMENT	83,177.03
BALANCE DECEMBER 31, 2008	17,086.51
BALANCE DECEMBER 31, 2009	100,263.54

**SCHEDULE III
COMBINED ADMINISTRATION EXPENSES
For the Year Ending December 31, 2009**

MANAGEMENT BODY: MACKENZIE HOUSING MANAGEMENT BOARD

		2009				2008	
		Lodge	Supportive Living	Housing	SRHI	Total	
						Total	
805	Administration Labour	669,531	1,418,372	143,856	-	2,231,759	1,962,376
806	Employee Benefits	61,643	132,749	13,187	-	207,579	191,185
810	Office Expenses	5,417	3,951	4,504	-	13,872	15,461
816	Telephone, Communication & Postage	8,176	2,449	11,906	-	22,531	22,052
820	Travel (other than conference)	3,424	3,107	4,758	-	11,290	17,201
830	Legal & Collection & Contract Fees	-	-	-	-	-	17,851
835	Audit Fees	5,878	5,878	5,039	-	16,795	14,127
837	Insurance	12,745	-	1,142	925	14,813	6,141
840	Conference/Dues/Training (including travel)	12,147	21,353	2,825	-	36,325	29,859
842	Memberships	-	-	-	-	-	2,552
860	Office Space Rent	-	-	2,400	-	2,400	2,400
890	Furniture & Equipment	2,795	1,076	3,224	-	7,095	9,175
889	Board expenses	11,673	6,482	6,564	-	24,718	34,380
899	Sundry	3,729	1,365	3,215	-	8,309	14,994
901	Contract Management Fees	-	-	-	-	-	261,114
Total		797,159	1,596,782	202,620	925	2,597,486	2,600,868



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Northwest Alberta Youth Traffic Safety Conference

BACKGROUND / PROPOSAL:

See attached sponsorship request for the Northwest Alberta Youth Traffic Safety Conference to be held on May 29, 2010 at the Rocky Lane School.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

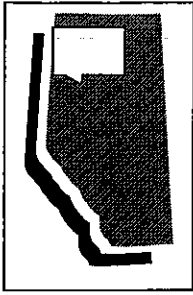
RECOMMENDED ACTION:

For discussion.

Author: C. Gabriel

Review by: _____

CAO



Northwest Alberta

Youth Traffic Safety Conference

c/o "Friends of the Falcons" P.O. Bag 8000 Fort Vermilion, AB T0H 1N0

~ Saving young lives for a stronger tomorrow ~

March 29, 2010

Community Partner:

It's with great honor and excitement that we send this letter to you. Through local agency collaboration we are planning the first ever Youth Traffic Safety Conference of Northwest Alberta.

This conference is planned to address the number of fatalities and injuries that are occurring on our local highways. In 2008, the Northwest Alberta Health Services Region suffered three fatalities, 118 injuries, and a total of 547 collisions. Fifty percent of the fatalities involved youth under the age of 19, and approximately 20% of the same age group suffered injuries.

The Conference will be held on Saturday, May 29, 2010 at Rocky Lane School near the hamlet of Fort Vermilion. Under the direction of traffic safety partners, the students will be participating in a variety of interactive sessions that will raise awareness of traffic safety concerns. We will be focusing on pedestrian safety, impaired driving, seat belts, distracted driving, school bus safety as well as other topics related to traffic.

We invite your organization to be part of this event. Do you have expertise or other resources that we could use to make this a successful conference?

Here are a few ways YOU or YOUR ORGANIZATION can be involved:



- ***Door prizes or In-kind support***
- ***Display for resource/career fair***
- ***Funding – see sponsorship information attached***

Thank you for your time, consideration and interest in our upcoming conference. Please contact Judy Ostrowski, Regional Traffic Safety Coordinator at 780.927.2522 or 780.841.5159 or email judy.l.ostrowski@gov.ab.ca if you are able to support in any of the above areas.

Let's all help be part of a safe Alberta!

Sponsorship information:

We understand that in times of economic uncertainty the call for additional funding is limited however we sincerely ask you to consider the following:

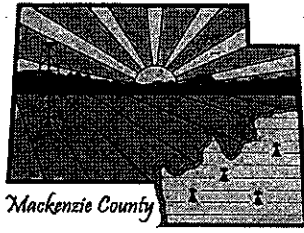
GOLD Supporters
\$1000.00 and higher
SILVER Supporters
\$ 500.00 to \$ 999.00
BRONZE Supporters
\$ 50.00 to \$ 499.00
FRIENDS of the Conference
> \$ 50.00

The organizing committee would also like to extend the most unique opportunity to assist in this event...would you like the conference named after you or your organization?

The title of PLATINUM Supporter will go the individual or organization with significant contribution as well as having the conference renamed in their honor. This is a wonderful opportunity to showcase your organization and your commitment to Saving Young Lives for a Stringer Tomorrow. For further details please feel free to contact Judy Ostrowski 780.927.2522 or 780.841.5159.

All sponsors will have free advertising at the conference as well as the local media outlets. Please make cheques payable to:

"Friends of the Falcons" P.O. Bag 8000 Fort Vermilion, AB T0H 1N0
Attn: NW Youth Traffic Safety Conference 2010



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Mackenzie Charity Golf Tournament Update

BACKGROUND / PROPOSAL:


For discussion.

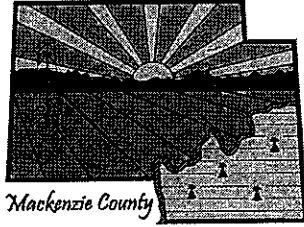
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Mackenzie Charity Golf Tournament update be received for information.

Author: C. Gabriel Review by: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	John Klassen, Director of Operations – South
Title:	Land Use Framework

BACKGROUND / PROPOSAL:

Mackenzie County will be included in the Province's Land Use Framework. The Parks and Recreation Committee request that plans be discussed in order that Mackenzie County is prepared when approached for input for the Framework.

OPTIONS & BENEFITS:

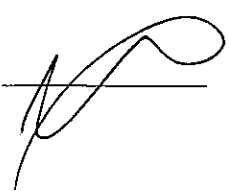
N/A

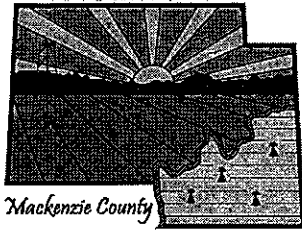
COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Discussion.

Author: L. Schmidt Review Date: _____ CAO 



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting: Regular Council Meeting

Meeting Date: April 13, 2010

Presented By: John Klassen, Director of Operations – South

Title: Bridge Campground – Recreational Lease

BACKGROUND / PROPOSAL:

The Parks and Recreation Committee suggest that the current Provincial Recreational Agreement at the Bridge Campground be terminated and replaced with a larger Recreational Lease from SRD. The proposed area would extend from the current campground to the old ferry crossing. Provincial Parks are in support of this action and suggest the County write a letter to Minister Ady and Minister Knight in order to expedite this process.

OPTIONS & BENEFITS:

By forwarding a letter to Minister Ady and Minister Knight the process of obtaining a larger lease may be expedited. The SRD Recreational Lease would lend itself to more possibilities for future development, educational opportunities etc.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Mackenzie County draft a letter to Minister Ady and Minister Knight requesting their support in the County's termination of the current Provincial Recreational Lease at Bridge Campground in order to pursue a larger SRD lease.

Author: L. Schmidt **Review Date:** _____ **CAO**

Lisa Schmidt

From: John Klassen
Sent: Thursday, February 25, 2010 4:03 PM
To: Lisa Wardley; Dicky Driedger; Peter F. Braun; Ray Toews
Cc: Lisa Schmidt
Subject: FW: Follow up - February 24th County Meeting
Attachments: Community_Service_Agreement.doc; lease_agreement.doc

FYI

John Klassen
Director Of Operations (South)
Mackenzie County
Phone (780) 928-3983
Fax (780) 928-3636
Cell (780) 841-1680

From: Calvin McLeod [mailto:Calvin.McLeod@gov.ab.ca]
Sent: Thursday, February 25, 2010 1:46 PM
To: John Klassen
Cc: Gail Tucker; Ray Gibson
Subject: Follow up - February 24th County Meeting

John:

Just some follow up on a few action items that I took away from yesterday's meeting.

Machesis Lake

- ? Attached are 1) parks community services agreement and 2) parks lease agreement. On review, you can see that the lease provides for quite a bit more latitude as far as how the campground is operated by the County. We usually like to see terms of 25 years for leases and in this case the rental rate would be very low. I am seeking clarification on how much it might be and will see if I can make \$1. work
- ? Let me know what you think and if you would like to pursue the lease we can sit down and workout some of the details beforehand.

Fort Vermillion PRA (bridge campground)

- ? I have spoken with Edmonton Parks staff to seek guidance on how to move forward with moving the land base over the SRD so that it could be included in a larger SRD recreation lease for the area.
- * ? To expedite the process it was suggested that the County could write Minister Ady and Minister Knight outlining the county desire to have the Fort Vermillion PRA park lands included as part of a larger County SRD recreation lease for the area. *
- ? In the letter from the County you could mention that at yesterday's meeting Area Parks and Area SRD staff were in attendance and are supportive of removal of the Fort Vermillion PRA "Order in Council" as a first step in pursuing a SRD recreational lease for the area east of the highway.

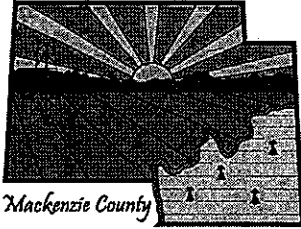
Give me a call if you would like to chat a bit more on the above.

Cheers,

Cal

Calvin McLeod
Northwest Area Manager
Alberta Tourism, Parks and Recreation / Parks Division
Room 1301, 10320 - 99 Street
Grande Prairie, Alberta, T8V 6J4

phone 780-538-8010
cell 780-518-6422
fax 780-538-5617



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	John Klassen, Director of Operations-South
Title:	Tompkins Fire Hall/Public Works Shop Construction Task Force Committee – Terms of Reference

BACKGROUND / PROPOSAL:

Mackenzie County is in the process of building a Fire Hall/Public Works Shop at Tompkins which has been budgeted for 2010. The Tompkins Fire Hall/Public Works Shop Construction Task Force Committee request the attached "Terms and Conditions" be presented to Council.

OPTIONS & BENEFITS:

To assist in the planning and development of the Tompkins Fire Hall/Public Works Shop.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Council approve the requested Tompkins Fire Hall/Public Works Shop Construction Task Force Committee Terms of Reference as presented.

Author: Pauline Short

Review By: _____

CAO

Mackenzie County

Tompkins Fire Hall/Public Works Shop Construction Task Force Committee

Terms of Reference

1. Members

The Tompkins Fire Hall/Public Works Shop Construction Task Force shall be comprised of:

- Two Mackenzie County Councilors and shall always include the area Councillor.
- Chief Administrative Officer or designates.
- May include public members at the Councillors discretion.
- Tompkins area Councilor Member shall be Committee Chair and the County shall provide secretarial support.

2. Objective, Scope of Activities and Duties

The Tompkins Fire Hall/Public Works Shop Construction Task Force is established to:

- Facilitate the design and development of the Tompkins Fire Hall/Public Works Shop construction and recommend to Council.
- Determine suitable locations for the construction of Tompkins Fire Hall/Public Works Shop and present to Council for approval.

3. Records

- The Committee will keep records of meetings for the Councils perusal.

4. Time Period

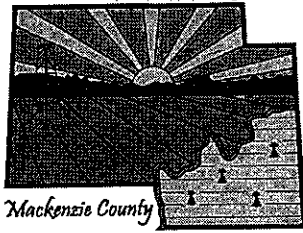
- The Tompkins Fire Hall/Public Works Shop Construction Task Force will meet as required.

5. Reporting Structure

The Tompkins Fire Hall/Public Works Shop Task Force shall report directly to the Mackenzie County Council through its Council members as required.

6. Administrative and Financial Support

- The County shall provide resources and financial support.
- The County shall provide meeting space.
- County Tompkins Fire Hall/Public Works Shop Construction Task members shall be reimbursed for their expenses as per the Honorariums and Related Expense Reimbursement Bylaw.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	John Klassen, Director of Operations-South
Title:	Tompkins Fire Hall/Public Works Shop Construction Task Force Committee – Appointment of Members at Large

BACKGROUND / PROPOSAL:

Mackenzie County is in the process of building a Fire Hall/Public Works Shop at Tompkins which has been budgeted for 2010. A committee has been formed to assist with planning and development. Henry Driedger and Frank Dyck have both requested to sit on the Tompkins Fire Hall/Public Works Shop Committee as members at large. For your perusal, we attach correspondence from both members.

OPTIONS & BENEFITS:

To assist in the planning and development of the Tompkins Fire Hall/Public Works Shop.

COSTS & SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Henry Driedger and Frank Dyck be appointed as Members at Large to the Tompkins Fire Hall/Public Works Shop Construction Task Force Committee.

Author: Pauline Short

Review By: _____

CAO

Friday, March 26, 2010

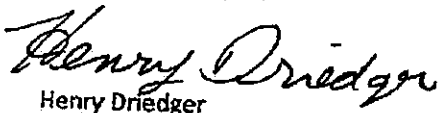
To: John Klassen

Re: Tompkins Firehall Committee

I, Henry Driedger, am interested on sitting on the Tomkins Firehall Committee as a member at large. I reside in Tompkins and am a teacher at the Bluehills Community School in the Fort Vermilion School Division. I have been involved with the fire department for six (6) years and also am a registered Emergency Medical Responder (EMR) with the Albert College of Paramedics (ACP).

If you have any questions please feel free to contact me at any time.

Sincerely Thank-you,


Henry Driedger

Home ph. 780-928-4787

Work ph. 780-928-3632

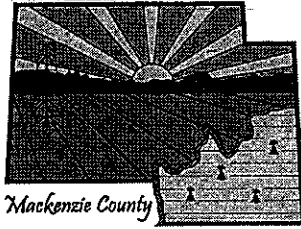
Work fax. 780-928-2798

Mackenzie County

I, Frank Dyck, of Tompkins, request to sit on the task force Committee as a public member for the Tompkins fire Hall.

Dated March 31, 2010

Frank Dyck



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Graders

BACKGROUND / PROPOSAL:

For discussion. A copy of a sample grader contract is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the Equipment Committee review the current grader replacement practice due to budget implications.

Author: W. Kostiw **Review by:** _____ **CAO** _____

002/004 # 2125

CUSTOMER'S ORDER

FINNING (CANADA), A DIVISION OF FINNING INTERNATIONAL INC.



Head Office: 16850 - 107 Avenue, Edmonton, Alberta, Canada T5P 4C9 Phone: 1-888-346-6464

DATE 5/8/2007		PURCHASER M.D. Of Mackenzie No. 23		SHIP TO: SAME <input type="checkbox"/> SPECIFY	
ADDRESS Box 640		SALES CONTACT NAME AB TOHINO		LOCATION Fort Vermilion AB	
SALES CONTACT NAME William Kostiv		SERVICE CONTACT NAME Brent Dachuk		SHIPPING TERMS	
PURCHASER'S ORDER NO.		SALESPERSON Terry Schilds		NO. 8044	
CUSTOMER ACCOUNT NO. 3593200		SELLING BRANCH 37/Peace River		<input checked="" type="checkbox"/> EXW - CUSTOMER PICKS UP AT <input type="checkbox"/> CIP - FINNING PAYS TO DELIVER TO <input type="checkbox"/> CPT - FINNING CHARGES FOR AND DELIVERS TO <input type="checkbox"/> TURNKEY - FINNING DELIVERS AND ASSEMBLY AT <input type="checkbox"/> OTHER _____ (PCA, FAS, FOB, CFR, CIF)	
GOODS AND SERVICES TAX ("GST") REG. NO. 10180 1501 RT		PROVINCIAL SALES TAX NUMBER/REASON <input type="checkbox"/> CHARGE <input type="checkbox"/> EXEMPT		WAREHOUSING INSTRUCTIONS SHIPPING INSTRUCTIONS	
MAKE		P/N NO.		PRINCIPAL WORK CODE 903 - Municipal Government	
STOCK NO. 119328		SERIAL NO. B9L00255		OWNERS <input checked="" type="checkbox"/> COND. SALE <input type="checkbox"/> LEASE <input type="checkbox"/> LEASE WITH <input type="checkbox"/> RENTAL <input type="checkbox"/> RENTAL WITH <input type="checkbox"/>	

1 Only 160M GOV MOTOR GRADER As per Quote: TR991

Strobe Roof Beacon Supply 75 S.O.S. Bottles 5 Yr / 7500 Hr Full Machine Warranty Fob County Shops 17.5R25 MK X8N0+ 1+ MP Tires Ripper, Rear, c/w Shank and 3 Teeth Winter Oils Package Blade Extension 2FT. L/H Side 1x2'	Supply & Install 10 lb Fire Ext. Supply 3 Position Manual Pitch Control With Weldco Wing All-Wheel Drive - 4WD Freight Out Weldco Beales Mastless Snow Wing Model MSW 100 Fenders Complete Set - Plastic WARRANTY: Full Machine: 12 Months Unlimited Hours Extended Powertrain and Hydraulic Warranty 60 mo/7500 hrs Governmental Application Only
--	--

MODEL	SERIAL NO.	STOCK NO.	CR. NOTE NO.	TOTAL PRICE	\$333,133.85
ATTACHMENTS AND SERIAL NOS.				LESS GROSS TRADE-IN ALLOWANCE	0.00
CUSTOMER'S GST/REGISTRATION NO./REASON				DIFFERENCE	333,133.85
AMOUNT OWING TO				PROVINCIAL SALES TAX	0.00
WIRE	CHEQUE	L/C	EXPECTED DATE	ENVIRONMENTAL LEVY - Tires	0.00
SPECIAL TERMS				ENVIRONMENTAL LEVY - Batteries	0.00
CONTRACT COMMENCEMENT DATE				SUBTOTAL	333,133.85
CONTRACT INTEREST RATE				GST ON SALE	19,988.03
CONTRACT OVERDUE RATE				LESS GST ON TRADE	0.00
NUMBER OF MONTHS				TOTAL	\$353,221.88

INSURANCE TO BE PLACED BY: FINNING CUSTOMER AGENT NAME: _____ APPLICATION: _____ LOGGING:

PURCHASER'S BANK: _____ OTHER: GOV.

THE PURCHASER HEREBY OFFERS TO PURCHASE OR LEASE, AS INDICATED ABOVE, FROM FINNING (CANADA), A DIVISION OF FINNING INTERNATIONAL INC. ("FINNING") THE EQUIPMENT DESCRIBED ABOVE ("THE EQUIPMENT") FOR THE PRICE AND ON THE TERMS AND CONDITIONS SET OUT HEREIN AND ON THE REVERSE.

FINNING DOES NOT AUTHORIZE ITS EMPLOYEES TO CONNECT ELECTRICAL EQUIPMENT AND ASSUMES NO RESPONSIBILITY FOR ANY LOSS, DAMAGE OR DELAY SUFFERED BY CUSTOMERS AS A RESULT OF THE CONNECTION OF ANY ELECTRICAL EQUIPMENT SOLD BY FINNING WHETHER THE CONNECTION IS MADE BY FINNING'S EMPLOYEES OR BY OTHERS.

FINNING'S LIABILITY IS LIMITED BY THE TERMS AND CONDITIONS ON THE REVERSE WHICH FORM PART OF THIS AGREEMENT. IN ADDITION, THERE ARE PROVISIONS ON THE REVERSE WHICH MAY RESULT IN THE PURCHASER HAVING TO PAY CUSTOMS DUTIES, IMPORT DUTIES AND EXCISE TAXES WHICH DO NOT FORM PART OF THE TOTAL PRICE SHOWN ABOVE. IT IS IMPORTANT THAT YOU READ AND FULLY UNDERSTAND ALL OF THE TERMS AND CONDITIONS ON THE REVERSE HEREOF PRIOR TO SIGNING THIS ORDER.

THE PURCHASER ACKNOWLEDGES THAT HE HAS READ AND UNDERSTANDS THE APPLICABLE WARRANTY AND HAS RECEIVED A COPY THEREOF.

ACCEPTED AT 16850 - 107 Avenue, Edmonton, Alberta, Canada T5P 4C9

ON (DATE) MAY 09-07	PURCHASER M.D. Of Mackenzie No. 23	TITLE L.A.O.
BY <i>Terry Schilds</i>	BY <i>[Signature]</i>	TITLE _____
FINNING (CANADA), A DIVISION OF FINNING INTERNATIONAL INC.	SIGNATURE(S) AND TITLE(S)	OR AUTHORIZED OFFICIAL(S)

OPERATING 02-32-30-253 # 2125 W.S.



SALE/RENTAL INVOICE

Questions? Please contact your Finning branch office:

INDUSTRIAL PARK WEST
PEACE RIVER AB T8S 1S2
P.O. BOX 6120
(780) 624-1550
(780) 624-1840 FAX

Customer:

MACKENZIE COUNTY #23
BOX 640
FORT VERMILION AB T0H 1N0

Shipped to:

MACKENZIE COUNTY #23
4511 46 AVENUE
FORT VERMILION AB T0H 1N0

UNIT # 2125

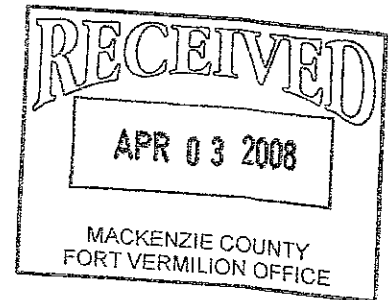
Invoice Number	Invoice Date	Customer Number	Customer Order Number	Branch	Page
S8399501	03-28-08	3593200		37	1
Document Number	Branch Name	Salesman			
S83995	FINNING PEACE RIVER	TERRY SCHILDS			
Make	Model	Serial Number	Unit Number	Meter Reading (KMS/HRS)	Machine ID
CAT	160M AWD	B9L00255		.0	119328
QTY	Item	Description	Extension		

EQUIPMENT SALE

ONE ONLY CATERPILLAR MODEL 160M AWD
MOTOR GRADER

1.0	ID NO: 119328	SERIAL NO: B9L00255 PIN: *CAT0160MVB9L00255*	333133.85
-----	---------------	---	-----------

1.0	298-7465	LIGHTS, FRONT HEADLIGHTS, HIGH
1.0	294-1034	DOOR, CAB, RIGHT HAND SIDE
1.0	233-3150	SEAT, AIR SUSPENSION, CLOTH
1.0	270-6987	TANK, FUEL, STANDARD
1.0	249-3666	NO COMPRESSOR
1.0	231-2144	DRAIN, ECOLOGY, ENGINE GRAVITY
1.0	242-5066	HYDRAULICS, BASE & 4 FUNCTIONS
1.0	243-6704	BLADE, 14' X 27" X 1"
1.0	233-7143	CUTTING EDGE, 14' BLADE
1.0	302-6352	LANGUAGE, ENGLISH
1.0	242-9549	SNOW ARRANGEMENT
1.0	286-7909	LIGHTS, WORK, HEEL 3X3
1.0	233-4620	LIGHTS, RIPPER 3X3
1.0	291-4038	LIGHTS, ROAD 3 X 3
1.0	249-6692	COVERS, SCREEN
1.0	254-1550	SHADE, SUN
1.0	294-0989	RADIO, 12V, AM/FM/CD WEATHERBD
1.0	233-3122	RADIO READY, ENTERTAINMENT
1.0	233-3134	CONVERTER, COMMUNICATION (CB)
1.0	238-8758	LADDER, CAB, RIGHT HAND SIDE
1.0	249-7587	MOUNTING, SNOW WING
1.0	250-4226	LINES, RIPPER, ADDITIONAL
1.0	231-1516	LINES, STANDARD W/O ACCUMULATOR
1.0	233-7160	END BITS, OVERLAY



**Please Pay This Amount
Amount Credited**

Registration Number: 10180 1561 RT
Send CAD payment to: Finning (Canada), C3176, PO Box 9179, Stn M, Calgary, AB, T2P 5E1
Send USD payment to: Finning (Canada), C3176U, PO Box 9179, Stn M, Calgary, AB, T2P 5E1





Questions? Please contact your Finning branch office:

INDUSTRIAL PARK WEST
PEACE RIVER AB T8S 1S2
P.O. BOX 6120
(780) 624-1550
(780) 624-1840 FAX

SALE/RENTAL INVOICE

Customer:

MACKENZIE COUNTY #23
BOX 640
FORT VERMILION AB T0H 1N0

Shipped to:

MACKENZIE COUNTY #23
4511 46 AVENUE
FORT VERMILION AB T0H 1N0

Invoice Number	Invoice Date	Customer Number	Customer Order Number	Branch	Page
S8399501	03-28-08	3593200		37	2
Document Number	Branch Name	Salesman			
S83995	FINNING PEACE RIVER	TERRY SCHILDS			
Make	Model	Serial Number	Unit Number	Meter Reading (KMS/HRS)	Machine ID
CAT	160M AWD	B9L00255		.0	119328
QTY	Item	Description	Extension		

1.0	233-3126	LIGHT, CAB, SNOW WING, RH 3X3		
1.0	241-8663	ALL-WHEEL DRIVE		
1.0	251-4183	FILM, ENGINE, VHP PLUS, AWD		
1.0	247-0095	OIL, HYDRAULIC, AWD		
1.0	248-1322	RIPPER-SCARIFIER, REAR		
1.0	252-0779	TIRES, 17.5R25 MX XSNO+ 1* MP		

ATT: WC 3W11300-1 ID NO: WT18787 SNOW WING

EQUIPMENT TRADE IN
MODEL: 160H

SERIAL NO: ASD00331
PIN: *CAT0160HKASD00331*

205000.00-

GST ON ID 119328 \$ 16656.69
GST ON TRADE \$(10250.00)

mit #2115

12MO/UNLIMITED HOURS FULL MACHINE WARRANTY
60MO/7500SMU EXTENDED FULL MACHINE WARRANTY + FOB

GST

6406.69

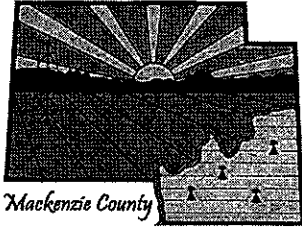
Please Pay This Amount
Amount Credited

134540.54

Registration Number: 10180 1561 RT

Send CAD payment to: Finning (Canada), C3176, PO Box 9179, Stn M, Calgary, AB, T2P 5E1
Send USD payment to: Finning (Canada), C3176U, PO Box 9179, Stn M, Calgary, AB, T2P 5E1





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	AJA Friesen Road & Water Management Project

BACKGROUND / PROPOSAL:

This project has been in discussion for many years and some road work has been completed. GENIVAR is currently completing final design and tender documents.

OPTIONS & BENEFITS:

The benefit will be better control of surface water in a large area, including the La Crete lagoon.

COSTS & SOURCE OF FUNDING:

AJA Friesen Road Reconstruction - \$242,355 (remaining budget)

Wolfe Lake Road & Water Point - \$469,429 (remaining budget)

RECOMMENDED ACTION:

That the County continue with the AJA Friesen water management project as proposed by GENIVAR.

Author: W. Kostiw Review by: _____ CAO

Carol Gabriel

From: Mark Onaba [Mark.Onaba@genivar.com]
Sent: Thursday, April 01, 2010 11:07 AM
To: Bill Kostiw
Cc: John Klassen; Mark Schwab; Garth McCulloch; Parul Patel; Kevin Henshaw; Samuel Tekle
Subject: 3009052 - AJA Friesen Project Status Update

Hi Bill,

further to our discussion, this email is a courtesy update on the status of the AJA Friesen Project. The preliminary engineering phase of the project is now complete. All survey work has been completed as of March 20 2010. Our survey crew was able to trek through the bush and pick up the survey data that was needed for design, without the need for clearing.

Design work is now in progress and we are on track to meet the deadlines set out in our proposal, which are as follows;

Preliminary Engineering - March 31 2010

Detailed Design - May 21 2010

Tender - June 14 2010

Please let me know if you have any further questions or comments.

Thanks Bill.

Regards,



Mark Onaba, E.I.T | Area Manager - La Crete
GENIVAR | *Constructive People*
T: 780.332.1000 | C: 780.821.0164 | F: 780.332.1100 | www.genivar.com

4411 51st Street | Box 1159 | Grimshaw | Alberta | T0H 1W0

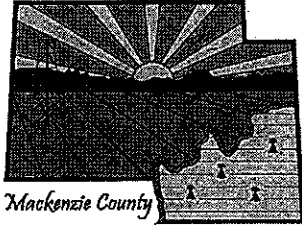
Please consider the environment before printing this email.

CONFIDENTIALITY WARNING:

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Ce message est destiné uniquement à la personne ou à l'organisation à laquelle il est adressé et il peut contenir des informations privilégiées, confidentielles ou non divulguables en vertu de la loi. Si vous n'êtes pas le destinataire du présent message ni la personne chargée de remettre le présent message à son destinataire, il vous est strictement interdit de le divulguer, de le distribuer, de le copier ou de l'utiliser de quelque façon que ce soit. Si vous avez reçu la présente communication par erreur, veuillez en aviser l'expéditeur et détruire ou effacer tous les exemplaires que vous avez reçus.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	La Crete & Fort Vermilion Airport Runway Upgrades

BACKGROUND / PROPOSAL:

A draft copy of the airport upgrade tender package and cost estimates are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the County review the La Crete & Fort Vermilion airport runway upgrade options and finalize the tender package.

Author: W. Kostiw **Review by:** _____ **CAO** _____

TENDER FORMS

2. TENDER FORMS

2.1 TENDER FOR CONSTRUCTION

To Mackenzie County:

(Name Of Contractor)

the undersigned, hereby tenders and agrees to execute and construct all the work of every description required in the construction and final completion of the following work:

Grading, Granular Base Course, Asphalt Pavement and Other Work

La Crete and Ft. Vermilion Airport Runway Upgrades

**South ½ Sec, 106 Twp, 15 Rge, 5 W5M (La Crete)
&
South ½ Sec, 108 Twp, 12 Rge, 5 W5M (Ft. Vermilion)**

APRIL 2010

PEACE REGION

in strict accordance with the plans and specifications, for the unit prices in the unit price schedule enclosed.

The undersigned acknowledges receipt of the following addenda,

_____,
,
_____,
,
_____,
,
_____,
,

which shall form part of the Tender document.

TENDER FORMS

2.2 UNIT PRICE SCHEDULE

2.2.1 SCHEDULE 'A' - LA CRETE AIRPORT

ITEM NO.	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL BID
1	Mobilization	1 Lump sum	Lump sum	\$ _____
2	Site Occupancy (Special Provision)	_____ Days	\$ 1,500 per Day	\$ _____
3	Common Excavation (2.3.6) (Special Provisions)	31,000 m ³	\$ _____	\$ _____
4	Borrow Excavation Contractor Supplied (2.3.6) (Special Provisions)	1,000 m ³	\$ _____	\$ _____
5	Shaping & Grading Existing Ditches with Common Excavation Material (2.3.6) (Special Provisions)	600 m	\$ _____	\$ _____
6	Culverts - Supply and Install (600mm dia. C.S.P.) (2.4.4) (5.23.4)	40 m	\$ _____	\$ _____
7	Culverts - Remove and Dispose (C.S.P) (Up to 700mm dia.) (2.4.4)	40 m	\$ _____	\$ _____
8	Perforated Pipe - Supply and Install (150mm dia.) (2.8.4) (Special Provisions)	2,600 m	\$ _____	\$ _____
9	Non-Perforated Pipe - Supply and Install (150mm dia.) (2.8.4) (Special Provisions)	700 m	\$ _____	\$ _____

TENDER FORMS

ITEM No.	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL BID
10	Preparing Subgrade Surface 150mm Depth (3.1.3) (Special Provisions)	36,600 m2	\$ _____	\$ _____
11	Granular Base Course 280mm Depth (3.6.8) (5.2.5) (Special Provisions) Des. 2 Class 25	36,600 m2	\$ _____	\$ _____
12	Geotextile for Stabilization – Supply and Install (Class 1) (5.31.4) (Special Provisions) PROVISIONAL ITEM – USE AS DIRECTED BY ENGINEER	36,600 m2	\$ _____	\$ _____
13	Subcut Granular Backfill c/w loading, hauling, spreading & compaction to 100% SPD (3.6.8) (5.2.5) (Special Provisions) Des. 2 Class 25 PROVISIONAL ITEM – USE AS DIRECTED BY ENGINEER	10,000 t	\$ _____	\$ _____
14	Bituminous Prime or Seal Coat, at a rate of 1.1 liters per square meter ()	33,600 m2	\$ _____	\$ _____
15	Asphalt Concrete Pavement – EPS 65mm Depth Mix Type H2 (150-200A) (3.50.7) (5.2.5)	33,600 m2	\$ _____	\$ _____
16	Topsoil Placement (2.6.4) (Special Provisions)	76,000 m2	\$ _____	\$ _____
17	Hydro Seeding (2.20.4) (Special Provisions)	76,000 m2	\$ _____	\$ _____

TENDER FORMS

18	Painted Airfield Line Markings-Runway (Special Provisions)	1 Lump sum	\$ _____	\$ _____
19	Painted Airfield Line Markings-Taxiway (Special Provisions)	1 Lump sum	\$ _____	\$ _____
20	Lighting System Adjustments & Extension - Runway (Special Provisions)	1 Lump sum	\$ _____	\$ _____
21	Lighting System Adjustments - Apron and Taxiway (Special Provisions)	1 Lump sum	\$ _____	\$ _____
SCHEDULE 'A' TOTAL				\$ _____

TENDER FORMS

2.2.2 SCHEDULE 'B' - FORT VERMILION AIRPORT

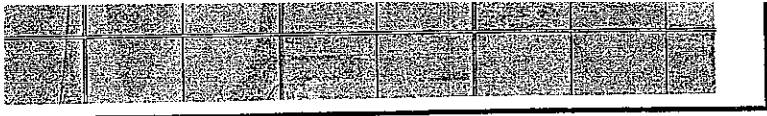
ITEM No.	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL BID
1	Mobilization	1 Lump sum	Lump sum	\$ _____
2	Site Occupancy (Special Provision)	_____ Days	\$ 1,500 per Day	\$ _____
3	Common Excavation (2.3.6) (Special Provisions)	22,700 m3	\$ _____	\$ _____
4	Common Excavation Loaded to Trucks (2.3.6) (Special Provisions)	42,000 m3	\$ _____	\$ _____
5	Shaping & Grading Existing Ditches with Common Excavation Material (2.3.6) (Special Provisions)	190 m	\$ _____	\$ _____
6	Perforated Pipe - Supply and Install (150mm dia.) (2.8.4) (Special Provisions)	740 m	\$ _____	\$ _____
7	Non-Perforated Pipe - Supply and Install (150mm dia.) (2.8.4) (Special Provisions)	140 m	\$ _____	\$ _____
8	Preparing Subgrade Surface 150mm Depth (3.1.3) (Special Provisions)	11,300 m2	\$ _____	\$ _____
9	Granular Base Course 250mm Depth (3.6.8) (5.2.5) (Special Provisions) Des. 2 Class 25	11,300 m2	\$ _____	\$ _____

TENDER FORMS

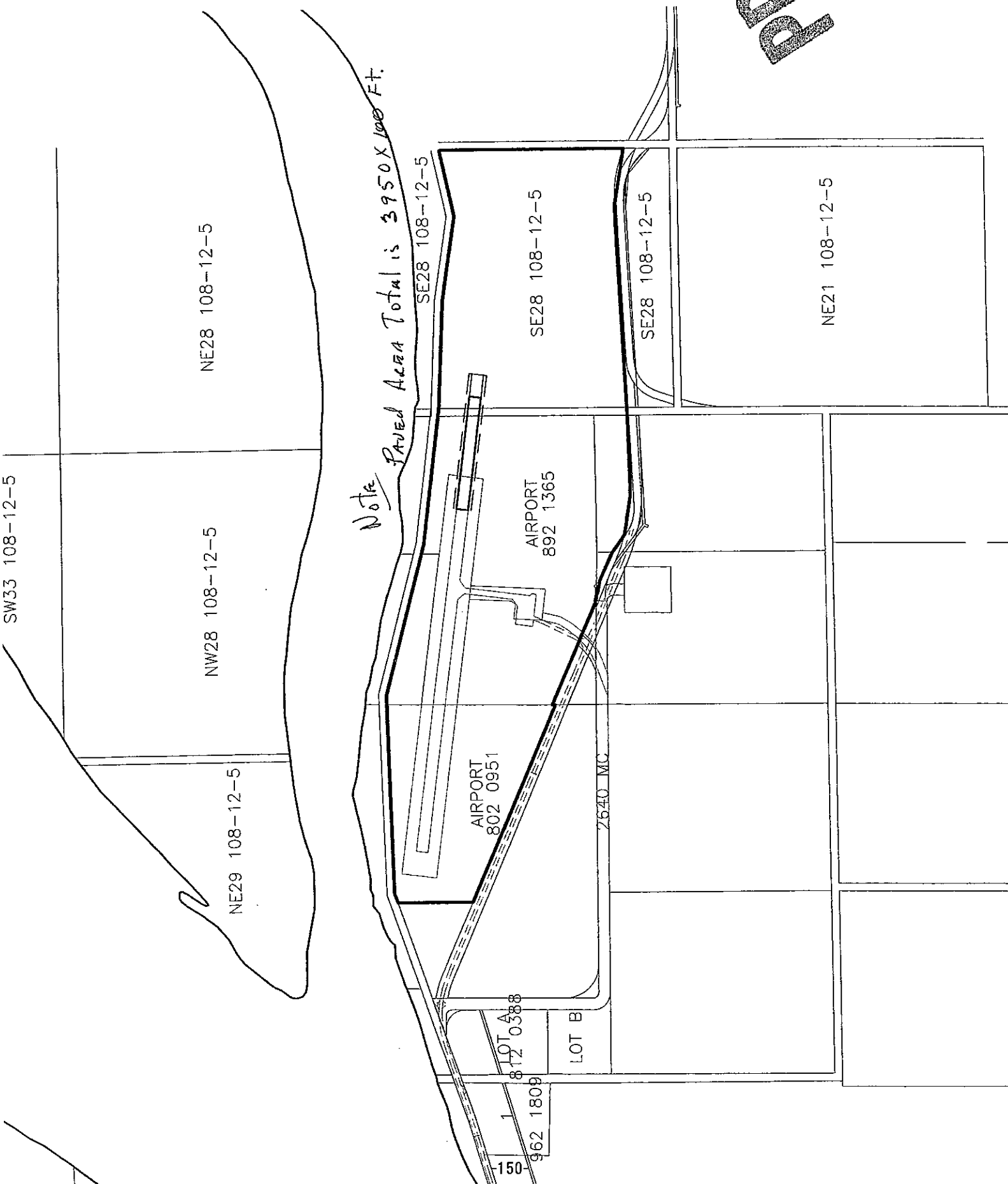
ITEM No.	DESCRIPTION	ESTIMATED QUANTITY	UNIT PRICE	TOTAL BID
10	Geotextile for Stabilization – Supply and Install (Class 1) (5.31.4) (Special Provisions) PROVISIONAL ITEM – USE AS DIRECTED BY ENGINEER	11,300 m2	\$ _____	\$ _____
11	Subcut Granular Backfill c/w loading, hauling, spreading & compaction to 100% SPD (3.6.8) (5.2.5) (Special Provisions) Des. 2 Class 25 PROVISIONAL ITEM – USE AS DIRECTED BY ENGINEER	3,000 t	\$ _____	\$ _____
12	Bituminous Prime or Seal Coat, at a rate of 1.1 liters per square meter ()	9,400 m2	\$ _____	\$ _____
13	Asphalt Concrete Pavement – EPS 65mm Depth Mix Type H2 (150-200A) (3.50.7) (5.2.5)	9,400 m2	\$ _____	\$ _____
14	Topsoil Placement (2.6.4) (Special Provisions)	56,500 m2	\$ _____	\$ _____
15	Hydro Seeding (2.20.4) (Special Provisions)	56,500 m2	\$ _____	\$ _____
16	Painted Airfield Line Markings- Runway (Special Provisions)	1 Lump sum	\$ _____	\$ _____
17	Lighting System Adjustments & Extension - Runway (Special Provisions)	1 Lump sum	\$ _____	\$ _____
SCHEDULE 'B' TOTAL				\$ _____

TENDER FORMS

SCHEDULE 'A' TOTAL (LA CRETE)	\$ _____
SCHEDULE 'B' TOTAL (FORT VERMILION)	\$ _____
TOTAL TENDER	\$ _____

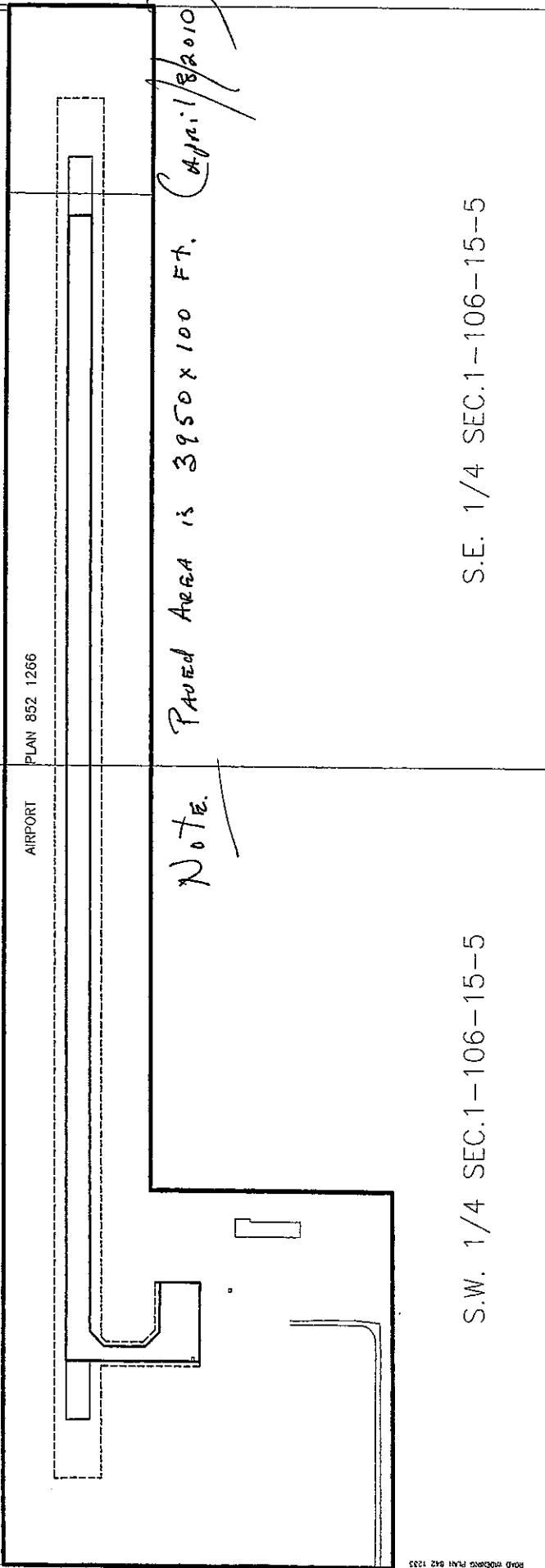


PROJECT



N.W. 1/4 SEC.1-106-15-5

N.E. 1/4 SEC.1-106-15-5



Note.

(April 2010)

S.W. 1/4 SEC.1-106-15-5

S.E. 1/4 SEC.1-106-15-5

SITE PLAN
SCALE 1:5000

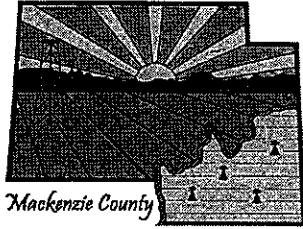
3.0 UPDATED CONSTRUCTION ESTIMATE – March 29, 2010

3.1 LaCrete Runway, Taxiway & Apron Upgrades & Extensions (Extend Runway from 2,950ft to 3,850ft & Widen from 24m to 30.5m)

Description	Quantity	Unit Price	Extensions
1. Strip & stockpile topsoil	11,000 c.m.	\$3.00	\$33,000.00
2. Place 100mm of topsoil c/w grading & seeding	84,000 s.m.	\$0.75	\$63,000.00
3. Common Excavation	20,000 c.m.	\$10.00	\$200,000.00
4. Waste Excavation (onsite) (Provisional)	1,000 c.m.	\$10.00	\$10,000.00
5. Import Excavation (Provisional)	1,000 c.m.	\$20.00 *	\$20,000.00
6. Grade Existing Ditches to proposed elevations on plans. (use onsite topsoil for fills)	600 l.m.	\$50.00	\$30,000.00
7. Replace Existing 600 Diameter CSP Culvert at proposed grade. c/w trenching, bedding, & backfill	40 l.m.	\$500.00	\$20,000.00
8. Supply & Install socked perforated 150mm diameter drain pipe. c/w drain rock, trenching, bedding, & filter cloth.	2,600 l.m.	\$150.00	\$390,000.00
9. Supply & Install 150mm diameter solid storm sewer pipe. c/w trenching, bedding, backfill & outlet grill cover. (44 outlets)	560 l.m.	\$150.00	\$84,000.00
10. Subgrade preparation, 150mm depth – 100% SPD	45,000 s.m.	\$3.00	\$135,000.00
11. Granular base course – 100% SPD a) 280mm Depth, 20mm crush gravel	45,000 s.m.	\$15.00	\$675,000.00
12. Bituminous prime coat	41,300 s.m.	\$1.00	\$41,300.00
13. Asphaltic concrete pavement, 65mm – 98% SPD	41,300 s.m.	\$15.00	\$619,500.00
14. Paint line markings (Runway & Taxiway)	L.S.	\$275,000.00	\$275,000.00
15. Lighting (Runway, Taxiway & Apron)	L.S.	\$200,000.00	\$200,000.00
SUB-TOTAL			\$2,795,800.00
CONTIGENCY ALLOWANCE (5%)			\$139,790.00
ENGINEERING ALLOWANCE (10%)			\$279,580.00
TOTAL			\$3,215,170.00

3.2 Fort Vermilion Runway Extensions
(Extend Runway from 3,000ft to 3,985ft)

Description	Quantity	Unit Price	Extensions
1. Strip & stockpile topsoil	20,000 c.m.	\$3.00	\$60,000.00
2. Place 100mm of topsoil c/w grading & seeding	56,500 s.m.	\$1.00	\$56,500.00
3. Common Excavation	2,700 c.m.	\$10.00	\$27,000.00
4. Waste Excavation	42,000 c.m.	\$10.00	\$420,000.00
5. Construct Ditches to existing drainage courses.	190 l.m.	\$50.00	\$9,500.00
6. Supply & Install socked perforated 150mm diameter drain pipe. c/w drain rock, trenching, bedding, & filter cloth.	740 l.m.	\$150.00	\$111,000.00
7. Supply & Install 150mm diameter solid storm sewer pipe. c/w trenching, bedding, backfill & outlet grill cover. (44 outlets)	140 l.m.	\$150.00	\$21,000.00
8. Subgrade preparation, 150mm depth – 100% SPD	11,300 s.m.	\$3.00	\$33,900.00
9. Granular base course – 100% SPD a) 250mm Depth, 20mm crush gravel	11,300 s.m.	\$15.00	\$169,500.00
10. Bituminous prime coat	9,400 s.m.	\$1.00	\$9,400.00
11. Asphaltic concrete pavement, 65mm – 98% SPD	9,400 s.m.	\$15.00	\$141,000.00
12. Line Painting (Runway Extension)	L.S.	\$75,000.00	\$75,000.00
12. Lighting (Runway Extension)	L.S.	\$50,000.00	\$50,000.00
SUB-TOTAL			\$1,183,800.00
CONTIGENCY ALLOWANCE (5%)			\$59,190.00
ENGINEERING ALLOWANCE (10%)			\$118,380.00
TOTAL			\$1,361,370.00



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Blue Hills Road Construction (103-2) Update

BACKGROUND / PROPOSAL:

This project was tendered and Pineridge was awarded the contract on September 23, 2009.

OPTIONS & BENEFITS:

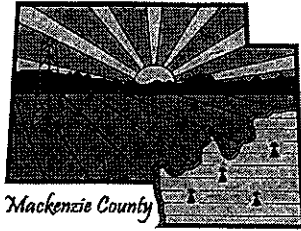
COSTS & SOURCE OF FUNDING:

Budget is \$150,000 for construction and we may need additional funds for culverts.

RECOMMENDED ACTION:

That the County proceed with the Blue Hills Road construction (103-2) and that the update be received for information.

Author: W. Kostiw Review by: _____ CAO



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	Mary Jo Van Order, Director of Planning and Development
Title:	Bylaw 757/10 Being a Plan Cancellation on Pt. of SW 7-109-13-W5M (Fort Vermilion Rural)

BACKGROUND / PROPOSAL:

March 24, 2010, this Bylaw (Bylaw 757/10) was brought to Council for first reading. However, Council requested additional information so they moved to it until the next meeting.

Mackenzie County received a request to cancel a four (4) acre subdivision on Pt. of SW 7-109-13-W5M in order to complete a boundary adjustment. Subdivision application (13-SUB-09) was approved by the Municipal Planning Commission on August 28, 2009 and the Development Agreement received final signature on October 29, 2009.

The applicant applied to change the boundary lines of their acreage by extending the land eastward in order to exclude a portion of un-usable land on the north side that contains a slough. The new boundary lines exclude this slough and increases the size of their original four (4) acre parcel to 8.5 acres.

The landowner of the quarter section (SW 7-109-13-W5M) signed the subdivision application agreeing to the proposed subdivision boundary adjustment as the boundary adjustment involves land taken from the quarter section. On the day of the subdivision boundary adjustment approval, new owners received title to the quarter section (SW 7-109-13-W5M). The new landowners were aware of the proposed subdivision boundary adjustment application prior to the purchase of the land and the subdivision approval.

As well, all adjacent landowners and the original landowner of quarter section (SW 7-109-13-W5) were sent letters with the subdivision application and tentative plan on July

Author: Liane Lambert,
Development Officer

Reviewed by: Mary Jo Van Order
Director of Planning

CAO

16, 2009 notifying them of the proposed subdivision boundary adjustment. No comments or concerns were received by the County.

The subdivision process proceeded and all documentation for the approved subdivision boundary adjustment (Development Agreement, Land Transfers, and Consent to Register a Plan) were signed by the new landowners and the applicant on October 27, 2009.

The subdivision boundary adjustment was ready to be sent to Alberta Land Titles for registration when it was realized that a Plan Cancellation to close the old subdivision would also be required.

The surveyor thought that, in order to speed up the process and possibly bypass the plan cancellation procedure, it would be best to leave the old plan in place and register the new subdivision as an irregular piece provided that the new landowners were willing. A revised drawing and documents were presented to the new landowner asking them if they would consider this idea. Should they have agreed, the revised request would have been presented to the MPC for approval.

When no response was received from the landowner, the subdivision applicant decided to proceed with the original boundary adjustment and request the plan cancellation as all the necessary documents to register the subdivision had already been signed.

The last step in completing the new boundary adjustment plan is to cancel the old subdivision plan. A plan cancellation is done by bylaw in accordance with section 658 of the Municipal Government Act.

The Planning Department has no issues or concerns with this application.

OPTIONS & BENEFITS:

This cancellation is required due to the existing lot boundaries being expanded and shifted east. When subdivision boundaries are expanded, a boundary adjustment can be completed however when the boundaries are shifted and part of the old original boundary lines are outside the new lines the old boundary lines must be cancelled so the new lines can be re-established.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

Author: Liane Lambert,
Development Officer

Reviewed by: Mary Jo Van Order
Director of Planning

CAO

RECOMMENDED ACTION:

MOTION 1

That first reading be given to Bylaw 757/10 being the cancellation of

ALL THAT PORTION OF THE SOUTH WEST QUARTER OF SECTION SEVEN (7) TOWNSHIP ONE HUNDRED AND NINE (109) RANGE THIRTEEN (13) WEST OF THE FIFTH MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE WEST BOUNDARY OF THE SAID QUARTER SECTION WITH THE NORTH LIMIT OF ROAD PLAN 2378EU; THENCE EASTERLY ALONG THE NORTH LIMIT ONE HUNDRED AND TWENTY TWO (122) METRES; THENCE NORTHERLY AND AT RIGHT ANGLES THERETO ONE HUNDRED AND THIRTY SEVEN (137) METRES; THENCE WESTERLY AND PARALLEL WITH THE NORTH LIMIT TO A POINT ON THE WEST BOUNDARY; THENCE SOUTHERLY ALONG THE WEST BOUNDARY TO THE POINT OF COMMENCEMENT, CONTAINING 1.67 HECTARES, MORE OR LESS

for the purpose of reverting the lands back into SW 7-109-13-W5M, from which the subdivision was taken.

Author: Liane Lambert,
Development Officer

Reviewed by: Mary Jo Van Order
Director of Planning

CAO _____

BYLAW NO. 757/10

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CANCELLING A PLAN OF SUBDIVISION IN
ACCORDANCE WITH SECTION 658 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 1995 and revised in 2003, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw, and

WHEREAS, Council of Mackenzie County, at the request of the registered landowners, has determined that the subdivision outlined in Schedule "A" hereto attached, be subject to a cancellation, and

NOW THEREFORE, BE IT RESOLVED THAT THE COUNCIL OF MACKENZIE COUNTY DOES HEREBY ENACTS AS FOLLOWS:

ALL THAT PORTION OF THE SOUTH WEST QUARTER OF SECTION SEVEN (7) TOWNSHIP ONE HUNDRED AND NINE (109) RANGE THIRTEEN (13) WEST OF THE FIFTH MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE WEST BOUNDARY OF THE SAID QUARTER SECTION WITH THE NORTH LIMIT OF ROAD PLAN 2378EU; THENCE EASTERLY ALONG THE NORTH LIMIT ONE HUNDRED AND TWENTY TWO (122) METRES; THENCE NORTHERLY AND AT RIGHT ANGLES THERETO ONE HUNDRED AND THIRTY SEVEN (137) METRES; THENCE WESTERLY AND PARALLEL WITH THE NORTH LIMIT TO A POINT ON THE WEST BOUNDARY; THENCE SOUTHERLY ALONG THE WEST BOUNDARY TO THE POINT OF COMMENCEMENT, CONTAINING 1.67 HECTARES, MORE OR LESS

IS HEREBY CANCELLED IN WHOLE AND THE LANDS SHALL REVERT BACK INTO PART OF SW7-109-13-W5M FROM WHICH THE SUBDIVISION WAS TAKEN.

READ a first time this ___ day of _____, 2010.

READ a second time this ___ day of _____, 2010.

READ a third time and finally passed this ___ day of _____, 2010.

Greg Newman
Reeve

William Kostiw
Chief Administrative Officer

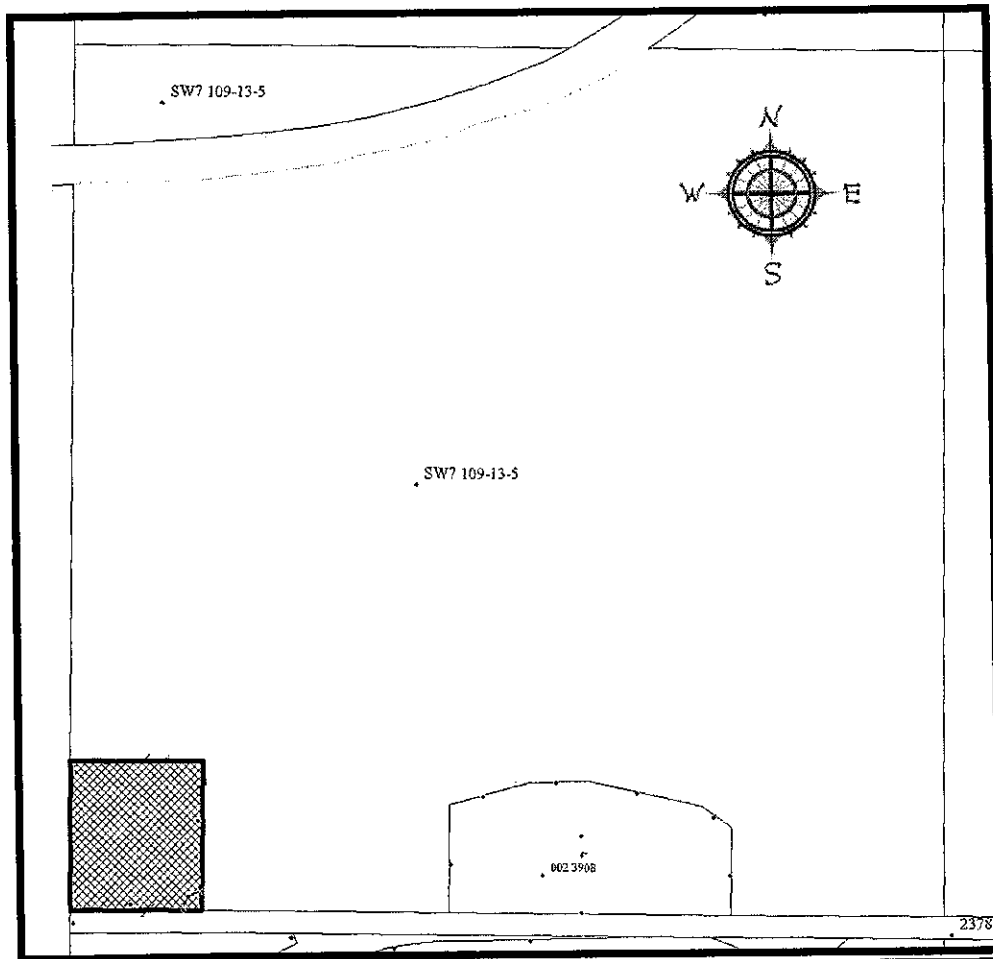
BYLAW NO. 757/10

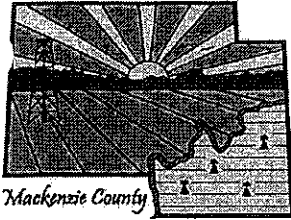
SCHEDULE "A"

1. That the Plan Cancellation of the following property known as:

ALL THAT PORTION OF THE SOUTH WEST QUARTER OF SECTION SEVEN (7) TOWNSHIP ONE HUNDRED AND NINE (109) RANGE THIRTEEN (13) WEST OF THE FIFTH MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE WEST BOUNDARY OF THE SAID QUARTER SECTION WITH THE NORTH LIMIT OF ROAD PLAN 2378EU; THENCE EASTERLY ALONG THE NORTH LIMIT ONE HUNDRED AND TWENTY TWO (122) METRES; THENCE NORTHERLY AND AT RIGHT ANGLES THERETO ONE HUNDRED AND THIRTY SEVEN (137) METRES; THENCE WESTERLY AND PARALLEL WITH THE NORTH LIMIT TO A POINT ON THE WEST BOUNDARY; THENCE SOUTHERLY ALONG THE WEST BOUNDARY TO THE POINT OF COMMENCEMENT, CONTAINING 1.67 HECTARES, MORE OR LESS

is hereby cancelled in whole and the lands shall revert back into part of SW 7-109-13-W5M from which the subdivision was taken.





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 757/10

NAME OF APPLICANT <u>Ronald & Donna Lambert</u>		
ADDRESS <u>Box 968</u>		
TOWN <u>Fort Vermilion AB</u>		
POSTAL CODE <u>T0H 1N0</u>	PHONE (RES.) <u>(780) 927-1733</u>	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER <u>Same</u>		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./S. <u>SW</u>	SEC. <u>7</u>	TWP. <u>109</u>	RANGE <u>13</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

Subdivision Plan cancellation + consolidation

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. 115664

Donna L. Lambert _____ DATE March 10/10

APPLICANT

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Donna L. Lambert _____ DATE March 10/10

REGISTERED OWNER

SURVEYOR:
WARREN BARLOW, A.L.S.

CLIENT:
RONALD LAMBERT
AND
DONNA LAMBERT

SUBMISSION AUTHORITY:
MACKENZIE COUNTY
FILE No. :



TENTATIVE PLAN
SHOWING PROPOSED SUBDIVISION OF

PART OF
S.W. 1/4 SEC. 7, TWP. 108, RGE. 13, W. 5th M.
MACKENZIE COUNTY
ALBERTA
2009



NOTES

No.	Date	By	App.
4			
3			
2	AUG 25, 2009	COMPLETED	MB
1	JUNE 30, 2009	ORIGINAL	MB

LEGEND:

- Distances are ground, horizontal, are in metres and decimals thereof.
- Lands dealt with on this plan are bounded thus: _____
- containing an area of: 3.14 Ha.
- Rights of way are shown thus: _____
- Power Lines are shown thus: _____
- Power Poles are shown thus: _____

ABBREVIATIONS:

- ha Indicates Hectare.
- H Indicates Meridian or Bound.
- N, E, S, & W Indicates North, East, South & West.
- P/L Indicates Pipeline.
- R/W Indicates Right of Way.
- Rgs Indicates Rights.
- Sec. Indicates Section.
- Twp. Indicates Township.

THEORETICAL S.E. 1/4 SEC. 12-109-14 W. 5th M.
BOYER IR NO. 164 PLAN T1247 (C.L.S.R.) 70261 LTO

N.W. 1/4 SEC. 7-109-13 W. 5th M.

S.W. 1/4 SEC. 7-109-13 W. 5th M.

E. 1/2 SEC. 8-109-13 W. 5th M.

**7.32m P/L R/W
P.L.A. 840563**

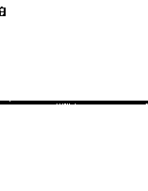
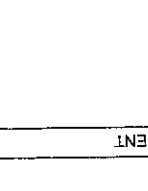
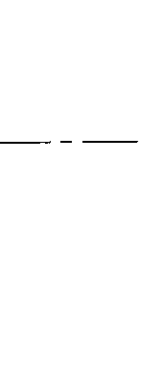
ROAD PLAN 2378 EU

ROAD PLAN 062 2020

**SEE DETAIL
C.O.P. 1 002**

**11.2m ATCO R/W
EZE 1801**

NOTE:
TIES SHOWN ARE TO BOUNDARIES



WARREN BARLOW, A.L.S.
P.230
Surveying, Inc.

BARLOW SURVEYING
Suite 204, 10013-101 Ave., Box 192, La Creche, AB, T0M 2H0
Phone: (780) 926-4890
Fax: (780) 926-4891

REGISTRATION NO. 103-09117

DATE: JUN 30, 2009

FILE NO. 103-09117

DATE: JUN 30, 2009

FILE NO. 103-09117

Developer's Agreement

Developer: Ronald Lambert and Donna Lambert

Municipality: Mackenzie County

File Number: 13-SUB-09

Legal Description: Pt. of SW 7-109-13-W5M

Mackenzie County

Memorandum of Agreement made this 29 day of October A.D., 2009.

Between: **Mackenzie County**
(hereinafter referred to as the "Municipality")

Of The First Part

And

Ronald Lambert and Donna Lambert
(herein after referred to as the "Developer")

Of The Second Part

WHEREAS the Developer is the owner or is entitled to become the owner of that portion of land located within the boundaries of Mackenzie County and legally described as Pt. of SW 7-109-13-W5M

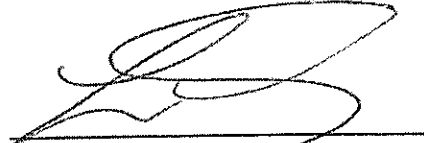
NOW THEREFORE THE PARTIES, to this Agreement, in consideration of the promises and of the mutual terms, covenants, and conditions to be observed and performed by each party agree as follows:

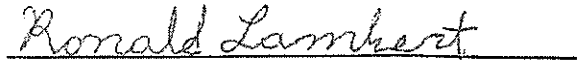
1. For the purpose of this agreement Subdivision means that area of land legally described as; Pt. of SW 7-109-13-W5M, containing 3.4 hectares (8.5 acres), as outlined in red on Schedule B, attached.
2. Any outstanding property taxes are to be paid on the land proposed to be subdivided or arrangements made which are satisfactory to the municipality.
3. Provision of access to the subdivision and to the balance of the quarter in accordance with Mackenzie County standards and at the developer's expense.
4. Provision of a storm water management plan. Please contact Liane Lambert, Development Officer to discuss the requirements for your subdivision.
5. All sewage disposals shall conform to the Alberta Private Sewage Treatment and Disposal Regulations.
6. Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
7. Dedication of the most westerly & southerly 5.18 metres of the proposed subdivision for future road widening.

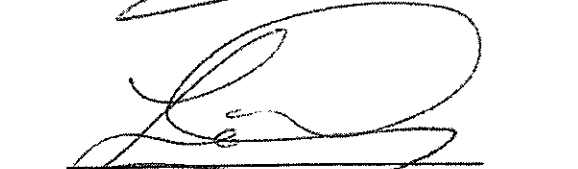
8. Provision of utility right-of-way as required by ATCO Electric and Northern Lights Gas.
9. Subdivision must meet ATCO Electric's conditions as follows:
 - i. A utility right-of-way in the name of ATCO Electric must be registered with the new and existing titles, extending to an alignment 7.5 meters on either side of the power line center line.
 - ii. The existing and future power line route will require maintenance of a cleared right-of-way to ground level and to a minimum width of 6.1 meters on either side of the line route. The owner should be aware of the potential for brushing along the existing and possible future power line alignment.

In Witness whereof: the parties hereunto affixed their signatures, on the date and year first above written.

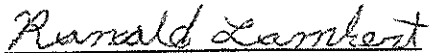
In the Province of Alberta


Witness



Ronald Lambert
Developer


Witness

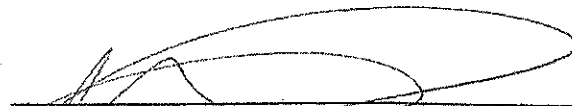

Donna Lambert
Developer

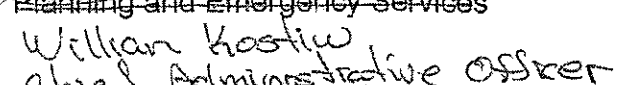

Witness

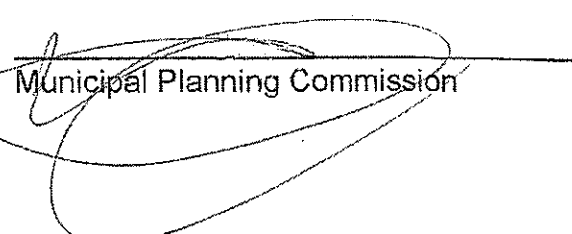

Wayne T. Mercredi
Registered Land Owner


Witness


Patricia A. Mercredi
Registered Land Owner

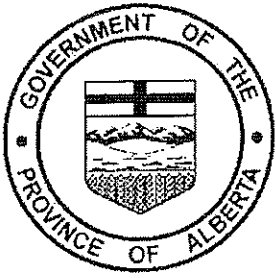

Ryan Becker, Director
Planning and Emergency Services


William Kostiw
Chief Administrative Officer


Municipal Planning Commission

SCHEDULE "A"

Copy of Certificate of Title



LAND TITLE CERTIFICATE

S
LINC SHORT LEGAL TITLE NUMBER
0018 061 341 5;13;109;7;SW 852 143 532

LEGAL DESCRIPTION

ALL THAT PORTION OF THE SOUTH WEST QUARTER OF SECTION SEVEN (7)
TOWNSHIP ONE HUNDRED AND NINE (109)
RANGE THIRTEEN (13)
WEST OF THE FIFTH MERIDIAN, DESCRIBED AS FOLLOWS: COMMENCING AT
THE INTERSECTION OF THE WEST BOUNDARY OF THE SAID QUARTER SECTION
WITH THE NORTH LIMIT OF ROAD PLAN 2378EU; THENCE EASTERLY
ALONG THE NORTH LIMIT ONE HUNDRED AND TWENTY TWO (122) METRES;
THENCE NORTHERLY AND AT RIGHT ANGLES THERETO ONE HUNDRED AND THIRTY
SEVEN (137) METRES; THENCE WESTERLY AND PARALLEL WITH THE NORTH
LIMIT TO A POINT ON THE WEST BOUNDARY; THENCE SOUTHERLY ALONG THE
WEST BOUNDARY TO THE POINT OF COMMENCEMENT, CONTAINING 1.67
HECTARES, MORE OR LESS.
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: MACKENZIE COUNTY

REGISTERED OWNER(S)				
REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
852 143 532	11/07/1985			NIL

OWNERS

RONALD G LAMBERT

AND

DONNA F LAMBERT

BOTH OF:

BOX 729, FORT VERMILION

ALBERTA

AS JOINT TENANTS

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2
852 143 532

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

7478NF 19/09/1963 CAVEAT
RE : UTILITY RIGHT OF WAY
CAVEATOR - ATCO ELECTRIC LTD..
10035-105 STREET
EDMONTON
ALBERTA T5J2V6
(DATA UPDATED BY: TRANSFER OF CAVEAT
002378132)

2145UO 31/01/1974 CAVEAT
RE : UTILITY RIGHT OF WAY
CAVEATOR - ALBERTA POWER LIMITED.

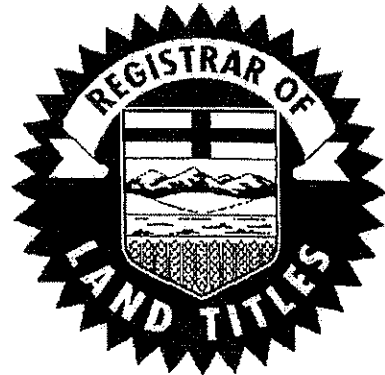
842 195 939 04/09/1984 UTILITY RIGHT OF WAY
GRANTEE - NORTHERN LIGHTS GAS CO-OP LTD.

TOTAL INSTRUMENTS: 003

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE
REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED
HEREIN THIS 26 DAY OF MARCH, 2010 AT 11:47 A.M.

ORDER NUMBER:16150428

CUSTOMER FILE NUMBER: FVO-LL



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE
SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS
SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR
OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL
PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR
THE BENEFIT OF CLIENT(S).



LAND TITLE CERTIFICATE

S		
LINC	SHORT LEGAL	TITLE NUMBER
0028 575 373	5;13;109;7;SW	092 305 090

LEGAL DESCRIPTION

FIRST: ALL THAT PORTION OF THE SOUTH WEST QUARTER
OF SECTION SEVEN (7)
TOWNSHIP ONE HUNDRED AND NINE (109)
RANGE THIRTEEN (13)
WEST OF THE FIFTH MERIDIAN
WHICH LIES SOUTH AND EAST OF BOYER RIVER AS SHOWN ON
A PLAN OF SURVEY OF THE SAID TOWNSHIP DATED THE 9TH OF
FEBRUARY A.D. 1917 CONTAINING 59.7 HECTARES (147.50 ACRES)
MORE OR LESS.

EXCEPTING THEREOUT:	HECTARES	(ACRES)	MORE OR LESS
A) PLAN 2378 EU - ROAD	0.809	2.00	
B) ALL THAT PORTION DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE WEST BOUNDARY OF THE SAID QUARTER SECTION WITH THE NORTH LIMIT OF ROAD PLAN 2378 EU THENCE EASTERLY ALONG THE NORTH LIMIT ONE HUNDRED AND TWENTY TWO (122) METRES THENCE NORTHERLY AND AT RIGHT ANGLES THERETO ONE HUNDRED AND THIRTY SEVEN (137) METRES THENCE WESTERLY AND PARALLEL WITH THE NORTH LIMIT TO A POINT ON THE WEST BOUNDARY THENCE SOUTHERLY ALONG THE WEST BOUNDARY TO THE POINT OF COMMENCEMENT, CONTAINING	1.67	4.13	
C) PLAN 0023908 - SUBDIVISION	2.87	7.09	

EXCEPTING THEREOUT ALL MINES AND MINERALS. A PLAN OF
SECONDLY: ALL THAT PORTION OF THE SAID SOUTH WEST QUARTER
WHICH LIES TO THE NORTH OF BOYER RIVER AS SHOWN ON SAID TOWNSHIP
PLAN, CONTAINING 3.11 HECTARES (7.70 ACRES) MORE OR LESS.
EXCEPTING THEREOUT ALL MINES AND MINERALS

ESTATE: FEE SIMPLE

MUNICIPALITY: MACKENZIE COUNTY

REFERENCE NUMBER: 002 372 669

(CONTINUED)

REGISTERED OWNER(S)
REGISTRATION DATE(DMY) DOCUMENT TYPE VALUE CONSIDERATION

092 305 090 28/08/2009 TRANSFER OF LAND \$110,000 \$110,000

OWNERS

WAYNE T MERCREDI

AND

PATRICIA A MERCREDI

BOTH OF:

BOX 594

FORT VERMILION

ALBERTA T0H 1N0

AS JOINT TENANTS

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION
NUMBER DATE (D/M/Y) PARTICULARS

7478NF 19/09/1963 CAVEAT
RE : UTILITY RIGHT OF WAY
CAVEATOR - ATCO ELECTRIC LTD..
10035-105 STREET
EDMONTON
ALBERTA T5J2V6
"AS TO 1ST PORTION"
(DATA UPDATED BY: TRANSFER OF CAVEAT
002378132)

2145UO 31/01/1974 CAVEAT
RE : UTILITY RIGHT OF WAY
CAVEATOR - ALBERTA POWER LIMITED.
"AS TO 1ST PORTION"

842 195 939 04/09/1984 UTILITY RIGHT OF WAY
GRANTEE - NORTHERN LIGHTS GAS CO-OP LTD.

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 3
092 305 090

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

092 305 091 28/08/2009 MORTGAGE
MORTGAGEE - CANADIAN IMPERIAL BANK OF COMMERCE.
P.O. BOX 330, HIGH LEVEL
ALBERTA T0H1Z0
ORIGINAL PRINCIPAL AMOUNT: \$88,000

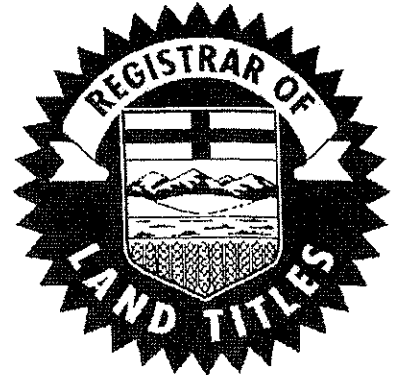
092 305 092 28/08/2009 CAVEAT
RE : LIFE ESTATE
CAVEATOR - MALCOLM LAMBERT
PO BOX 312
FORT VERMILION
ALBERTA T0H1N0
AGENT - BOYD E LANGFORD

TOTAL INSTRUMENTS: 005

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN ACCURATE
REPRODUCTION OF THE CERTIFICATE OF TITLE REPRESENTED
HEREIN THIS 15 DAY OF SEPTEMBER, 2009 AT 04:58 P.M.

ORDER NUMBER:14842325

CUSTOMER FILE NUMBER: FVO-LL



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED FOR THE
SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER, SUBJECT TO WHAT IS
SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION, APPRAISAL OR
OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS PART OF THE ORIGINAL
PURCHASER APPLYING PROFESSIONAL, CONSULTING OR TECHNICAL EXPERTISE FOR
THE BENEFIT OF CLIENT(S).

SCHEDULE "B"

Approved Tentative Plan

N.W. 1/4 SEC. 7-106-13 W. 5th M.

S.W. 1/4 SEC. 7-106-13 W. 5th M.

N.W. 1/4 SEC. 6-106-13 W. 5th M.

TENTATIVE PLAN
APPROVAL
 SUBJECT TO THE
 CONDITIONS SET
 OUT ON THE ATTACHED
 DECISION FORM
 FILE: 13-SUB-09
 DATE: AUGUST 10, 2009

ALLOWANCE

ROAD

GOVERNMENT

20.12m

THEORETICAL S.E. 1/4 SEC. 12-106-14 W. 5th M.
 BOYER R/R No. 104 PLAN 17247 (C.L.S.R.) 70201 LTO

C of T 002 372 1 00 00
 42.98
 548.05
 PROPOSED
 LOT 2
 BLOCK 2
 3.44 ha

LOT 1
 BLOCK 1
 PLAN 002 3908

ROAD PLAN 200
 11.3m ATCD R/W
 EZE 1601

ROAD PLAN 652 2070
 7.22m P/L R/W
 P/L 840683

ROAD PLAN 2378 EV

S.E. 1/4 SEC. 7-106-13 W. 6th M.

SURVEYOR:
 WARREN BARLOW, A.L.S.

REGISTERED OWNERS:
 RONALD LAYBERT

SUBDIVISION AUTHORITY:
 HANCOCK COUNTY
 FILE No. :

TENTATIVE PLAN
 SHOWING PROPOSED SUBDIVISION OF

PART OF
 S.W. 1/4 SEC. 7, TWP. 106, RGE. 13, W. 6 R.M.
 HANCOCK COUNTY
 ALBERTA
 2008

SCALE 1:2000

NOTES

4			
3			
2			
1	JUNE 30, 2008	ORIGINAL	MB
No.	Date	Revisions/Issued	By

LEGEND:

- Dashed line on ground horizontal, are in meters and decimals thereof.
- Lands dealt with in this plan are bounded there.
- Containing an area of: 3.44 ha.
- Rights of way are shown thus: -----

ABBREVIATIONS:

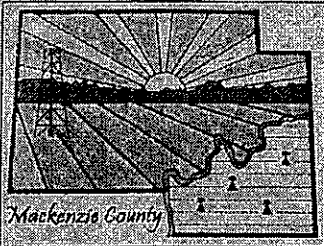
- ha Indicates hectares.
- R Indicates Right-of-Way.
- H. E. S. & W. Indicates North, East, South & West.
- P/L Indicates Right-of-Way.
- R/W Indicates Right-of-Way.
- R/W Indicates Right-of-Way.
- Sec. Indicates Section.
- Twp. Indicates Township.

BARLOW SURVEYING

Phone: (780) 528-4500
 Fax: (780) 528-4889

Barlow, ME
 CHECAD : 929
 JUNE 30, 2009
 288 Hrs. 102-0911

304-304, 10015-101 Ave., Box 190, La Creche, AB, T1M 2H0



Mackenzie County

P.O. Box 1690, La Crete, AB T0H 2H0
Phone: (780) 928-3983 Fax: (780) 928-3636

SUBDIVISION APPLICATION

FOR OFFICIAL USE ONLY

Date of Acceptance of Application: 1/1 File No: 13-SUB-09 Fee Submitted: 700.00

THIS FORM IS TO BE COMPLETED IN FULL WHEREVER APPLICABLE BY THE REGISTERED OWNER OF THE LAND THAT IS THE SUBJECT OF THE APPLICATION OR BY A PERSON AUTHORIZED TO ACT ON THE REGISTERED OWNER'S BEHALF.

Ronald & Donna F. Lambert
NAME OF REGISTERED LANDOWNER
P.O. Box 968, Fort Vermilion, AB
ADDRESS
(780) 927-4733
PHONE NUMBER (S)

NAME OF AGENT (authorized to act on behalf of the registered landowner, if any)
ADDRESS
PHONE NUMBER (S)

LAND DESCRIPTION AND AREA OF LAND TO BE SUBDIVIDED

LEGAL LAND DESCRIPTION: All/Part of SW 1/4 sec 7 Twp 109 Range 13 West of 5th Meridian
Being all/part of Lot _____ Block _____ Plan _____ Certificate of Title No. _____
CURRENT PARCEL SIZE: 4.13 Ac AREA TO BE SUBDIVIDED: BA NO. OF LOTS: 1
AREA OF THE ABOVE PARCEL OF LAND TO BE SUBDIVIDED: _____ Hectares 9.61 Acres
MUNICIPAL ADDRESS (CIVIC), IF APPLICABLE: _____

LOCATION OF LAND TO BE SUBDIVIDED

IS THE LAND SITUATED IMMEDIATELY ADJACENT TO THE MUNICIPAL BOUNDARY? YES _____ NO
IF YES, THE ADJOINING MUNICIPALITY IS Adjacent to Boyer River Reserve
IS THE LAND SITUATED WITHIN 0.8 KILOMETERS (0.5 MILES) OF A RIGHT-OF-WAY OF A PROVINCIAL HIGHWAY? YES _____ NO IF YES, THE HIGHWAY NUMBER IS _____
DOES THE PROPOSED PARCEL CONTAIN OR IS IT BOUNDED BY A RIVER, STREAM, LAKE, OR OTHER BODY OF WATER OR BY A DRAINAGE DITCH OR CANAL? YES NO _____
IF YES, STATE ITS NAME: Boyer River oxbow
IS THE PROPOSED PARCEL WITHIN 1.5 KMS (0.932 MILES) OF A SOUR GAS FACILITY? YES _____ NO

EXISTING AND PROPOSED USE OF LAND TO BE SUBDIVIDED

EXISTING USE OF THE LAND: Residential

PROPOSED USE OF THE LAND: Residential

LAND USE DESIGNATION AS CLASSIFIED IN THE LAND USE BYLAW: A1

PHYSICAL CHARACTERISTICS OF LAND TO BE SUBDIVIDED

DESCRIBE TOPOGRAPHY OF THE LAND (flat, rolling, steep, mixed): mixed

DESCRIBE VEGETATION AND WATER ON LAND (brush, shrubs, tree stands, woodlots, etc., - sloughs, creeks, etc.): tree stands & slough

DESCRIBE SOIL TYPE (sandy, loam, clay, etc.): sandy

EXISTING BUILDINGS ON THE LAND TO BE SUBDIVIDED

DESCRIBE ANY BUILDINGS AND STRUCTURES ON THE LAND: 2 houses, 3 sheds
(1 house is not resided in - storage only)

LIST BUILDINGS AND STRUCTURES TO BE DEMOLISHED OR MOVED: None

WATER AND SEWER SERVICES

TYPE OF WATER SUPPLY	EXISTING	PROPOSED
DUGOUT		
WELL		
CISTERN & HAULING	✓	✓
MUNICIPAL SERVICE		
OTHER (PLEASE SPECIFY)		

TYPE OF SEWER DISPOSAL	EXISTING	PROPOSED
OPEN DISCHARGE/SEPTIC TANK		
SUB-SURFACE /SEPTIC TANK	✓	✓
ABOVE GROUND/SEPTIC TANK		
SEWAGE LAGOON		
OUTDOOR PRIVY		
MUNICIPAL SERVICE		
OTHER (PLEASE SPECIFY)		

**REGISTERED OWNER AND/OR
PERSON ACTING ON THE REGISTERED OWNER'S BEHALF**

Signing of this application, by the applicant and/or the applicant or agent, authorizes Mackenzie County to circulate the application to other parties as necessary to comply with the requirements of the Municipal Government Act. Other parties may include, but is not limited to, adjacent landowners, utilities companies, government agencies and surveyors.

Signing of this application also grants permission for Mackenzie County personnel to conduct site inspections of the property. Site inspections include, but are not limited to, land elevation and access review and taking photos of the property.

I/we, Ronald & Donna Lambert hereby certify that

I/we are the registered landowner, **OR**

I/we are the agent authorized to act on behalf of the registered landowner

And verify that the information contained within this application is full and true to the best of my/our knowledge and it is a true statement of the facts pertaining to this application for subdivision.

(The registered landowner must sign the application. If an agent is processing the application, both the agent and the landowner must sign the application.)

Signature of Agent	Print Agents Name	Date Signed
<u>Donna F. Lambert</u>	<u>Donna F. Lambert</u>	<u>May 20, 09</u>
Signature of Registered Landowner	Print Registered Landowners Name	Date Signed
<u>Ronald Lambert</u>	<u>Ronald Lambert</u>	

Current land Owner Malcolm Lambert Malcolm S. Lambert
 Print Sign

New land Owner(s) _____
 Print Sign

_____ Sign

SURVEYOR'S AFFIDAVIT

Surveyor's file no. 105-091

LEGAL DESCRIPTION:

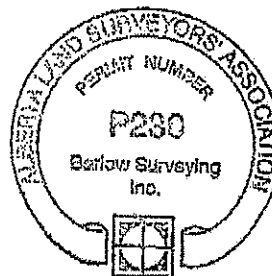
Part of the S.W. ¼ Sec. 7, Twp. 109, Rge. 13, W. 5th M. and C of T 852 143 532

I, Warren Barlow, of La Crete, Alberta Land Surveyor, Make oath and say:

1. That the survey represented by this plan was made under my personal supervision;
2. That the survey was made in accordance with good surveying practices and in accordance with the provisions of the Survey Act; and
3. That the survey was performed between June 5, 2009 and September 11, 2009 and that this plan is true and correct, and is prepared in accordance with the provisions of the Land Titles Act.

SWORN before me at the Hamlet of La Crete in the Province of Alberta this 5th day of January, 2010.

Warren Barlow
 Warren Barlow A.L.S.



Marion Michaud
 A Commissioner for Oaths in and for the Province of Alberta

MARION MICHAUD 172356
 Commissioner for oaths in and for the Province of Alberta
 Expires: July 24, 2011

My commission expires _____ year _____

SUBDIVISION AUTHORITY APPROVAL

RE: PLAN PREPARED BY WARREN BARLOW, A.L.S.

(Surveyor's file no. 105-091 and our file no. 13-SUB-09)

LEGAL DESCRIPTION:

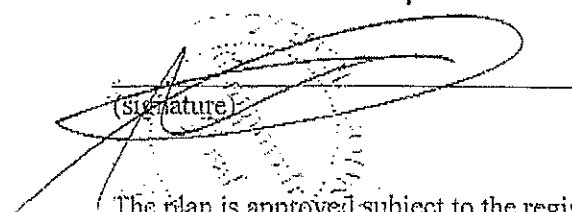
S.W. ¼ Sec. 7, Twp. 109, Rge. 13, W. 5th M.

Endorse this sheet with the usual approval stamp

Or

We, Municipal Planning Commission, approve for registration the above plan.
(Mackenzie County)

Dated Oct 29/09


(Signature)

William Kostiw
(print name and capacity)
Chief Administrative Officer

The plan is approved subject to the registration of the following:
(if none, say so)

Caveat (Future road widening)

CONSENT TO REGISTER A PLAN

I/We, Wayne T Mercredi and Patricia A Mercredi

X being the registered owners

having a registered interest or claimed interest by virtue of an instrument or caveat registered as instrument no.

being the person who requested the plan of survey to be made pursuant to section 81 (1) of the Land Titles Act.

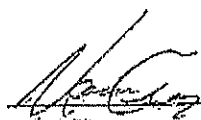
Hereby consent to the registration of the plan prepared by Warren Barlow, A.L.S., file no. 105-091, in respect to the following lands:

Part of the S.W. 1/4 Sec. 7, Twp. 109, Rge 13, W. 5th M.

Dated Oct 27, 2009

Signed by the above named in the presence of


Wayne T Mercredi


witness


Patricia A Mercredi

(affix corporate seal here or fill out Forms 31 and 31.1)

FORM 31

LAND TITLES ACT
(Sections 151 and 152)

AFFIDAVIT OF ATTESTATION OF AN INSTRUMENT

I, Norma Croy of ^{the Hamlet of} Fort Vermilion
in the Province of Alberta, make oath and say:

- 1. I was personally present and did see Wayne T Mercredi and Patricia A Mercredi, who are known to me to be the persons named in the within (or annexed) instrument, duly sign the instrument;


Or

I was personally present and did see Wayne T Mercredi and Patricia A Mercredi, who, on the basis of the identification provided to me, I believe to be the persons named in the within (or annexed) instrument, duly sign the instrument;

- 2. The instrument was signed at ^{Hamlet of} Fort Vermilion, in the Province of Alberta, and I am the subscribing witness thereto;
- 3. I believe the person(s) whose signature I witnessed is at least eighteen (18) years of age.

Sworn before me at the Hamlet of Fort Vermilion
In the Province of Alberta
This 27th day of Oct
2009

Norma Croy
Witness Signature


A Commissioner of Oaths in and for the
Province of Alberta

Liane C. Lambert
A Commissioner for Oaths in and for the
Province of Alberta, Appointee # 0720180
This Appointment Expires Oct. 22, 2010

Print Name Liane Lambert
My commission expires Oct 22 year 2010

TRANSFER OF LAND

We, Wayne T Mercredi and Patricia A Mercredi both of Box 594 Fort Vermillion Alberta T0H 1N0, being the registered owners of an estate in fee simple (leasehold, life estate) as joint tenants, subject to registered encumbrances, liens and interest, if any, in all that piece of land described as follows:

Lot 2, Block 2, Plan 094 _____ Excepting thereout all mines and minerals and the right to work the same.

do hereby, in consideration of the sum of \$1.00 (One Dollar) transfer to Ronald Gary Lambert and Donna Faye Lambert both of Box 968 Fort Vermillion Alberta T0H 1N0, hereinafter called the "Transferees", the receipt of which sum I hereby acknowledge, transfer to the said Transferees all my (our) estate and interest in that piece of land.

IN WITNESS WHEREOF I (we) have hereunto subscribed (affixed) our name(s) this 27 day of Oct, 2009.

Signed by the said (owner) and in the presence of

Wayne T Mercredi (signature)

Witness (signature)

Patricia A Mercredi (signature)

AFFIDAVIT OF EXECUTION FOR WITNESS

Canada Province of Alberta To Wit:

I, Norma Crox (name of witness) of the Hamlet of Fort Vermillion, in the Province of Alberta, (make oath and say) SOLEMNLY AFFIRM AND DECLARE;

- 1. That I was personally present and did see Wayne T Mercredi and Patricia A Mercredi, named in the within TRANSFER OF LAND, who are personally known to me to be the persons named therein, duly sign and execute for the purpose named therein.
2. That the same was executed at the Hamlet of Fort Vermillion, in the Province of Alberta, and that I am the subscribing witness thereto.
3. That I know the said person and they are in my belief of the full age of eighteen years.

Sworn before me at the Hamlet of Fort Vermillion, Province of Alberta this 27 day of Oct, 2009.

Norma Crox (name of witness) (signature)

Commissioner of Oaths in and for the Province of Alberta (signature)

Liane C. Le... A Commissioner for Canada and for the Province of Alberta, Appointee # 0720180 This Appointment Expires Oct. 22, 2012

Liane Lambert (Printed name of Commissioner)

My appointment expires Oct 22 2012

FORM 1
FOREIGN OWNERSHIP OF LAND REGULATIONS

CITIZENSHIP OWNERSHIP DECLARATION FOR CANADIAN CITIZEN(S) AND
PERMANENT RESIDENTS(S)
(For Controlled Land ONLY)

CANADA

PROVINCE OF ALBERTA

TO WIT:

IN THE MATTER of the registration of the

TRANSFER OF LAND

(name type of instrument)

affecting the land described as:

ALL THAT PORTION OF THE S.W. 1/4 SEC. 7-
109-13 W. 5th M. Lying within Lot 2, Block 2, Plan
102

(insert abbreviated description)

containing 3.91 HECTARES (More or Less)

(acres or hectares)

Mackenzie County

(name of County, M.D, I.D, or Special Area)

I (We) Ronald Gary Lambert and Donna Faye Lambert both of Box 968 Fort Vermilion, in the Province of Alberta

SOLEMNLY DECLARE THAT:

I. I/We am (are) the transferee(s), transmittee(s), caveator(s), or lessee(s) named in the above described instrument, will hold the interest in the land beneficially and not as a trustee(s) and not on behalf of any person; and I (we) am (are) a Canadian citizen(s).

or

~~I (We) am (are) the transferee(s), transmittee(s), caveator(s), or lessee(s) named in the above described instrument, will hold the interest in the land beneficially and not as a trustee(s) and not on behalf of any person; and I (we) am (are) a permanent resident(s), within the meaning of the Immigration Act, 1976 (Canada).~~

~~Date Landed: (M/D/Y) _____, Port of Entry: _____~~

~~Birth Date: (M/D/Y) _____, and his (her or their) previous country of permanent residency was: _____~~

or

~~I am a member of the Law Society of Alberta and am the transferee(s), transmittee(s), caveator(s), or lessee(s) named in the above described instrument, will hold the interest in the land beneficially and not as a trustee(s) and not on behalf of any person and who is (are) a Canadian citizen(s) or permanent resident(s) within the meaning of the Immigration Act, 1976 (Canada).~~

~~Date Landed: (M/D/Y) _____, Port of Entry: _____~~

~~Birth Date: (M/D/Y) _____, and his (her or their) previous country of permanent~~

- 2. The true consideration paid or payable in respect of the transaction * is as follows:
(give full details of purchase or rental as applicable, including total price paid)
\$1.00 (One Dollar)
- 3. The present value of land *, in my opinion is **\$30,000.00**

* Answer required only for transmissions, caveats and leases.

AND I (WE) MAKE THIS SOLEMN DECLARATION conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath,

(SEVERALLY) DECLARED before me

Liane Lambert
(Print name of Commissioner)

Ronald Lambert
Ronald Gary Lambert

at the Hamlet of Fort Vermilion

in the Province of Alberta

this 27 day of Oct, 2009

Donna Fay Lambert
Donna Fay Lambert

Liane C. Lambert
A Commissioner for Oaths in and for the
Province of Alberta, Appointee # 0720180
This Appointment Expires Oct. 22, 2010

[Signature]
A Commissioner for Oaths

(Printed or stamped name of Commissioner for Oaths and date on which appointment expires)

CONSENT OF PERMANENT RESIDENT(S)

I(WE), being a permanent resident(s), give my (our) consent to the Department of Employment and Immigration (Canada) to disclose information concerning my (our) status in Canada to the Minister or someone authorized by him.

(witness)

(signature)

This information is being collected to determine eligibility to acquire an interest in controlled land pursuant to the provisions of the Agricultural and Recreational Land Ownership Act, the Foreign Ownership of Land Regulations and the Land Titles Act. Questions may be directed to: Director, Foreign Ownership of Land Administration, 3rd Floor, John E. Brownlee Building, 10365 - 97 Street, Edmonton, AB, T5J 3W7. Telephone: (780) 427-6584, Fax: (780) 427-9938.

AFFIDAVIT RE VALUE OF LAND

CANADA) I, Ronald Gary Lambert of Fort Vermilion.
PROVINCE OF ALBERTA) in the Province of Alberta
) SOLEMNLY AFFIRM AND DECLARE;

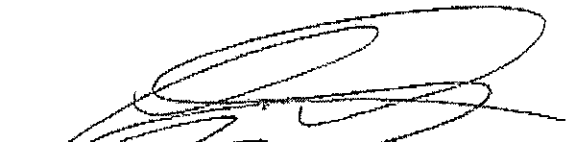
1. I am one of the transferees named in the annexed transfer of land and I know the lands therein described.
2. I know the circumstances of the transfer and the true consideration paid by us is the sum of \$1.00 (One Dollar).
3. The transferor named in the transfer is the person from whom we acquired the land.
4. The present value* of the land†, in my opinion, is \$30,000.00

*Value means the dollar amount that the land might be expected to realize if the land were sold on the open market by a willing seller to a willing buyer.

† Land includes buildings and all other improvements affixed to the land.

Sworn before me at the
Hamlet of Fort Vermilion, in the
Province of Alberta, this
27th day of Oct., 2009.

)
) Ronald Lambert
) Ronald Gary Lambert
)
)
)


A Commissioner for Oaths in and for
the Province of Alberta.

Liane C. Lambert
A Commissioner for Oaths in and for the
Province of Alberta, Appointee # 0720180
This Appointment Expires Oct. 22, 2010

Liane Lambert
(name of commissioner)

My appointment expires Oct 22, 2010

Caveat

TO THE REGISTRAR NORTH ALBERTA LAND REGISTRATION DISTRICT

TAKE NOTICE that I, Mackenzie County

of Fort Vermilion in the Province of Alberta,

claim an interest with respect to road widening pursuant to the Developers Agreement between Ronald Lambert and Donna Lambert and Mackenzie County, pursuant to Section 655 of the Municipal Government Act, Revised Statutes of Alberta 2000.

in 092 _____, Block 2, Lot 2
(Part of SW Quarter of Section 7, Township 109, Range 13, West of the Fifth Meridian)
Excepting thereout all mines and minerals.

being lands described in Certificate of Title, _____ standing in the register in the name of Ronald Lambert and Donna Lambert and I forbid the registration of any person as transferee or owner of, or of any instrument affecting the said estate, unless the instrument or certificate of title, as the case may be, is expressed to be subject to my claim.

I APPOINT William Kostiw, Chief Administrative Officer, of Mackenzie County, Box 640, Fort Vermilion, AB T0H 1N0 at Fort Vermilion in the Province of Alberta, as the place at which notices and proceedings related hereto may be served.

DATED this 30 day of October A.D. 2009

William Kostiw, Agent

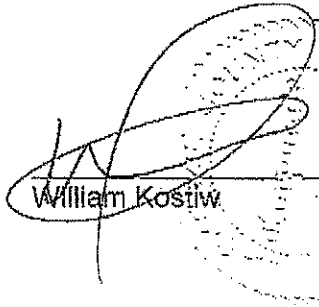
AFFIDAVIT IN SUPPORT OF CAVEAT

CANADA)
 PROVINCE OF ALBERTA)
)
)
 TO WIT) I, William Kostiw,
) of Mackenzie County
)
) in the Province of Alberta

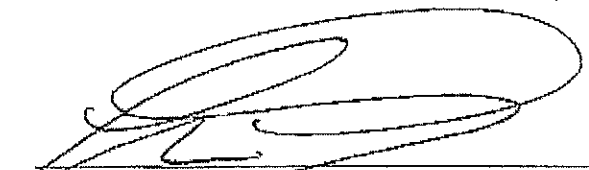
Solemnly Affirm and Declare:

1. That I am the agent for the above-named Caveator.
2. THAT I believe that the said Caveator has a good and valid claim upon the said lands and I say that this Caveat is not being filed for the purpose of delaying or embarrassing any person in or proposing to deal therewith.

Affirmed before me Liane Lambert
 at Fort Vermilion
 in the Province of Alberta,
 this 30 day of October, A.D. 2009



William Kostiw



A Commissioner for Oaths in and for the
 Province of Alberta

Liane C. Lambert
 A Commissioner for Oaths in and for the
 Province of Alberta, Appointee # 0720180
 This Appointment Expires Oct. 22, 2012



Old Subdivisions in Place to be cancelled

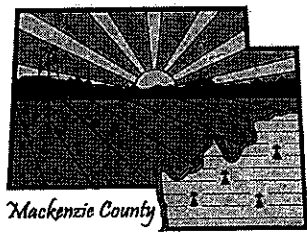
Line between rows of fields and ground section

Subdivision Boundary Adjustment

Adjacent Landowner

Remnants of Quarter Section that changed ownership half way through subdivision process

Section 10



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Request to Waive a Fire Invoice

BACKGROUND / PROPOSAL:

Please see the ratepayer's request to waive a portion of a fire invoice. The fire invoice is attached. The ratepayer was invoiced based on the current Bylaw as approved by Council.

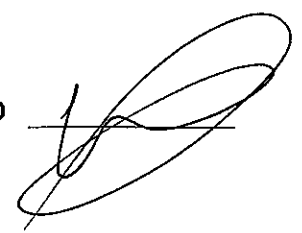
OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

NA

RECOMMENDED ACTION: (requires 2/3)

For discussion.

Author: C. Gabriel Reviewed By: _____ CAO 

To M.D. Councilors

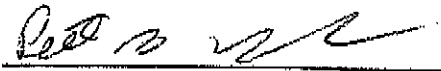
The invoice for fire fighting expenses were \$15,021.00. My insurance only covered \$3,000.00 of that bill. I am asking for the M.D. to waive the rest of this bill. (12,021.00)

Peter & Leona Wolfe

Box 1761

High Level, Alberta

TOH 120

 April 6, 2010



Mackenzie County
 P.O. Box 640 Fort Vermilion, AB
 T0H 1N0
 Phone (780) 927-3718
 Fax (780) 927-4266

INVOICE #: IVC00000000009781

INVOICE

Customer

WOLFE, PETER B. & LEONA MAY
 BOX 1761
 HIGH LEVEL AB T0H 1Z0

Date: 1/31/2010
 Customer#: 231206
 Due Date: 3/2/2010

PLEASE RETURN THIS PORTION WITH YOUR PAYMENT



Mackenzie County
 P.O. Box 640 Fort Vermilion, AB
 T0H 1N0
 Phone (780) 927-3718
 Fax (780) 927-4266

Quantity	Description	Unit Price	Total
1.00	FIRE RESPONSE - DEC 3, 2009 SE 08-110-18-W5 See Attached for Detail	\$15,021.00	\$15,021.00

Subtotal	\$15,021.00
Tax	\$0.00
Total	\$15,021.00

**PAYMENT DUE UPON RECEIPT - PAYABLE TO MACKENZIE COUNTY
 PLEASE INCLUDE TOP PORTION WITH PAYMENT**

INVOICE REQUEST

INVOICE TO:

Peter & Leona Wolfe
 Box 1761
 High Level, Alberta T0H 1Z0



CODE TO ACCOUNT NO.:

1-23-20-00-420

INCIDENT NO.:

01-HLFD-09

Requester	Incident Type	Date	Incident No.	
High Level Fire & Rescue	Structure Fire	Dec 3, 09	SE 08-110-18-W5	
		Time of Call	2:23	
Pumper Unit	1	7.00	\$ 400.00	\$ 2,800.00
Ladder Unit	1	7.00	\$ 400.00	\$ 2,800.00
Tanker Unit			\$ 200.00	\$ -
MCI Unit			\$ 200.00	\$ -
Rapid Response Unit			\$ 200.00	\$ -
Rescue Unit	1	7.00	\$ 400.00	\$ 2,800.00
Command Unit	1	7.00	\$ 200.00	\$ 1,400.00
Rescue Boat			\$ 200.00	\$ -
Hazmat Trailer			\$ 150.00	\$ -
Rescue Alive Unit			\$ 100.00	\$ -
Rescue Boggan			\$ 100.00	\$ -
Contracted Services (Cost plus 15%)	1	1.00	\$ 1,021.00	\$ 1,021.00
Contracted Services (Cost plus 15%)			\$ -	\$ -
Firefighters (If only manpower is requested/needed)	12	7.00	\$ 50.00	\$ 4,200.00
Officers (If only manpower is requested/needed)			\$ 25.00	\$ -
Fire Investigations			\$ -	\$ -
Ambulance Response			\$ -	\$ -
Minimum Charge			\$ -	\$ -
			\$ -	\$ -
			\$ -	\$ -

DATE: January 31, 2010

APPROVED BY:

Julia Whittleton
 Director of Corporate Services

Mackenzie County

Box 640, Fort Vermilion, AB T0H 1N0 PH(780)927-3718 FAX(780) 927-4266
 Email: rbecker@mackenziecounty.com

LAURIN ADJUSTERS LTD.

General Insurance Adjusters
9802 - 97th Avenue, Peace River, AB T8S 1H6
Phone (780) 624-3322 Fax (780) 624-8030

Our File No. 37446W

Your File No.

March 19, 2010

MACKENZIE COUNTY
BOX 640
FORT VERMILION AB T0H 1N0

Dear Sirs:


RE: Insured - Peter WOLFE
Date of Loss - December 4, 2009

Please find attached Cheque #16153 from the Mennonite Mutual Insurance Company in the amount of \$3,000. This cheque represents the limits under the policy for fire fighting expenses.

In the event you have any questions or concerns, please do not hesitate to contact our office.

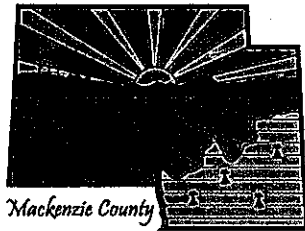
Yours truly,

LAURIN ADJUSTERS LTD.


per/Walter Lunden
E-mail: walterlunden@laurinadjusters.ca
WAL/tc

Encl: - Cheque #16153

cc: ✓ MR PETER WOLFE
BOX 1761
HIGH LEVEL AB T0H 1Z0



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	April 13, 2010
Presented By:	William Kostiw, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

	Page
o Establishing Areas as a Provincial Park	201
• Hoverbarges	205
o Heritage Awards	209
• Municipal Sponsorship Program Grant	213
o Peace Country Cultural Industries Coalition AGM	215
• 2009/10 ASB Grant Program	219
o 100 Avenue Project	221
• 2010 AMSC MuniFunds Regional Road Show	223
o Emergency Management Training – Spring 2010	225
• Wastewater Systems Effluent Regulations	227
o Northwest Corridor Development Corporation	229
• Northwest Persons with Developmental Disabilities	233
o Mighty Peace Tourist Association – Special Meeting Minutes	237
•	
o	
•	

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel **Review by:** CAO

Information Sheet – Establishing Areas as a Provincial Park

Note: Processes have changed somewhat and are evolving at the current time.

Criteria and Guidelines

There are 2 current and complementary Alberta Government strategies which guide park establishment.

Land Use Framework (LUF) - <http://landuse.alberta.ca/>

- This process is working towards three main outcomes – healthy economies, healthy environment, and people-friendly communities with ample recreational and cultural opportunities.
- Through a multi-stakeholder and collaborative process, the LUF planning process will develop a regional plan for each of 7 regions in the province. These regions are based on river basins, and Mackenzie County is in the Lower Peace region.
- This regional plan may identify new parks and expansion of existing parks.

Plan for Parks 2009-2019 - <http://tpr.alberta.ca/parks/p4p/>

- The Plan for Parks supports the Land Use Framework process.
- Over and above the LUF process, TPR will be developing regional park plans, as well as formalizing the process for nominating new parks or park expansions to fill conservation, recreation and tourism gaps.
- The Lower Peace Regional Park Plan will provide guidance for the management of provincial parks that currently exist in the Lower Peace region as well as any new parks that are established through the LUF planning process.
- New parks proposals will have to show how the proposed park complements the intent of the LUF and the Plan for Parks

What you can do now

In northwestern Alberta, the LUF regional planning process may not begin for several years. In the meantime, you may want to begin:

- Documenting how an area you would like established as a park has provincial conservation, recreation or tourism value. (For instance, does it fill a provincial gap in representation of Alberta's landscapes; meet recreation and tourism needs of people living in and visiting the area; provide economic benefits from tourism?)
- Gathering formal support from the MLA and local governments
- Gathering support from other stakeholder groups
- Participating in the LUF process as much as possible when the planning process for the Lower Peace region begins

Designations

Parks are established under Alberta Government “Order in Council”

Provincial Parks Act and Associated Regulations

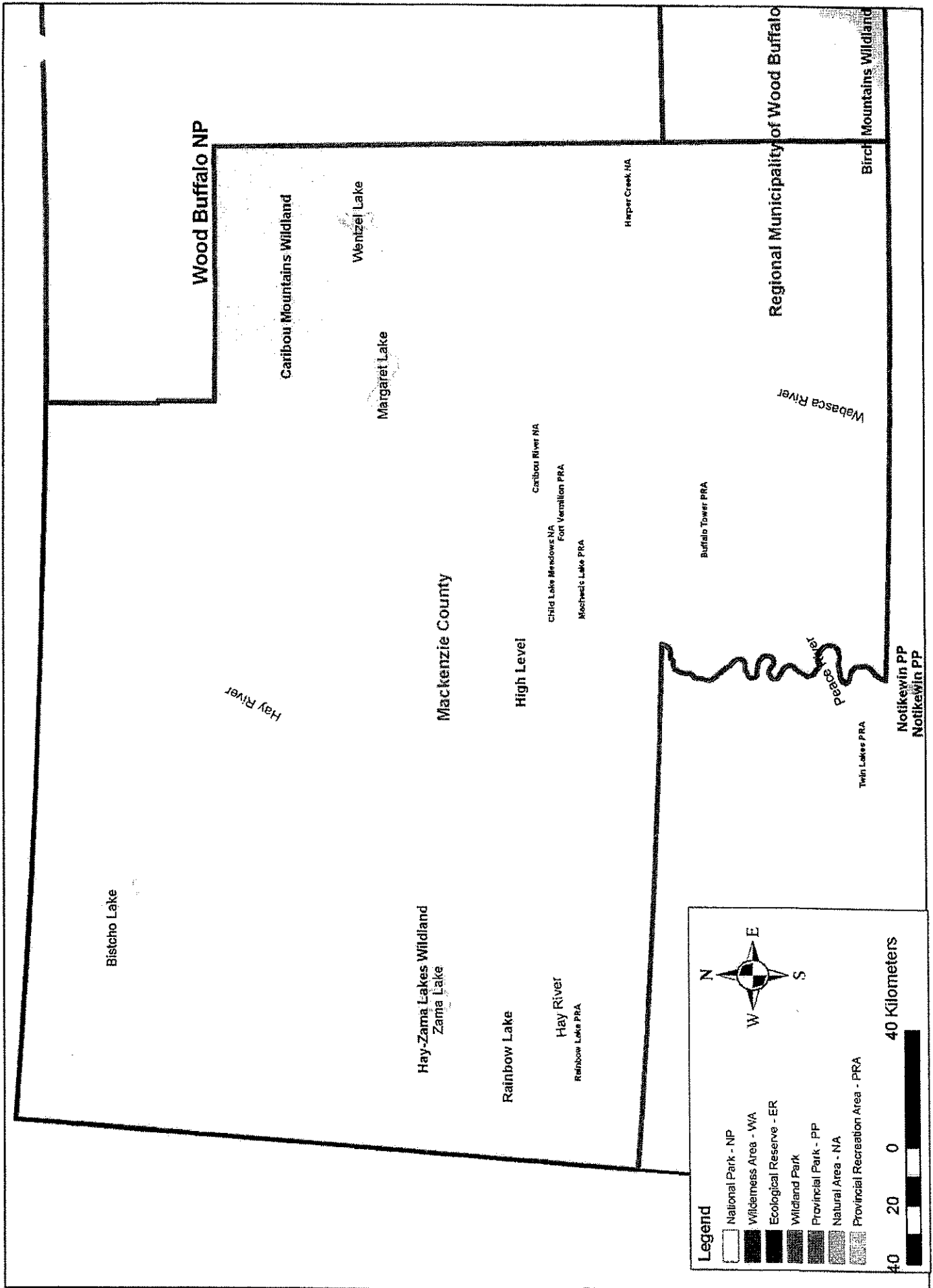
- Provincial Parks
- Provincial Recreation Areas
- Provincial Wildland Parks

Wilderness Areas, Ecological Reserves, Natural Areas, and Heritage Rangelands Act

- Wilderness Areas
- Ecological Reserves
- Natural Areas
- Heritage Rangelands.

Note: As per the Plan for Parks document the above legislation is being reviewed.

Mackenzie County



Carol Gabriel

cc info

From: Dan Turner (HTI) [dturner@hovertransinternational.com]
Sent: Monday, March 15, 2010 5:47 PM
To: Bill Kostiw
Cc: dturner@hovertransolutions.com
Subject: RE: Hoverbarges

Hi Bill I have a new email address but when I try sending to you it bounces back.

We have now formed Hovertrans Solutions Pte Ltd a Singapore based company with STM, a large shipbuilder. They are looking at building a 50t payload modular Hoverbarge for rental this year if you are interested in a short rental (proving) contract. This one would in fact carry 88t if towed and not self propelled. I am also obtaining a 3 year GE Capital lease rate on a new 150t payload self propelled Hoverbarge.

Our new company email is dturner@hovertransolutions.com and the new web pages should be up soon.

Best wishes

Dan

From: Carol Gabriel [mailto:cgabriel@mackenziecounty.com] **On Behalf Of** Bill Kostiw
Sent: 12 February 2010 16:46
To: Dan Turner (HTI)
Subject: RE: Hoverbarges

Hi Dan,

Thanks for the information and could you please advise me of where I could actually see one even if it's not working.

William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
(780) 927-3718

From: Dan Turner (HTI) [mailto:dturner@hovertransinternational.com]
Sent: Thursday, February 11, 2010 3:10 PM
To: Bill Kostiw
Cc: 'Stuart Turner (HTI)'; Carol Gabriel
Subject: Hoverbarges

Hi Bill further to the email below I tried calling today and failed but will try again tomorrow.

I am putting together a price and options on Hoverbarges for you but we are awaiting some costs to come through.

In the mean time my contact details are attached below.

From: Carol Gabriel [mailto:cgabriel@mackenziecounty.com] **On Behalf Of** Bill Kostiw
Sent: 11 February 2010 15:35
To: dan@hovertrans.com
Subject: Hovertrans

Hi Dan,

Further to your meeting with Mackenzie County Councillors at the "Growing the North" conference in Grande Prairie, AB on January 22, 2010, I am requesting further information regarding your Hovercraft and the locations where I might view one first hand.

Please contact me at your convenience at 1-780-927-3718 in Canada or via email at bkostiw@mackenziecounty.com. Thank you and I look forward to hearing from you.

William (Bill) Kostiw
Chief Administrative Officer
Mackenzie County
(780) 927-3718

Regards

Dan Turner
Director
Hovertrans International Ltd
Tel: +442380302035
cell +447980674001

Carol Gabriel

From: Dan Turner [dturner@hovertransolutions.com]
Sent: Monday, March 15, 2010 5:07 AM
To: bkostiw@mackenziecounty.com.
Cc: Carol Gabriel; James Soon; Stuart Turner
Subject: Peace River Crossing

Dear Bill we are progressing with a demonstration 90t payload Hoverbarge with our new company Hovertrans Solutions Pte.Ltd. This will be non self propelled but would you be interested in renting for a period to prove the technology. If self propelled to payload would drop to about 50t.

We are also looking at a long term lease rate say over three years for a self propelled Hoverbarge from GE Capital if this is of interest.

Best wishes

Dan Turner

Chief Technology Officer
Hovertrans Solutions Pte. Ltd.

T: +44 (0) 1489 611751 • F: +44 (0) 1489 611612 • E: dturner@hovertransolutions.com
First Floor, Forum 3. Parkway, Solent Business Park. Whiteley, Fareham, Southampton, PO15 7FH. UK

Hovertrans Solutions Pte. Ltd. is registered in Singapore No: 201001810H. 7, Benoi Road, Singapore. 629882

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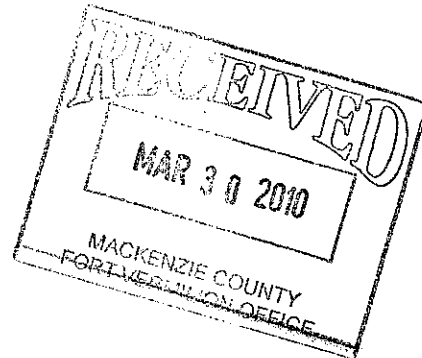
Council memo

Working with Albertans to preserve and interpret our heritage

March 15, 2010

Dear Sir or Madam:

Re: HERITAGE AWARDS



As part of its ongoing efforts to honour local contributions in the protection, preservation and promotion of Alberta's built heritage, history and archaeology, the Alberta Historical Resources Foundation is seeking nominations for its 2010 Heritage Awards. The deadline for submitting nominations is June 1st.

The Heritage Awards provide an excellent opportunity to recognize and celebrate the outstanding accomplishments of individuals, organizations, corporations and municipalities. Awards are presented to projects in **Heritage Conservation** and **Heritage Awareness**; to municipalities for **Municipal Heritage Preservation**; and to individuals for **Outstanding Achievement**.

Preserving Alberta's heritage benefits all of us, but it is often the actions of individuals and communities that drive these efforts forward. If you know of an exceptional building conservation project, a heritage awareness initiative, a municipality or individual in your community, this is your chance to have them recognized. A nomination for the Heritage Awards is your opportunity to honour these Albertans who have demonstrated their commitment in preserving our province's heritage.

Enclosed please find a copy of the guidelines and nomination form (also available on our website at www.culture.alberta.ca/ahrf). If you have any questions, please contact the Program Coordinator, Carina Naranjilla, at 780-431-2305 (toll-free by first dialing at 310-0000) or carina.naranjilla@gov.ab.ca.

Thank you.

Sincerely,

Carolee Pollock, Ph.D.
Chair
Alberta Historical Resources Foundation

Heritage Awards Program

The **ALBERTA HISTORICAL RESOURCES FOUNDATION** is soliciting nominations for its 2010 Heritage Awards Program. These heritage awards recognize and celebrate outstanding accomplishments and projects by individuals, organizations, corporations and municipalities in the protection, preservation and promotion of heritage in the province.

AWARDS WILL BE PRESENTED IN THE FOLLOWING CATEGORIES:

Heritage Conservation Award, for excellence in the preservation/restoration/rehabilitation of a historic structure or site having local, regional or provincial significance.

Heritage Awareness Award, for outstanding contributions to local, regional or provincial history through:

- innovative projects which educate, interpret and promote public awareness of Alberta history
- excellence in research, writing or publishing

Municipal Heritage Preservation Award, recognizes a municipal government for exemplary commitment to heritage conservation through identification, protection and promotion of municipal historic resources.

Outstanding Achievement Award, for an individual whose long-term leadership and contribution to the preservation and presentation of Alberta history has been exemplary.

The Nomination must be postmarked no later than June 1, 2010.

The Nomination Form and detailed guidelines can be obtained at:

Heritage Awards

Alberta Historical Resources Foundation
8820-112 Street, Edmonton, AB
T6G 2P8

ph: 780-431-2305

or online at:

www.culture.alberta.ca/ahrf



**Government
of Alberta**



Alberta Historical Resources Foundation

HERITAGE AWARDS

Guidelines

The Alberta Historical Resources Foundation **Heritage Awards** recognize significant contributions by individuals, teams, organizations, corporations, congregations, institutions, Municipalities, First Nations or Metis Settlements, in the protection, preservation and promotion of heritage in the province.

CATEGORIES

Heritage Conservation Award

Projects nominated in this category are outstanding examples of historic resource conservation. The award recognizes excellence in the preservation, restoration or rehabilitation of a historic place having local, regional or provincial significance and excellence in architecture, engineering or craftsmanship which contributes to the conservation of historic resources in Alberta.

Heritage Awareness Award

Projects nominated in this category have made an outstanding contribution to local, regional or provincial history through:

- interpretation and promotion of Alberta history
- excellence in research, writing or publishing

Municipal Heritage Preservation Award

This award recognizes a municipal government, which has demonstrated exemplary commitment to heritage conservation through its identification, protection and promotion of municipal historic resources.

Outstanding Achievement Award

This award recognizes an individual whose long term leadership and contribution to the preservation and presentation of Alberta history has been exemplary. Nominees should have a minimum of 10 years involvement with heritage in the province and have made personal contributions to the field well beyond the responsibilities of any heritage related employment. Their efforts to preserve, promote, interpret, or otherwise encourage heritage preservation and awareness should demonstrate either exceptional diversity or high achievement. Achievements shall be identifiable as provincial in scope. Improved public understanding and appreciation of the province's heritage should be a consequence of their contribution.

SUBMITTING A NOMINATION

The nomination must be postmarked no later than June 1st.

Submit nominations to: Heritage Awards
Alberta Historical Resources Foundation
8820 112 Street
Edmonton AB T6G 2P8
(780) 431-2305



Alberta Historical Resources Foundation Heritage Awards

NOMINATION FORM

CATEGORIES

Please read the Guidelines before completing this form. Submission deadline is June 1st.

- Check one
- | | |
|--|---|
| <input type="checkbox"/> Heritage Conservation Award (Project) | <input type="checkbox"/> Municipal Heritage Preservation Award (Municipality) |
| <input type="checkbox"/> Heritage Awareness Award (Project) | <input type="checkbox"/> Outstanding Achievement Award (Individual) |

NOMINEE

Project _____
 OR
 Municipality _____
 OR
 Individual _____

Contact Information

Name (if different from above) _____

Organization (if applicable) _____

Address _____

Street / P.O. Box No.	City / Town	Postal Code
-----------------------	-------------	-------------

Bus. Ph. () _____ Res. Ph. () _____ Fax: () _____

E-mail: _____

NOMINATOR(S)

Organization _____
 OR
 Individual(s) _____

Contact Information

Name (if different from above) _____

Address _____

Street / P.O. Box No.	City / Town	Postal Code
-----------------------	-------------	-------------

Bus. Ph. () _____ Res. Ph. () _____ Fax: () _____

E-mail: _____

ATTACHMENTS

- A one-page description of why this project, municipality or individual is being nominated
- A biography/profile of the individual(s), team or organization involved
- Press clippings, letters of support, or any other pertinent material
- Photographs illustrating project, where applicable

Submit nomination form and attachments to:
 Heritage Awards
 Alberta Historical Resources Foundation
 8820 112 St. Edmonton AB T6G 2P8



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Dunvegan - Central Peace*

AR45647

March 15, 2010

Reeve Greg Newman
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Dear Reeve Newman:

Thank you for your recent application for a grant under the 2009 Municipal Sponsorship Program.

I am pleased to inform you that Mackenzie County has been approved for a grant of \$87,764, which includes the priority bonus, to help support your municipal project: Water Tanker Purchase. The conditional grant agreement will be mailed shortly to your chief administrative officer to obtain municipal signatures.

I wish you, your council, and the municipality's staff success with the project.

Sincerely,

Hector Goudreau
Minister of Municipal Affairs
MLA, Dunvegan-Central Peace

cc: Honourable Frank Oberle, MLA, Peace River
Pearl Calahasen, MLA, Lesser Slave Lake
William Kostiw, Chief Administrative Officer, Mackenzie County

Alberta

**Peace Country Cultural Industries Coalition
Annual General Meeting**

Teresa Sargent Hall Montrose Cultural Centre
Grande Prairie AB

March 18, 2010 7-8pm

Participants:

Dan Wourms – Unique Gallery
Nan Swanston – Image Design nan@imagedesignpros.com
Tim Stone – Saddle Hills County
Byron Lemky – artist
Tymmarah Zehr – Wayne Drysdale MLA GP Wapiti
Stephanie Hadley – Space Candy Studio
Kimberly Leonard – artist
Ray Skrepnek – Peace Region Economic Development Alliance
Ada Lovmo – Want to Reach Program, The Community Village
Lara Onaba – County of Northern Lights
Candace Hook - Centre for the Creative Arts
Geoffrey Whittall - GPRC Fine Arts
Theresa Maggs – Geotourism Canada marketing coordinator
Trenton Perrott – City of Grande Prairie Heritage Resources
Jim Stokes – Art of the Peace, artist
Chris Millstone – Picture Perfect Gallery
Carrie Klukas – QEII Hospital Visual Arts Coordinator
Robert Cole – Douglas J. Cardinal Performing Arts Centre Grande Prairie Regional College
Kennedy Jenson – Alberta Music Industry Association
Robert Steven – Prairie Art Gallery
Rick Hryant – Grande Prairie Live Theatre
Dan Arberry – Art of the Peace, CFCA
Teresa Wouters – Grande Prairie Live Theatre
Winona Lafrenier – Canadian Paraplegic Association/ Red Cross
Peter von Tiesenhausen – Demmitt Cultural Society, artist
Teresa von Tiesenhausen – Demmitt Cultural Society
Mark Harrison Rodgers – CIKT FM Q99
Paul Pivert – Panda Camera
Brian Brake – River of Death & Discovery Dinosaur Museum Society
Dan Wong – City of Grande Prairie Alderman
Dana Blayone – No Limitz Band, Songwriters Festival Peace River
Cecilia Mzvondiwa – Alberta Health Services
Lois Harper – City of Grande Prairie Culture & Sport Manager
Nicole McMullan - Alberta Finance & Enterprise/PREDA

MEETING MINUTES

1. Welcome & Context

McMullan welcomed all in attendance to the first annual general meeting of the Peace Country Cultural Industries Coalition, declared the annual general meeting open at 7:05pm, shared introductory ideas on what a coalition for culture is, introduced herself, and reviewed purpose of the meeting.

The Creation of Brand New Initiative

Stage One: A Bright Idea - "A group of people working together to support cultural industries."

Stage Two: Tons of Questions - What does support mean? Who's in charge? What's in it for me? How many meetings?

Stage Three: Rationale - Is the idea viable/feasible? Will this idea result in positive change? What could I bring to the table? What do I hope working together with others will do for me/my group?

Stage Four: Potential – In what ways do you feel a coalition group could be worthwhile? What, in the cultural community, will be better because this coalition exists?

Stage Five: Structure – type of organization; steering committee; terms of reference

Stage Six: Good Works – projects & plans; work; etc.

Confirm Membership and Quorum

34 Members

50% +1 Quorum

Confirmed.

Elect Annual General Meeting Chairperson

MOTION: Teresa Wouters moved that Nicole McMullan chair the first annual general meeting of the Peace Country Cultural Industries Coalition. Seconded by Geoff Whittall. Carried.

Present Proof of Notice of Meeting

McMullan presented copies of email notices, radio station advertising, and a newspaper article.

Approve the Agenda

MOTION: Ray Skrepnek moved to approve the agenda as presented. Tim Stone seconded. Carried.

President's Report; Committee Reports; Treasurer's Report

Powerpoint presentation by AGM/Steering Committee Chair Nicole McMullan.

Ratify or Review Rules of Engagement

- Nominations will be sought from members this evening, for 8 individuals to form a Board
- Service is for the period of one year, with a limit of two consecutive years
- Structure will consist of one chair, one vice-chair and one administrative support person
- The target size of the board is 8

- Time commitment for all members is to meet quarterly
- Regular Board meetings will be called by the Chair

MOTION: Paul Pivert moved to reserve one seat on the Coalition Board for a BC Peace Country representative. Teresa Wouters seconded. Carried.

Special Resolutions

n/a

Election of Officers and Directors

Chair first round

Vice-Chair second round

6 directors third round

Chair will appoint administrative support

By show of hands

Next Meetings

First meeting this evening Thursday March 18, 2010

Next AGM March 24, 2011

Thank and Adjournment

McMullan declares the meeting of general members officially closed at 7:55pm.

March 20, 2010

Mr. Bill Neufeld, ASB Chairman
Mackenzie County
Box 640
Fort Vermilion, AB T0H 1N0

Dear Mr. Neufeld:

I am pleased to advise that your Agricultural Service Board (ASB) has been approved for a 2nd allocation of \$98,366.84 for the 2009/10 ASB Grant Program and will be transferred to the account by direct deposit. Your total grant allocation for 2009/10 will be \$158,366.84.

After reviewing your financial statements, some of our funding was not allocated. This surplus has now been allocated as follows:

- Removal of the \$6,000 professional development cap, resulting in 60% cost sharing on all professional development expenses
- 100% of rabies expenses above the \$150,000 cap
- Cost sharing of eligible expenses that exceeded the \$150,000 cap

The surplus allocation should not be expected in the future as this surplus will be depleted as ASBs continue to enhance their programs and services.

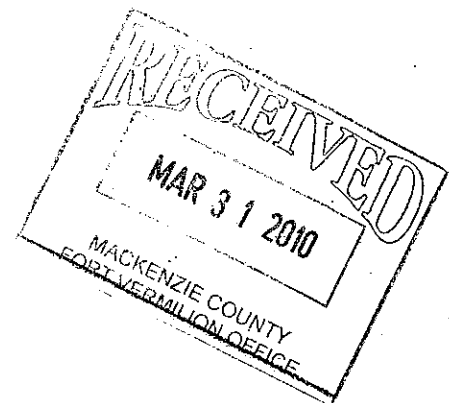
If you have any questions or concerns feel free to contact the program office directly at (780) 415-9930 as your input is always valued.

Yours sincerely,



Eileen Chauvet
Supervisor
Agricultural Service Board Program

cc: Honourable Frank Oberle, MLA, Peace River
Pearl Calahasen, MLA, Lesser Slave Lake
Bill Kostiw, CAO
Grant Smith, Agricultural Fieldman



cc info.
Carol Gabriel

From: Mark Onaba [Mark.Onaba@genivar.com]
Sent: Monday, March 22, 2010 10:33 AM
To: John Klassen
Cc: Garth McCulloch; Mark Schwab; Bill Kostiw; Peter Gayed
Subject: 100 Avenue Project Start Date

Hi John,

I spoke with Mike Kirk from Ruel Bros. about when they plan on starting work on 100 Avenue.

Mike said that to avoid any frost issues (while installing the storm system), Ruel Bros. plans on starting this project in middle of June.

Please contact me if you have any questions or comments.

Regards,



Mark Onaba, E.I.T | Area Manager - La Crete
GENIVAR | *Constructive People*
T: 780.332.1000 | C: 780.821.0164 | F: 780.332.1100 | www.genivar.com

4411 51st Street | Box 1159 | Grimshaw | Alberta | T0H 1W0

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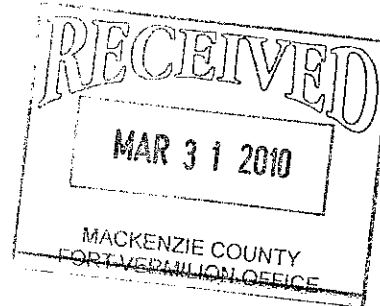
Alberta Municipal Services Corporation

A Subsidiary of the AUMA

300, 8616 – 51 Avenue, Edmonton, AB T6E 6E6
Toll Free: 310-AUMA (2862)
Main: (780) 433-4431 Fax: 780-433-4454
E-mail: main@auma.ca Website: www.amsc.ca

March 23, 2010

Mr. William Kostiw, Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, AB, T0H 1N0



Dear Mr. Kostiw:

RE: 2010 AMSC MuniFunds Regional Road-Show

The AMSC would like to invite you and your staff to our annual MuniFunds Regional Road-Show. This year it is taking place from April 12th to April 22nd. Register for the event near you through our online registration system at: www.auma.ca/onlineregistration

AMSC's MuniFunds has been specifically designed to meet the unique needs of Alberta municipalities. The objective of the Fund is to provide participants with a stable, high quality investment alternative that yields greater returns through economies of scale and professional fund management. The guiding principles of the program have been developed in consultation with the municipalities.

The sessions will provide information on MuniFunds, including a performance review and a Question and Answer period with the AMSC and MuniFunds Service Provider's. Each session will begin with lunch at 12:30PM and presentations will commence at 1:00PM.

The dates and locations for the MuniFunds 2010 Regional Road-Show are as follows:

- 1) Edmonton – April 12, 2010 – Sawridge Inn, 12:30PM
- 2) Red Deer – April 13, 2010 – Capri Center, 12:30PM
- 3) Calgary – April 14, 2010 - Deerfoot Inn, 12:30PM
- 4) Lethbridge – April 15, 2010 – Ramada Inn, 12:30PM
- 5) Grand Prairie – April 20, 2010 – Holiday Inn, 12:30PM
- 6) St. Paul – April 22, 2010 – Super 8 Hotel, 12:30PM

If you have any questions, please feel free to contact Andrew Buist, Acting Director, Service Development at 780.989.7415 or munifunds@amsc.ca. We look forward to seeing you all there.

Regards,

Brian Jackowich
Senior Director, Energy and New Services

Andrew Buist
Acting Director, Service Development

Carol Gabriel

From: Brice Daly [brice.daly@gov.ab.ca]
Sent: Wednesday, March 24, 2010 5:39 PM
Subject: Emergency Management Training - Spring 2010
Attachments: BEM course - Peavine Apr 6-2010.pdf; DSS course - Peavine Apr 7-2010.pdf; EOC course - Peavine Apr 8-2010.pdf; BEM course - High Level Jun 1-2010.pdf; EPI course - High Level Jun 2-2010.pdf; MEO workshop - High Level Jun 2-2010.pdf; EOC course - High Level Jun 3-2010.pdf; EPWS workshop - High Level Jun 4-2010.pdf

The following emergency management courses have been scheduled this Spring, in the Northwest Region:

High Prairie - at the Pomeroy Inn:

Apr 6: BEM (Basic Emergency Management)

Apr 7: DSS (Disaster Social Services)

Apr 8: EOC (Emergency Operations Center)

High Level - at the Town office:

Jun 1: BEM (Basic Emergency Management)

Jun 2 (day): EPI (Emergency Public Information)

Jun 2 (evening): MEO (Municipal Elected Officials)

Jun 3: EOC (Emergency Operations Center)

Jun 4: EPWS (Emergency Public Warning System)

Detailed course information sheets are attached.

To register for any of these courses, please call or email me.

Brice Daly

Field Officer - Northwest Alberta

Alberta Emergency Management Agency

3201, 10320-99 Street

Grande Prairie, AB. T8V 6J4

Office: (780) 538-5295 Long distance call, dial 310-0000, then office number

24 hr: 1-866-618-2362

Cell: (780) 876-2930

Fax: (780) 833-4326

Email: brice.daly@gov.ab.ca

"Alberta - A Province Prepared"



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Carol Gabriel

cc Info

From: Derek Alexander [Derek.Alexander@gov.ab.ca]
ent: Monday, March 29, 2010 3:54 PM
fo: Bob Kitchen; Amjad Khan; s.cardinal@mdopportunity.ab.ca; Earl Gullion; Earl@mdopportunity.ab.ca; barry.kolenosky@laclabichcounty.com; cgrant@coldlake.com; dzelisko@md.bonnyville.ab.ca; Erwin Duigou; Gary Siebold; Gerry Keefe; Keith Straub; KEN BUHAGIAR; dzelisko@md.bonnyville.ab.ca; Matt Janz; John Klassen; Bill Kostiw
Subject: FW: Canada Gazette, Part I publication of the proposed Wastewater Systems Effluent Regulations/ Publication dans la partie I de la Gazette du Canada du projet de Règlement sur les effluents des systèmes d'assainissement des eaux usées

FYI.

Derek Alexander, P. Eng.

*Municipal Approvals Engineer
Alberta Environment Northern Region
Tel: 780.427.9064
Fax: 780.427.7824*

"There is no greater legacy than a positive environmental legacy." - Keith Sonberg, *La Roche Ltd.*

rom: Bijan Aidun
Sent: Friday, March 19, 2010 2:50 PM
To: _AENV-Municipal Approvals
Cc: Pat Lang
Subject: FW: Canada Gazette, Part I publication of the proposed Wastewater Systems Effluent Regulations/ Publication dans la partie I de la Gazette du Canada du projet de Règlement sur les effluents des systèmes d'assainissement des eaux usées

FYI

You may want to pass this information to some of the municipalities in your region, so they can provide comments to Environment Canada.
As mentioned during my presentation in Banff some of the proposed regulations are not consistent with CCME Canada Wide Strategy.
Bijan

Re: Canada Gazette, Part I publication of the proposed Wastewater Systems Effluent Regulations for a 60-day comment period ending May 19, 2010

For your information, the proposed *Wastewater Systems Effluent Regulations*, was published in the Vol. 144, No. 12 — March 20, 2010 *Canada Gazette*, Part I, as of 2 PM today. A copy of the proposed Regulations and the Regulatory Impact Analysis Statement is currently available on the Canada Gazette website by following this link:
<http://www.gazette.gc.ca/rp-pr/p1/2010/2010-03-20/html/reg1-eng.html>

As indicated in the publication, interested persons may make representations with respect to the proposed Regulations by May 19, 2010 and must cite the *Canada Gazette*, Part I, and the date of publication. Written comments can be sent either

by email to ww-eu@ec.gc.ca or by fax at 819-953-7253 or by mail to Randall Meades, Director General, Public and Resources Sectors, Environment Canada, 351 St. Joseph Blvd., 13th Floor, Gatineau QC K1A 0H3.

Objet: Publication dans la partie I de la *Gazette du Canada* du projet de *Règlement sur les effluents des systèmes d'assainissement des eaux usées* pour une période de commentaires de 60 jours se terminant le 19 mai 2010

Cette lettre est pour vous informer de la publication du projet de *Règlement sur les effluents des systèmes d'assainissement des eaux usées* qui a été publié dans la partie I de la *Gazette du Canada*, Vol. 144, n° 12 — Le 20 mars 2010, à compter de 14:00 aujourd'hui. Une copie du projet de règlement et du résumé de l'étude d'impact de la réglementation sont disponibles à l'adresse internet suivante : <http://www.gazette.gc.ca/rp-pr/p1/2010/2010-03-20/html/reg1-fra.html>

Telle qu'indiqué dans la publication, les personnes intéressées peuvent présenter leurs observations d'ici le 19 mai 2010 et y citer la partie I de la *Gazette du Canada*, ainsi que la date de publication. Les commentaires doivent être envoyés par écrit soit par courriel à ww-eu@ec.gc.ca, par télécopieur au 819-953-7253 ou par la poste à Randall Meades, Directeur général, Secteurs publics et des ressources, Environnement Canada, 351 boul. Saint-Joseph, 13^e étage, Gatineau QC K1A 0H3.

Sincerely / Salutations

James



ADVANCING TRADE THROUGH TRANSPORTATION

In the Corridor

MARCH, 2010

Industry and International Notes

The International Air Transport Association (IATA) in March predicted a strong 2010 recovery for the global airline industry. IATA expects global air passenger numbers to increase by 5.6% and air cargo growth of 10%. On profitability, IATA expects Asian and Latin American airlines to lead in 2010 while European and North American airlines lag.

Japan's 98th national airport was opened in March. With only one commercial flight per day to South Korea currently being offered, the Ibaraki airport is located 80 km from Tokyo. The cost for constructing the airport was reported as 22.0 billion Yen.

In March, both Russian President Medvedev and Prime Minister Putin stressed the importance of the Arctic to Russia and defended claims to the Arctic continental shelf. With Russia's increased Arctic focus, Moscow is being urged to establish a major logistics base for the expeditions at Vnukovo airport, one of the three major airports in Moscow.

According to the Bureau of Transportation Statistics of the US Department of Transportation, surface trade between the United States and its NAFTA partners, Canada and Mexico, fell by 23.3% in 2009. The decline represented the largest year-to-year drop in the 15 years of keeping this data; NAFTA coming into effect in 1994.

China Merchants Holdings (International) Co. is the investor in ports moving approximately one third of China's container traffic. The company reportedly said nationwide container volumes may grow approximately 10% this year as trade rebounds from a recession. In the first quarter of 2010, traffic at China Merchants' mainland ports increased by approximately 20% from the same period in 2009.

Easson Transport president, Paul Easson was elected to a two-year term as chairman of the Canadian Trucking Alliance (CTA) in March. Easson steps into the role in replacement of Bruno Muller of Caron Transport. Muller just completed his two-years as CTA chairman.

In the Corridor

Saskatchewan Notes

Highway 55, an east-west corridor in northwest Saskatchewan has been ranked as one of the top priorities of the North Central Transportation Planning Committee and under the Rural Highway Strategy. This highway will be rebuilt in 2010, from a thin membrane surface to structural pavement. The project extends from Peerless to the Alberta border - a total of 26 kilometres.

Saskatchewan reported in March that their seasonally adjusted unemployment rate of 4.3% in February was the lowest in Canada for the 9th consecutive month. In comparison, the national unemployment rate sat at 8.2%.

16 months after announcing \$5.2 million in related funding, Saskatchewan is well on the way towards implementing a new Single Integrated Library System (SILS). When the SILS project is complete it will connect all of the province's 306 public libraries, ensuring each offers same access to information and services irrespective of location. Library users will use the same card throughout the province.

Manitoba Notes

Manitoba reported achieving its best population growth rate since 1971. According to Statistics Canada, Manitoba's population reached 1,229,000 persons in 2009.

The provincial budget of March 23rd projected a summary deficit of \$545 million and a 5 year plan returning to balanced budgets by 2014.

The province's winter road network closed by mid-March. Warm temperatures caused deteriorating ice and ground conditions making the roads unsafe. The winter road network usually remains open for about eight weeks. This year the full network never opened until February 12th. The Province announced later in the month they will invest \$72.5 million on all season roads to replace some of the more vulnerable winter roads and connect east side communities.

Northwest Territories Notes

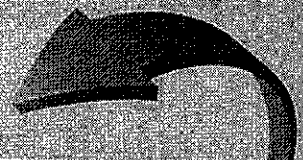
The Government of the Northwest Territories (GNWT) announced the winter road season was coming to an end with the first closures occurring March 31st.

In March, Fort Resolution celebrated its status as the Northwest Territories newest hamlet, officially having becoming one in January.

The GNWT took steps in March to establish necessary authorities for assuming and administering the assets of the Deh Cho Bridge project. It also took steps to assume the Deh Cho Bridge Corporation's \$165 million debt.

British Columbia Notes

The Prince Rupert Port Authority launched their new Community Dividend Fund in March with a \$25,000 donation to the City of Prince Rupert. The funds will go toward several projects commemorating the City of Prince Rupert's 100th Birthday in 2010.



Yukon Notes

The spring legislative sitting commenced March 25th and a 2010-11 budget of just over \$1 billion was tabled.

Alberta Notes

Grande Prairie hosted the 2010 Arctic Winter Games from March 6 to 13. This circumpolar sport and culture event brought over 2500 participants and officials from Alaska, Northern Alberta, Greenland, N.W.T, Nunavik (Northern Quebec), Nunavut, Sapmi (Northern Scandinavia), Yamal-Nenets (Russia) and the Yukon. The event marked the first time Grande Prairie's recently renovated airport utilized its new capability to handle international arrivals & customs service. Over the course of the games participants competed in familiar sports like Basketball and Speedskating as well as traditional Arctic and Dené sports such as the One-Hand Reach and The Finger Pull.

The Province announced it will invest \$1 million in the CO2 Slurry Pipeline Project. The funds will come from funds allotted Alberta through the federal government's Canada ecoTrust and the research project will be led by Enbridge Inc.

No construction will occur on a Highway 63 twinning project until after July 15th; past the caribou calving season. The project is within a Caribou Protection Zone.

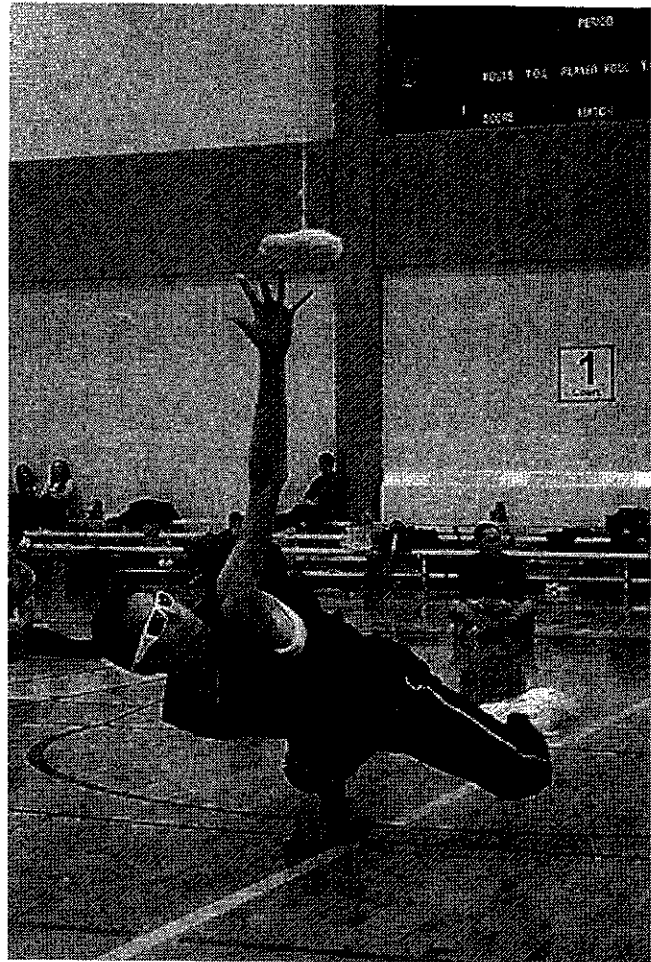


Photo: 2010 Arctic Winter Games / William Vavrek

Stretching in the One-Hand Reach - 2010 Arctic Winter Games in Grande Prairie, Alberta, Canada

Alberta extended its Bioenergy Producer Credit Program until 2016, providing incentives to produce a variety of bioenergy products including fuels, power and heat. The program extension will support the Renewable Fuels Standard to be implemented in April next year.

In the Corridor



Photo: 2010 Arctic Winter Games / William Vavrek

An Air Greenland 757 towers over a WestJet 737 at YQU - in for the 2010 Arctic Winter Games

Federal Notes

Support for fifteen BC infrastructure projects was announced in March by Canada and BC. Valued at more than \$35.4 million the Government of Canada committed over \$17 million and BC over \$16 million with the remainder by local governments and partners. The federal contribution comes via Canada's Economic Action Plan, a \$4-billion Infrastructure Stimulus Fund providing funding to provincial, territorial and municipal construction-ready infrastructure rehabilitation projects able to be substantially completed by March, 2011. For more information, visit: <http://tinyurl.com/yjrc2h9>

NCDC Notes

In a March submission to the federal Rail Freight Service Review Panel, the Northwest Corridor Development Corporation (NCDC) called for improved communications practices, better accepted processes for commercial dispute resolution and rail line transference/discontinuance, as well as further public/private investment in rail infrastructure. NCDC's submission was made in connection with an ongoing rail freight service review process, initiated by the federal government after changes to the Canada Transportation Act received Royal Assent in 2008. The submission was made to a federally appointed three-person panel ultimately responsible for informing the federal Minister of Transport through a final report and recommendations on rail freight service later this year. Download and view NCDC's submission to the Rail Freight Service Review Panel by using the following link: <http://tinyurl.com/yldfy8c>

For the past two years I've had the privilege to serve as NCDC's Executive Director and as editor of this newsletter and NCDC's twitter feed. In April, I'm moving on in pursuit of other consultancy opportunities. To all involved with NCDC as readers, members, directors and executive, please accept my best wishes in advancing the organization and its goals.

www.nwcorridor.com



Connecting Canada

ADVANCING TRADE THROUGH TRANSPORTATION

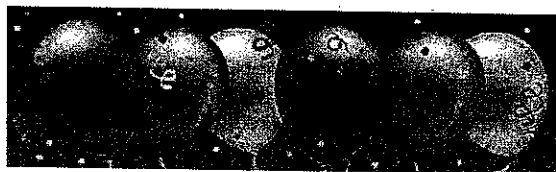


You're invited to attend the
Northwest Persons with Developmental Disabilities
Annual Spring Celebration and Awards Night

Friday, May 14, 2010
Grande Prairie Inn
11633 Clairmont Road
Grande Prairie, Alberta

Our Vision

"An Alberta that honours and respects the dignity and equal worth of
persons with developmental disabilities."



If you plan to attend the Northwest PDD Annual Spring Celebration and Awards Night, please contact Patti Diewert at the PDD Peace River Community Office by Friday, May 7, 2010, so we can reserve a seat for you.

Patti Diewert
Phone: 780-624-6225
Fax: 780-624-6122
E-mail: patti.diewert@gov.ab.ca

- ❖ There is no cost to attend
- ❖ The celebration takes place from 7:00 p.m. to midnight
- ❖ **No Dinner will be served**
- ❖ Awards will be presented at 7:00 p.m.
- ❖ Celebration Cake following the award presentations.
- ❖ Karaoke and Dance will follow until midnight

2010 Award Categories

Person of the Year Award

Up to two cash awards will be presented to adults with developmental disabilities from Northwest Alberta who:

- ❖ Have achieved success in overcoming barriers in their lives or have contributed to the self-advocacy movement in Northwest Alberta
- ❖ Have been successfully *employed or have volunteered* for a minimum of one year and have had a positive impact in their employment/ volunteer experience and/or on that of their co-workers.
- ❖ Have participated in their community in a unique way.

Individual Leadership Award

Up to two cash awards will be presented to adults with developmental disabilities from Northwest Alberta who:

- ❖ Have assisted in making their community a better place for people with developmental disabilities (i.e. engaging with others to address issues)
- ❖ Have shown inspiration and leadership to others around them (i.e. participation in community committees, making public presentations)
- ❖ Have made a difference in other people's lives
- ❖ Have influenced the view that community members have of adults with developmental disabilities.

Employer of the Year Award

Up to two awards will be presented to Northwest employers who have employed at least one person with a developmental disability for at least one year and have demonstrated the following qualities as an employer:

- ❖ Proven to be an equal opportunity employer
- ❖ Been a leader and a partner in the community
- ❖ Been a mentor and a positive role model
- ❖ Encouraged inclusion of all employees
- ❖ Instilled a strong work ethic and positive attitude in the employee with a developmental disability.

Community Inclusion Award

Up to two awards will be presented to community groups or businesses from the Northwest that:

- ❖ Have made efforts to improve the quality of life for individuals with developmental disabilities and/or
- ❖ Have gone above and beyond in providing accessible service and supports to individuals with developmental disabilities.

This award is available to community groups or businesses that have no direct involvement with NW PDD, including involvement from paid employees or Board members of the NW PDD Board or any of its service provider agencies.

Service Sector Leadership Award

Up to two awards will be presented to a Northwest service provider or individual from an agency that has introduced best practice strategies that have improved the delivery of services for adults with developmental disabilities. This could be related to:

- ❖ Personal outcomes for an individual with developmental disabilities
- ❖ Strategies that have proven effective in connecting individuals in meaningful and inclusive ways as community members
- ❖ Organizational approaches that improve effectiveness and efficiency of service.

Family Leadership Award

One award will be presented to a Northwest family who has demonstrated leadership in developing welcoming communities for an adult with a developmental disability. This could be related to:

- ❖ Leadership approach within a family managed supports service arrangement
- ❖ Actions the nominee has taken to make a difference in people's lives
- ❖ Have influenced the view that community members have of adults with developmental disabilities
- ❖ Assisting new families entering into family managed supports.

A selection committee will meet to choose the award winners. The selection committee will consist of a NW PDD board member, a service provider staff member, a NW PDD staff member and a self-advocate.

Northwest Persons with Developmental Disabilities Annual Spring Celebration and Awards Night - 2010 Nomination Form

To nominate a person or organization for the Annual Spring Celebration and Awards Night, please do the following:

1. Please circle the award you are nominating a person, organization or family for:

Person of the Year Award

Individual Leadership Award

Employer of the Year Award

Community Inclusion Award

Service Sector Leadership Award

Family Leadership Award

**NOMINATION DEADLINE IS
FRIDAY, APRIL 23, 2010**

2. Fill out the following information:

Nominee Information

Nominee Name (of person, organization or business you are nominating for an award):

Nominee Address:

Nominee Phone Number:

Nominator Information

Nominator Name (your name):

Nominator Address:

Nominator Phone Number:

The information must be filled in completely. Please print clearly.

3. Write a letter no more than one page long that tells us why the person/organization / family you are nominating deserves to win an award. Please give examples.

4. Mail or fax the nomination form and letter to:

Patti Diewert
PDD NW AB Community Bd.
Bag 900-27, 9603 - 90 Avenue
Peace River, AB T8S 1T4
Fax: (780) 624-6122



THE MIGHTY PEACE TOURIST ASSOCIATION

MINUTES OF THE SPECIAL GENERAL MEETING

MARCH 29, 2010, 7:00 P.M.

BERWYN ELKS COMMUNITY CENTRE, BERWYN, ALBERTA

MEMBERS PRESENT

Rhonda Davidson, President & Peace Valley Guest Ranch
Cheryl Anderson, County of Northern Lights
Larry Chorney, Town of Fairview
Jim Lewis, Town of Grimshaw
Bill Moedt, Clear Hills County
Carolyn Kolebaba, Northern Sunrise County
Klaus Noruschat, Village of Nampa
Wanda Laurin, Town of Peace River
Bob Willing, Municipal District of Peace No. 135
Laura Gloor, Peace River Museum and Archives
Gail Sandboe, Berwyn & District Chamber of Commerce
Dave Cummings, Ft. Dunvegan Historical Society
Larry Wallin, Municipal District of Spirit River No. 133
John Sinkewich, Village of Rycroft
Ashley Zavisha, Village of Hines Creek
Mike McRann, Saddle Hills County
Brenda Taylor, Mackenzie Municipal Services Agency

ALSO IN ATTENDANCE

Nicole Halvorson, Executive Director
Mat Bergeron, Economic Development and Project Coordinator, Northern Sunrise County

ITEM 1: CALL TO ORDER

R. Davidson called the meeting to order at 7:10 p.m.

ITEM 2: PROPOSED BYLAW AMENDMENT

The membership reviewed the proposed addition to Article 4, Section 1 A of the bylaws. At present, this change will affect one municipality. The addition is related to the request from Mackenzie County for an additional seat on the Board of Directors.

ITEM 3: VOTE

SPECIAL RESOLUTION #01/10

W. Laurin moved

To Add "Municipalities with a population over 9000 may appoint 1 (one) additional person to sit as a Director of the Association." to Article 4, Section 1 A of the Bylaws of the Mighty Peace Tourist Association.

Seconded: J. Lewis

CARRIED

16 in votes in favour, 1 vote opposed

ITEM 4: ADJOURNMENT

MOTION

C. Anderson moved the meeting be adjourned.

CARRIED

The meeting was adjourned at 9:50 p.m.

R. Davidson, President

B. Taylor, Recording Secretary

